



491. **MINUTES****Full Town Council meeting held 27<sup>th</sup> November 2014**

The minutes of the Full Town Council meeting held on 27<sup>th</sup> November 2014, had previously been circulated to the Council members. Councillors noted that on page 346 under Old School it should state 're-decoration' and not as previously stated 'refurbishment'.

**RESOLVED:** That subject to the above amendment the Minutes of the Full Town Council Meeting held on 27<sup>th</sup> November 2014 be adopted and accepted as a true record.

**Matters Arising**

There were no matters arising.

**Planning Committee meeting held 24<sup>th</sup> November 2014**

The minutes of the Planning Committee meeting held on 24<sup>th</sup> November 2014, had previously been circulated to the Council members.

**RESOLVED:** That the Minutes of the Planning Committee meeting held on 24<sup>th</sup> November 2014 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Citizen Awards meeting held 8<sup>th</sup> December 2014**

The minutes of the Citizen Awards meeting held on 8<sup>th</sup> December 2014, had previously been circulated to the Council members. Councillors noted that on page 2 under the review of the nomination process it should state 'Carolyn' and not as previously stated 'Carol'.

**RESOLVED:** That subject to the above amendment the minutes of the Citizen Awards meeting held on 8<sup>th</sup> December 2014 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Planning Committee meeting held 8<sup>th</sup> December 2014**

The minutes of the Planning Committee meeting held on 8<sup>th</sup> December 2014, had previously been circulated to the Council members.

**RESOLVED:** That the Minutes of the Planning Committee meeting held on 8<sup>th</sup> December 2014 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Five Year Plan meeting held 10<sup>th</sup> December 2014**

The minutes of the Five Year Plan meeting held on 10<sup>th</sup> December 2014, had previously been circulated to the Council members.

**RESOLVED:** That the Minutes of the Five Year Plan meeting held on 10<sup>th</sup> December 2014 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**492. SIGNING OF MINUTES****Signing of Minutes of Previous Meeting**

Councillors duly noted that the Town Mayor would sign the Minutes at the end of the meeting.

**493. TOWN MAYOR**

Councillors had previously been circulated with a copy of the Town Mayors engagements undertaken for the period 27<sup>th</sup> November 2014 to 17<sup>th</sup> December 2014. Noted.

**Questions to Town Mayor**

Councillor J Evans asked the Mayor if he was enjoying his time as Mayor. Councillor M Mason informed Councillor that he was having a thoroughly enjoyable and rewarding time as Mayor of Llantwit Major Town Council for 2014/2015.

**494. COUNCIL MEETING****Meetings for the Month of January 2015**

Councillors had previously been circulated with a copy of the Council Meetings for the month of January. Noted.

**495. PROCEDURAL MATTERS****Action Tracker**

Councillors had previously been circulated with an up to date Action Tracker.

The Town Clerk confirmed to Councillors that there had been no response to her request for information on the Minehead Currach Project. The Town Clerk advised Councillors that the new Notice Boards for the Cemetery and Allotments sites should be delivered the first week of January 2015.

**Members Report****Aberthaw Power Station Local Liaison Committee Meeting**

Councillors were previously circulated with the minutes of the Aberthaw Power Station Local Liaison Committee Meeting held on 25<sup>th</sup> September 2014. Noted.

**Pub Watch**

Councillor Mr J Evans stated he had attended a Pub Watch Meeting. There were no issues to report.

**To discuss Agenda Brief on Opening Hours of Town Council Office over Christmas and New Year period**

Councillors were previously circulated with an Agenda Brief detailing the opening hours of the Town Council Office over the Christmas and New Year period.

**RESOLVED:** That permission be given for the Town Council Office staff to use lieu hours or holiday leave on the 2<sup>nd</sup> January 2015. The Town Council Office will re-open, following the Christmas and New Year holiday period, on the 5<sup>th</sup> January 2015.

**To discuss Agenda Brief on confirmation of Meeting venue for coming months and confirm Annual Meeting date**

Councillors were previously circulated with an Agenda Brief confirming the meeting venue for the coming months and an alternative date for the Annual Meeting. The Town Clerk informed Councillors that Councillor John had advised that the Vale of Glamorgan Council had meetings set for the 6 May 2015 and the 13<sup>th</sup> May 2015.

**RESOLVED:** That the Annual Meeting will be held on Thursday 21st May 2015 at 7.05pm. The Town Clerk to email revised Council Meeting dates to all Councillors.

Further

**RESOLVED:** That the Llantonian Hall be used as a venue for selected Full Town Council Meetings up to end of the April 2015. If the Council Chamber becomes available for use prior to April 2015 the council meetings will reconvene in the Council Chamber.

Councillor E Williams entered the Town Hall

**496. YOUTH COUNCIL**

**Youth Activity Progress**

No members of the Youth Council were present at meeting.

**497. FINANCE**

**Income for the period 20<sup>th</sup> November 2014 to 2nd December 2014**

Councillors had previously been circulated with a copy of the Income for the period 20th November 2014 to 2<sup>nd</sup> December 2014. Noted.

**Expenditure for the period 21<sup>st</sup> November 2014 to 11<sup>th</sup> December 2014**

Councillors had previously been circulated with a copy of the Expenditure for the period 21st November 2014 to 11th December 2014. Noted.

**Bank Reconciliation for period 1<sup>st</sup> November 2014 to 30<sup>th</sup> November 2014**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1<sup>st</sup> November 2014 to 30<sup>th</sup> November 2014. The Town Clerk confirmed to Councillors that one

Lloyds Current Bank Account remains open. This Account will be closed at the end of March 2015 when all banks accounts will have been transferred to Unity Trust Bank. Noted.

**To discuss Renewal Notice for the Society of Local Council Clerks Membership for 2015**

Councillors had previously been circulated with a Renewal Notice for the Society of Local Council Clerks Membership for 2015.

**RESOLVED:** That permission be given to renew the Society of Local Council Clerks Membership at a full year's subscription of £210.00.

**498. DEVELOPMENT**

**To note planning application decisions by the Vale of Glamorgan Council**

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council. Noted.

**499. CEMETERY**

The following Burial matters were noted

1) Burial of Brian Kingsley Hunt Hm5 (new plot) on 3<sup>rd</sup> December 2014

**RESOLVED:** That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matter 1.

**500. VALE OF GLAMORGAN COUNCIL**

**Vale of Glamorgan Councillors Report**

Councillor K Geary informed Councillors that he had visited Llandough Hospital to view the tele care products available for patients with dementia.

Councillor G John entered the Town Hall.

Councillor E Hacker confirmed to Councillors that six local authorities had applied to merge Councils in Wales. Councillor K Geary and Councillor G John updated Councillors that the decision date for the Expression of Interest had been delayed until 15<sup>th</sup> January 2015. Many councils in Wales have asked for extra time to consider the merger options.

Councillor John confirmed the new bus route from Cardiff to Llantwit Major including stops in Talbot Green and Cowbridge will commence from 5<sup>th</sup> January 2015. He also stated that in January 2015 it will be announced which contractor has been awarded the build of the new Comprehensive School.

Councillor E Williams informed Councillors that he attended a Planning Meeting that was ran using web cast. A proposal was also brought forward to allow the general public to speak at Planning Meetings.

**To discuss Agreement for the Provision of Legal Services**

Councillors were previously circulated with a letter dated 4<sup>th</sup> December 2014 detailing the Agreement for the Provision of Legal Services.

**RESOLVED:** That permission be given to sign the Vale of Glamorgan Councils Provision of Legal Services.

**501. WELSH GOVERNMENT****To discuss Agenda Brief on the Wales Planning Bill Consultation Document**

Councillors were previously circulated with an Agenda Brief detailing the Planning Committee response to the Wales Planning Consultation Document. Councillor G John informed Councillors that he felt the Consultation Document showed a non-understanding of local planning. Councillor Mr K Geary stated that the Consultation document was primarily written for planning at County Council level.

**RESOLVED:** That permission be given for the Planning Committees responses be sent to the Wales Planning Bill Consultation team.

**To note receipt of responses to Reforming Local Government White Paper Consultation report**

Councillors noted receipt of the responses to Reforming Local Government White Paper Consultation report.

**502. PUBLICATIONS RECEIVED****The Winter Issue of the Journal of the Institute of Cemetery and Crematorium Management**

Councillors were informed that a copy of the Winter Issue of the Journal of the Institute of Cemetery and Crematorium Management was available in the Town Council office. Noted.

**503. MISCELLANEOUS****To discuss Application to take out Annual Membership with Fields in Trust**

Councillors were previously circulated with a letter, dated 5<sup>th</sup> December 2014, offering Llantwit Major Town Council to take out Annual Membership with Fields in Trust.

**RESOLVED:** That permission be given to take out Annual Membership with the Fields in Trust at a cost of £50 per year.

**To note receipt of a Study Summary of Tree Cover in Wales Towns and Cities**

Councillors noted receipt of a Study Summary of Tree Cover in Wales Towns and Cities.

**Invitation to join Ageing Well in Wales**

Councillors were previously circulated with a Contact Form dated 10<sup>th</sup> December 2014, inviting Llantwit Major Town Council to join Ageing Well in Wales. Councillors were informed there was no fee to become a member of this scheme.

**RESOLVED:** That permission be given to join Ageing Well in Wales.

**504. PART II**

**THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING  
CONSIDERATION OF THE FOLLOWING ITEMS IN ACCORDANCE WITH SECTION 100A(4)  
OF THE LOCAL GOVERNMENT ACT, 1972**

**Personnel**

**To discuss Agenda Brief detailing the National Salary Awards 2014-2016**

Councillors had previously been circulated with an Agenda Brief detailing the National Salary Awards for 2014 – 2016.

**RESOLVED:** That all staff salaries be adjusted accordingly.

SIGNED .....

MAYOR

DATED .....