

Minutes of the Meeting of Llantwit Major Town Council held on Thursday 26<sup>th</sup> February 2015  
at 7.05pm in the Llantonian Hall, Llantwit Major

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PRESENT;      Chairman –      Councillor M Mason - Town Mayor

                         Councillors      Mrs S Hanks                      ) BOVERTON WARD  
                                              Mr M Marsh                      )

                                              Mr D Foster                      ) NORTH WARD  
                                              Mr E Williams

                                              Mrs P Lancaster                ) WEST WARD  
                                              Mr G John                      )

                                              Mrs S Geary                      ) SOUTH EAST WARD

Sergeant Mark John  
Geraint Evans ( Youth Action Worker)  
Amy Hooper (Youth Council)  
Shannon Wade (Youth Council)

Apologies received from.  
Councillor G Ingram - Illness  
Councillor Mrs A Knight – Illness  
Councillor Mr E Hacker – Illness  
Councillor J Evans – Illness  
Councillor R Jenkins - Holiday

Declarations of Interest Forms were received from Councillors.  
Pursuant to the requirements of this Councils Code of Conduct, Councillor Mrs P Lancaster declared an interest under Finance, Item 7 to discuss letter from Llantwit Major Events Group requesting a Grant towards the Victorian Fair. Councillor Mrs P Lancaster declared an interest under Recreation and Open Spaces, Item 2 to discuss Bowls Club proposed new location for shed and Item 4 to discuss pre-season sand dressing of the Bowling Green.

Pursuant to the requirements of this Councils Code of Conduct, Councillor Mr M Mason declared an interest under Recreation and Open Spaces, Item 2 to discuss Bowls Club proposed new location for shed and Item 4 to discuss pre-season sand dressing of the Bowling Green.

Pursuant to the requirements of this Councils Code of Conduct, Councillor Mr G John declared an interest under Vale of Glamorgan Council, Item 2, to note the consultation on the School Crossing Patrol Policy and Site Assessment criteria. Item 3, to discuss Play Provision during School Holidays and Item 4, to discuss Agenda Brief on adopting land in Llantwit Major and Boverton from the Vale of Glamorgan Council.

Councillor Mason asked Councillors permission to bring forward Community Constable, to receive Community Constable Report.

**RESOLVED:** That permission be given to bring forward agenda item Community Constable, to receive Community Constable Report.

**522. ITEM BROUGHT FORWARD  
COMMUNITY CONSTABLE**

**To receive Community Constables report**

Sergeant Mark John introduced himself to Councillors. He stated that over the past month there had been 18 crimes of which 11 had been detected. He informed Councillors that the crimes included minor public order offences, a common assault and a distraction burglary. Sergeant John confirmed to Councillors that there had been no increase in antisocial behaviour since the Tudor Tavern licence hours have been extended.

Sergeant John vacated the Llantonian Hall.

**523. MINUTES**

**Full Town Council meeting held 29<sup>th</sup> January 2015**

The minutes of the Full Town Council meeting held on 29<sup>th</sup> January 2015, had previously been circulated to the Council members.

**RESOLVED:** That the Minutes of the Full Town Council Meeting held on 29<sup>th</sup> January 2015 be adopted and accepted as a true record.

**Matters Arising**

There were no matters arising.

**Footpath Forum meeting held 6<sup>th</sup> January 2015**

The minutes of the Footpath Forum meeting held on 6<sup>th</sup> January 2015, had previously been circulated to the Council members.

**RESOLVED:** That the Minutes of the Footpath Forum meeting held on 6<sup>th</sup> January 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Planning Committee meeting held 2nd February 2015**

The minutes of the Planning Committee meeting held on 2<sup>nd</sup> February 2015, had previously been circulated to the Council members. Councillors noted that on page 1 that under Present it should state J Evans and not as previously stated J Evan

**RESOLVED:** That subject to the above amendments the Minutes of the Planning Committee meeting held on 2<sup>nd</sup> February 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Citizen Awards meeting held 2nd February 2015**

The minutes of the Citizen Awards meeting held on 2<sup>nd</sup> February 2015, had previously been circulated to the Council members. Councillors noted that on that on page 2 under Date and Time of Next Meeting it should state Wednesday 11<sup>th</sup> March and not as previously stated Monday 9<sup>th</sup> March.

**RESOLVED:** That subject to the above amendments the minutes of the Citizen Awards meeting held on 2nd February 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Council Chamber Redecoration Committee meeting held 2<sup>nd</sup> February 2015**

The minutes of the Council Chamber Redecoration Committee meeting held on 2<sup>nd</sup> February 2015, had previously been circulated to the Council members.

**RESOLVED:** That the Minutes of the Council Chamber Redecoration Committee meeting held on 2nd February 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Youth Activities Forum Meeting held 10<sup>th</sup> February 2015**

The minutes of the Youth Activities Forum Meeting held on 10<sup>th</sup> February 2015, had previously been circulated to the Council members. Councillors noted that on page 1 under update from Vale of Glamorgan representative on Youth Council it should state Town Councillor and not as previously stated Vale Councillor.

**RESOLVED:** That subject to the above amendments the Minutes of the Youth Activities Forum meeting held on 10<sup>th</sup> February 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

Councillors queried if Mari-Wyn Elias Jones had set a date for the Llantwit Major Town Easter Market. Councillor Mrs P Lancaster confirmed that the Events Committee were holding discussions with Mari-Wyn Elias Jones but no dates or plans had been finalised.

**Working Group Meeting held 12th February 2015**

The minutes of the Working Group meeting held on 12th February 2015, had previously been circulated to the Council members. Councillors noted that on that on page 1 under Way forward with hiring agreement for Old School it should state 'continual maintenance and storage' and not as previously stated 'continual maintains and storage'.

**RESOLVED:** That subject to the above amendments the minutes of the Working Group meeting held on 12th February 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Bowls Sub Committee meeting held 16<sup>th</sup> February 2015**

The minutes of the Bowls Sub Committee meeting held on 16<sup>th</sup> February 2015, had previously been circulated to the Council members.

**RESOLVED:** That the Minutes of the Bowls Sub Committee meeting held on 16<sup>th</sup> February 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Planning Committee meeting held 19th February 2015**

The minutes of the Planning Committee meeting held on 19th February 2015, had previously been circulated to the Council members. Councillors noted that on page 1 that under Present it should state J Evans and not as previously stated J Evan

**RESOLVED:** That subject to the above amendments the Minutes of the Planning Committee meeting held on 19th February 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**524. SIGNING OF MINUTES****Signing of Minutes of Previous Meeting**

Councillors duly noted that the Town Mayor would sign the Minutes at the end of the meeting.

**525. TOWN MAYOR**

Councillors had previously been circulated with a copy of the Town Mayors engagements undertaken for the period 29th January 2015 to 25<sup>th</sup> February 2015. Noted.

**Questions to Town Mayor**

There were no questions to the Town Mayor.

**526. COUNCIL MEETING****Meetings for the Month of March 2015**

Councillors had previously been circulated with a copy of the Council Meetings for the month of March. The Town Clerk requested calling a meeting of the Council Chamber Redecoration Committee. It was agreed a meeting would be held on Friday 6<sup>th</sup> March 2015 at 3pm in the Council Chamber.

**527. PROCEDURAL MATTERS****Action Tracker**

Councillors had previously been circulated with an up to date Action Tracker.

Councillor Mrs Hanks queried if the Action Point giving permission for Llantwit Major Rugby Club to obtain proofs of dog faeces signs was still relevant. The Town Clerk confirmed to Councillors that this was still an ongoing Action.

The Town Clerk was given permission by Councillors to remove the Minehead Currach Project from the Action Tracker. The project was due to be undertaken in October 2014 and there has been no correspondence or progress to report since April 2014.

**Members Report****Llantwit Major Events Committee**

Councillor Mrs P Lancaster stated she had attended an Events Committee Meeting. She confirmed that plans for the Victorian Fair were progressing well. They had already had many enquiries for stalls at the event. Councillor Mrs Lancaster confirmed the Mari-Wyn Elias Jones (Town Centre Development Officer for the Vale) attended an Events Committee meeting to discuss ways forward with regard to the Market Town Stalls.

**To discuss Agenda Brief to decide upon a theme for the Schools Garden Competition**

Councillors had previously been circulated with an Agenda Brief detailing ideas for a theme for the 2015 School Gardens Competition. Councillor Mason confirmed to Councillors that Dewi Sant Primary School would not be participating in the competition this year due to the ongoing rebuild of the school. Councillors discussed themes for the competition.

**RESOLVED:** That the theme for the School Gardens Competition 2015 will be Butterfly Garden / Kitchen Garden.

**528. YOUTH COUNCIL****Youth Activity Progress**

Youth Council members Amy Hooper and Shannon Wade updated Councillors on the progress of Llantwit Major Youth Council. They distributed to all Councillors a copy of their Communication Action Plan for 2014 – 2015. The Youth Council members stated that recruitment was to be their main priority over the next few months. At present they have 12 members.

They confirmed to Councillors that the U'10's Playground Naming Competition was progressing and they were in the process of developing a booklet on the rules to distribute to schools. The Youth Councillor raised an issue with the Councillor's that they felt £20.00 prize money for the winner was not adequate and they felt this should be increased to £50.00

Shannon Wade stated that they would like another Link Councillor Representative to act as a liaison point between Youth and Town Council. At present Councillor Williams is the only nominated Link Councillor.

**RESOLVED:** That permission be given to put an Item on March's Full Town Council Meeting Agenda to nominate a second Link Councillor.

**To note minutes of the Llantwit Major Youth Council held on 26<sup>th</sup> January 2015**

Councillors were previously circulated with the minutes of the Llantwit Major Youth Council held on the 26<sup>th</sup> January 2015. Noted.

**To discuss Email from Vale Youth Action requesting Meeting with Town Council by Youth Council members to deliver a workshop on the Vales Rights Ambassadors Project**

Councillors were previously circulated with an email dated 11<sup>th</sup> February 2015 detailing a request for Youth Council members to deliver a workshop to Councillors on the United Nations Convention on the Rights of the Child. Councillors agreed this would be an excellent idea.

**RESOLVED:** That permission be given to set a date in an evening for the Youth Council's Right Ambassador's to present a workshop on UNCRC to the Town Council.

**To note the new logo of the Llantwit Major Youth Council**

Councillors were previously circulated with the new logo of Llantwit Major Town Council. Councillors all agreed the logo was a good representation of Llantwit Major depicting the Welsh Dragon, Celtic Cross, the Sea and encompassing the black and red colouring. Noted.

**529. FINANCE**

**Income for the period 20<sup>th</sup> January 2015 to 19<sup>th</sup> February 2015**

Councillors had previously been circulated with a copy of the Income for the period 20<sup>th</sup> January 2015 to 19<sup>th</sup> February 2015. Noted.

**Expenditure for the period 20<sup>th</sup> January 2015 to 19<sup>th</sup> February 2015**

Councillors had previously been circulated with a copy of the Expenditure for the period 20<sup>th</sup> January 2015 to 19<sup>th</sup> February 2015. Noted.

**Bank Reconciliation for period 1<sup>st</sup> January 2015 to 31<sup>st</sup> January 2015**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1<sup>st</sup> January 2015 to 31<sup>st</sup> January 2015. Noted.

**To discuss Community Action Self Help Grants for 2015/16. .**

Councillors had previously been circulated with a letter from the Vale of Glamorgan Council detailing the Community Action Self Help Grants scheme for 2015/16. Councillors discussed possible projects that could be submitted under a Community Action Self Help Grant for 2015/16.

**RESOLVED:** That the project of the new flooring to Llantonian Hall be submitted as a Community Action Self Help Grant to the Vale of Glamorgan Council.

**To note letter received from Carston Chartered Accountants re financial Statements for Year End 31<sup>st</sup> March 2015**

Councillors were previously circulated with a letter dated 13<sup>th</sup> February 2015 from Carston Chartered Accountants re financial Statements for Year End 31<sup>st</sup> March 2015.

**RESOLVED:** That the Carston Chartered Accountants be accepted to produce the financial statement of the Year End March 2015 in the sum of £850 plus VAT.

**To note letter re Provision of Internal Audit from BPU Chartered Accountants**

Councillors were previously circulated with a letter dated 13<sup>th</sup> February 2015 re Provision of Internal Audit from BPU Chartered Accountants.

**RESOLVED:** That BPU Chartered Accountants be accepted to provide the Provision of Internal Audit in the sum of £1500 plus VAT.

**To discuss letter from Llantwit Major Events Group requesting a Grant towards Victorian Fair on 20<sup>th</sup> June 2015**

Councillor Mrs P Lancaster declared an interest.

Councillors were previously circulated with a letter dated 28<sup>th</sup> January 2015 detailing a request from Llantwit Major Events Group for a Grant towards the Victorian Fair on 20<sup>th</sup> June 2015. Councillors discussed this issue and re-emphasised that the Town Councils budget for the 2015 year is set in January.

**RESOLVED:** That a letter be sent to the Llantwit Major Events Group stating that the Town Council are unable to offer a grant to support this event and clarify to the Events Group that all Grant requests must be forwarded to the Town Council by the end of December each year.

**To discuss membership of One Voice Wales 2015-16**

Councillors were previously circulated with a letter dated 2<sup>nd</sup> February 2015 inviting the Town Council to join One Voice Wales for 2015-16.

**RESOLVED:** That the Town Council do not join One Voice Wales for 2015-16.

**530. DEVELOPMENT****To note planning application decisions by the Vale of Glamorgan Council**

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council. Noted.

**To discuss holding a Planning Aid Wales training event in Llantwit**

Councillors were previously circulated with an email dated 9<sup>th</sup> February 2015 detailing a request to hold a Planning Aid Wales training event in Llantwit Major. The Town Clerk confirmed to Councillors that if we agreed to provide a venue for the event we would be allocated two free spaces. Any additional Councillors would be charged £30.00 per person. It was confirmed there would need to be a minimum of twelve people attending the course and it would be the responsibility of the Town Council to provide refreshments at the event.

**RESOLVED:** That a response be sent to Planning Aid Wales confirming the Town Councils interest in providing a venue for a Training Event.

The Youth Council asked permission to leave the Meeting and vacated the building.

**To note the introduction of Public Speaking at Vale of Glamorgan Planning Committee Meetings**

Councillors were previously circulated with a letter from the Head of Democratic Services detailing the introduction of Public Speaking at Vale of Glamorgan Planning Committee Meetings. Noted.

**531. CEMETERY**

The following Burial matters were noted

- 1) Burial of Keith John Geary C206 (new plot) on 30<sup>th</sup> January 2015
- 2) Burial of Roslyn Eva Perkins LF2 (re-open) on 20<sup>th</sup> February 2015

**RESOLVED:** That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matter 1.

**532. RECREATION AND OPEN SPACES**

**Play Equipment Reports 5<sup>th</sup> February 2015**

Councillors had previously been circulated with a copy of the playground Inspection/Maintenance Report dated 5<sup>th</sup> February 2015. Noted

**Agenda Brief to discuss Bowls Club proposed new location**

Councillor M Mason and Councillor Mrs P Lancaster declared an interest.

Councillors had previously circulated with an Agenda Brief detailing two possible sites for the location of a 10' x 8' shed as requested by the Bowls Club.

**RESOLVED:** That a letter be written to the Bowls Club that permission is granted to erect a shed at Site position 1, in front of the brick pavilion.

**To discuss Agenda Brief with regards to Application for Recreation Ground to become a Fields in Trust site.**

Councillors had previously been circulated with an Agenda Brief detailing an application to register the Recreation Ground as a Fields in Trust site. Councillor G John stated that the history of the field dates back to 1949 so it would be more appropriate to apply to register the Recreation Ground as a General Field in Trust site rather than a Centenary Field.

**RESOLVED:** That permission be given for the Town Clerk to contact Fields in Trust to apply for the Recreation Ground to be registered as a General Field in Trust site.

**To discuss Pre Season Sand Dressing of the Bowling Green.**

Councillor M Mason and Councillor Mrs P Lancaster declared an interest.

Councillors were previously circulated with a quotation for the pre-season sand dressing of the Bowling Green.

**RESOLVED:** That permission be given to the Pre-Season Sand Dressing of the Bowling Green in the sum of £240.00 plus VAT per Green.



533 **OLD SCHOOL****To note Agenda Brief on redecoration of the Council Chamber**

Councillors had previously been circulated with an Agenda Brief detailing the redecoration of the Council Chamber. The Town Clerk updated Councillors that the Method Statement for the rendering of the Council Chamber walls had been rewritten and this and the Tender had now been accepted. Work to commence on rendering the walls from Monday 9<sup>th</sup> March 2015. Noted.

**To discuss purchase of new sign at entrance.**

Councillors had previously been circulated with a Quotation, dated 27<sup>th</sup> January 2015, for a sign for the entrance to the Old School. Councillors discussed the wording on the Old School sign.

**RESOLVED:** That permission be given to order the new sign for the entrance to the Old School subject to the wording being amended from 'Facility' to 'Building' in the sum of £163.12 including VAT.

534 **LLANTONIAN HALL****To discuss Agenda Brief to put a new Sign on the outside of the Llantonian Hall Building**

Councillors were previously circulated with an Agenda Brief dated 18<sup>th</sup> February 2015 detailing a request to put a new sign on the outside of the Llantonian Hall Building. Councillor Mason updated Councillors that he felt many residents did not know the exact location of Llantonian Hall and a sign on the outside wall would help make the Hall more visible from the Rugby Club Car Park.

**RESOLVED:** That permission be granted to order a wall mounted sign for the outside of Llantonian Hall up to the value of £150.00.

**To discuss request from 'Loose Boots' to put up club photographs in the Llantonian Hall**

Councillors were previously circulated with an email dated 18<sup>th</sup> February 2015 requesting permission to put up photographs of their club on Llantonian Hall walls. Councillors discussed the issue and confirmed historically no clubs, except the Pensioner Club, have been allowed to display club information on the walls.

**RESOLVED:** That a letter be written to 'Loose Boots' stating that the request to display Photograph's had been refused.

535. **VALE OF GLAMORGAN COUNCIL****Vale of Glamorgan Councillors Report**

Councillor G John informed Councillors he had attended the official opening of Llantwit Major Library. He confirmed to Councillors that the Vale of Glamorgan budget was set on 4<sup>th</sup> March 2015. Councillor John stated that due to reshaping services in the Vale he had taken on additional cabinet member position on the Visible & Leisure Services Committee.

Councillor Williams informed Councillors he had been involved in meetings regarding reshaping services in the Vale and further discussions on Llantwit Major Learning Community development.

**To note the consultation on the School Crossing Patrol Policy and Site Assessment criteria**

Councillor Mr G John declared an interest under this item, Play Provision during School Holidays and re-adopting land in Llantwit Major & Boverton and vacated the building. Councillors were previously circulated with a consultation document detailing the consultation on the School Crossing Patrol Policy and Site Assessment criteria. Councillors were informed that comments on this consultation need to be submitted by Tuesday 7<sup>th</sup> April. Councillor Mrs Hanks felt that this consultation was more relevant to local schools than the Town Council. All Councillors agreed they needed more time to read and digest this large document.

**RESOLVED:** That Councillors who hold positions as Governors of local schools, obtain feedback from the schools, and report their findings at March's Full Town Council Meeting.

**To discuss Agenda Brief regarding the Play Provision during School Holidays**

Councillors were previously circulated with an Agenda Brief detailing the Vale of Glamorgan's Play Provision during School Holidays.

**RESOLVED:** That the Vale of Glamorgan Council be informed that the Town Council have allocated a budget of £1000 to offer Play Provision in Llantwit Major during the School Holidays.

**To discuss Agenda Brief re adopting land in Llantwit Major and Boverton from the Vale of Glamorgan Council**

Councillors were previously circulated with an email from Councillor Mrs Hanks, dated 16<sup>th</sup> February 2015 re adopting land in Llantwit Major and Boverton from Vale of Glamorgan Council. Councillor Mrs Hanks stated to Councillors that with the possible merger of Councils in the future the Town Council should look at protecting open spaces within Llantwit Major & Boverton. Areas such as the Play area at Trebeferad, the entrance to the cemetery and the land outside the Town Hall could be considered. Councillor Foster raised concerns about the maintenance costs of additional land and emphasised the need to look at the viability of adopting extra land.

**RESOLVED:** That Councillors notify the Town Clerk of any sites and bring back to the Full Town Council Meeting in March.

Councillor G John re-entered the building.

**536. WELSH ASSEMBLY GOVERNMENT****To comment on the White Paper on Reforming Local Government: Power to Local People and the written statement by the Welsh Government**

Councillors were previously circulated with the Consultation Document, dated 3<sup>rd</sup> February 2015, on the White Paper on Reforming Local Government: Power to the Local People and the written statement by the Welsh Government. Councillor Foster and Councillor John both noted their dissatisfaction of the findings of the White Paper.

**RESOLVED:** That the Town Council make no response to the White Paper on Reforming Local Government. If individual Councillors wish to comment on the consultation they are able to do so independently.

**To discuss the consultation by the Finance Committee of the National Assembly of Wales into its inquiry into Consideration of Powers: Public Services Ombudsman for Wales**

Councillors were previously circulated with the Consultation Document by the Finance Committee of the National Assembly of Wales into its inquiry into Consideration of Powers: Public Services Ombudsman for Wales. Noted.

**To discuss proposed visit on April 28<sup>th</sup> 2015 by the Deputy Minister of Culture and Sport to view the War Memorial**

Councillors were previously circulated with an email, dated 18<sup>th</sup> February 2015, for the Deputy Minister of Culture and Sport to view the War Memorial on April 28<sup>th</sup> 2015.

**RESOLVED:** That the Town Council agree to the Deputy Minister of Culture and Sport visiting the War Memorial on 28<sup>th</sup> April 2015, subject to Grant monies being received.

**537. MISCELLANEOUS**

**To note invitation to International Women's Day on 6<sup>th</sup> March 2015.**

Councillors were previously circulated with an invitation, dated 6<sup>th</sup> February 2015 inviting two Town Councillors to attend International Women's Day on 6<sup>th</sup> March 2015.

**RESOLVED:** That Councillor Mrs Lancaster and Councillor Mrs Geary attend the International Women's Day on 6<sup>th</sup> March 2015 on behalf of Llantwit Major Town Council.

**To discuss invitation to attend the Samaritans AGM on 25<sup>th</sup> March 2015**

Councillors were previously circulated with an invitation, dated 5<sup>th</sup> February 2015 to attend the Samaritans AGM on 25<sup>th</sup> March 2015. Councillor Mrs Hanks stated she would attend the AGM, subject to no other commitments.

**RESOLVED:** That a response be sent to Samaritans, to confirm that one representative from the Town Council may attend the AGM. Confirmation of attendances will be forwarded nearer the time.

**To note the High Spring Tides for 2015**

Councillors were previously circulated with a letter from Natural Resources Wales, dated 26<sup>th</sup> January 2015, detailing the High Spring Tides for 2015. Noted.

**To discuss organising a Walk for Life – Kidney Wales Foundation on Sunday 26<sup>th</sup> April 2015.**

Councillors were previously circulated with a letter, dated 21<sup>st</sup> January 2015, from Kidney Wales Foundation asking the Town Council to organise a Walk for Life on Sunday 26<sup>th</sup> April 2015.

**RESOLVED:** That due to other commitments the Town Council will not organise a Walk for Life for Kidney Wales Foundation in 2015.

538. **PART II**

The public and press may be excluded from the meeting during consideration of the items in accordance with Section 100a(4) of the Local Government Act, 1972.

**PERSONNEL**

**To discuss Agenda Brief proposed Staff pay scales for financial year 2015/16**

Councillors had previously been circulated with an agenda brief detailing the proposed pay scales for financial year 2015/16.

**RESOLVED:** That the pay scales as listed in the agenda brief be accepted for financial year 2015/16.

**To discuss Agenda Brief on Visitors Centre Receptionist**

Councillors had previously circulated with an Agenda Brief on employing a Visitors Centre Receptionist

**RESOLVED:** That Mrs Hole be employed as receptionist to the Visitor Centre on weekends and bank holidays from 3<sup>rd</sup> April 2015 to approximately the 6<sup>th</sup> September 2015.

SIGNED .....  
MAYOR

DATED .....