

Minutes of the Meeting of Llantwit Major Town Council held on Thursday 27th November 2014
at 7.05pm at the Old School, Llantwit Major

PRESENT; Chairman – Councillor M Mason - Town Mayor

 Councillors Mrs S Hanks) BOVERTON WARD
 Mr J Evans)
 Mr R Jenkins)
 Mr M Marsh)

 Mr E Hacker)
 Mr D Foster) NORTH WARD
 Mr K Geary)
 Mr E Williams)

 Mrs A Knight) SOUTH EAST WARD

 Mr G John)
 Mrs P Lancaster) WEST WARD

PC Malone
Geraint Evans (Youth Action Worker)

Apologies received from.
Councillor Mrs S Geary – Illness
Councillor G Ingram - Illness

Declarations of Interest Forms were received from Councillors.
Pursuant to the requirements of this Councils Code of Conduct, Councillor Mr E Williams declared an interest under Miscellaneous, Item 1, Letter received from Mr Cliff Edge requesting permission to address Town Council re proposal to develop the Chantry Priest House into a purposed designed Town Heritage Centre.

Pursuant to the requirements of this Councils Code of Conduct, Councillor Mrs P Lancaster declared an interest under Finance, Item 4, to discuss Agenda Brief regarding an update on reclaiming the VAT on the Bowling Green/Sports Pavilion.

Councillor Mason asked Councillors permission to bring forward Community Constable, to receive Community Constable Report and Youth Council, to receive Youth Activity Progress.

RESOLVED: That permission be given to bring forward agenda item Community Constable, to receive Community Constable Report and Youth Council, to receive Youth Activity Progress.

**476. ITEM BROUGHT FORWARD
COMMUNITY CONSTABLE**

To receive Community Constables report

PC Malone introduced himself to Councillors. He stated that over the past month there had been 24 crimes of which 14 had been detected. PC Malone informed Councillors that the crimes reported included two burglaries, shop lifting and domestic assault. PC Malone confirmed that road closures have been organised for the Llantwit Major Christmas Illuminations Event on the 6th December 2014 and extra policing has been enlisted for the 6th December, 19th December and 31st December.

PC Malone vacated the Old School.

YOUTH COUNCIL

Youth Activity Progress

Mr Geraint Evans introduced himself to Councillors and apologised that no Youth Activity Members were able to attend the meeting due to prior commitments. Mr G Evans informed Councillors that since September the Youth Council had organised and ran a Games Evening with Llantwit Major Town Councillors. Councillor E Williams thanked the Youth Council for a very successful evening's entertainment. Mr G Evans stated the Youth Council had discussed the Vale Budget Consultation document and had submitted a response to the Vale of Glamorgan Council. He confirmed that four members of the Youth Council had attended Llantwit Major Remembrance Service and four members would be helping at the Christmas Illuminations event on the 6th December 2014.

To discuss the Youth Councils involvement in the re-setting up and development of the Tennis Club

Councillors had previously been circulated with an Agenda Brief detailing the possible involvement of the Youth Council in the re-setting up and development of the Tennis Club. Councillor J Evans confirmed to Councillors that the affiliation between the Tennis Club and the Rugby Club is planned for April 2015 and would Councillors give permission for the Youth Council to be involved.

RESOLVED: That permission be given to include the Youth Council on discussions regarding the re-setting up and development of the Tennis Club.

To discuss proposal to run a children's competition to rename the Under 10's Play Area

Councillors were previously been circulated with an Agenda Brief detailing a Proposal by Councillor G Ingram to run a children's competition to rename the Under 10's Play Area. Discussions followed regarding the Youth Councils involvement in this competition.

RESOLVED: That permission be given for the Youth Council to run the competition, involving all the local primary schools, to rename the Under 10's Play Area. It was agreed a cheque for £20.00 would be given to the winning school and the school would be part of the official opening event organised for the renaming of the park.

Minutes from Llantwit Youth Council dated 30th October 2014

Councillors were previously been circulated with the Minutes from Llantwit Youth Council dated 30th October 2014. Noted.

Minutes from Llantwit Youth Council dated 17th November 2014

Councillors were previously been circulated with the Minutes from Llantwit Youth Council dated 17th November 2014. Noted.

Mr Geraint Evans vacated the Town Hall.

477. MINUTES**Full Town Council meeting held 30th October 2014**

The minutes of the Full Town Council meeting held on 30th October 2014, had previously been circulated to the Council members.

RESOLVED: That the Minutes of the Full Town Council Meeting held on 30th October 2014 be adopted and accepted as a true record.

Matters Arising

Under Item Cenotaph, the successful Application from Cadw for a Grant for re-engraving the War Memorial, Councillors confirmed that a resident had expressed his disappointment that not all letters on the Cenotaph had been re-engraved. The Town Clerk confirmed to Councillors that the Listed Building Application clearly stated the lettering cannot be modified only enhanced thus not all letters could be re-engraved. It was agreed the resident will be informed of the criteria stipulated within the Listed Building requirements.

Planning Committee meeting held 24th October 2014

The minutes of the Planning Committee meeting held on 24th October 2014, had previously been circulated to the Council members.

RESOLVED: That the Minutes of the Planning Committee meeting held on 24th October 2014 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Five Year Plan meeting held 18th November 2014

The minutes of the Five Year Plan meeting held on 18th November 2014, had previously been circulated to the Council members.

RESOLVED: That the Minutes of the Five Year Plan meeting held on 18th November 2014 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

478. SIGNING OF MINUTES**Signing of Minutes of Previous Meeting**

Councillors duly noted that the Town Mayor would sign the Minutes at the end of the meeting.

479. TOWN MAYOR

Councillors had previously been circulated with a copy of the Town Mayors engagements undertaken for the period 30th October 2014 to 26th November 2014. Noted.

Questions to Town Mayor

There were no questions to the Town Mayor.

480. COUNCIL MEETING**Meetings for the Month of December 2014**

Councillors had previously been circulated with a copy of the Council Meetings for the month of December. The Town Clerk informed Councillors that the Full Town Council Meeting on the 18th December 2014 will be held in the Town Clerks Office, Town Hall.

481. PROCEDURAL MATTERS**Action Tracker**

Councillors had previously been circulated with an up to date Action Tracker.

Councillor E Hacker asked for update on Mayors photographs in the Council Chamber. The Town Clerk confirmed that this is still an ongoing project.

Members Report**Pub Watch**

Councillor Mr J Evans stated he had attended a Pub Watch Meeting. There were no major issues to report. It was confirmed at the Meeting that there would be additional police on patrol over the Christmas/New Year period. Councillor G John stated that any licensing issues or complaints reference Llantwit Major Public Houses should be reported direct to the Police by ringing 101.

Community Liaison Meeting – Reshaping Services

Councillors Mr M Marsh stated he attend a Community Liaison Meeting regarding Reshaping Services. Councillor Marsh confirmed the meeting implied that the Vale of Glamorgan Council will be seeking a voluntary merger with Bridgend County Council.

482. FINANCE**Income for the period 21st October 2014 to 19th November 2014**

Councillors had previously been circulated with a copy of the Income for the period 21st October 2014 to 19th November 2014. Noted.

Expenditure for the period 24th October 2014 to 20th November 2014

Councillors had previously been circulated with a copy of the Expenditure for the period 24th October 2014 to 20th November 2014. Noted.

Bank Reconciliation for period 1st October 2014 to 31st October 2014

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st October 2014 to 31st October 2014. Noted.

To discuss Agenda Brief regarding an update reclaiming the VAT on the Bowling Green/Sports Pavilion

Councillor Mrs P Lancaster declared an interest in this item.

Councillors had previously been circulated with an Agenda Brief regarding an update on reclaiming the VAT on the Bowling Green/Sports Pavilion. Noted.

483. DEVELOPMENT**To note planning application decisions by the Vale of Glamorgan Council**

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council. Noted.

484. CEMETERY

The following Burial matters were noted

- 1) Burial of Thomas Joe Hughes, Grave Number E97 (re-open) on 25th November 2014
- 2) Burial of Grace Williams, Grave Number J69 (re-open) on 27th November 2014

485. RECREATION AND OPEN SPACES**Vale of Glamorgan Playground Maintenance Logs for 4th November 2014**

Councillors had previously been circulated with the Playground Area Inspection dated 4th November 2014. The Town Clerk confirmed to Councillors that the zip wire was still undergoing tests with the Manufacturer. Noted.

To discuss Email regarding proposed 10k, 5k and 1k run around Llantwit Major next Summer

Councillors were previously circulated with an email, dated 26th October 2014, regarding a proposal from the Rugby Club to organise a 10k, 5k and 1k run around Llantwit Major which would include the use of the Recreation Ground. Councillor G John emphasised the enormity of organising such an event. Consideration must be taken into road closures, stewarding etc.

RESOLVED: That permission be given via Councillor J Evans confirming that the Town Council have no objections to the Rugby Club organising a 10k, 5k and 1 k run next Summer.

486. OLD SCHOOL**Agenda Brief to discuss forming a Committee to oversee the Council Chamber redecoration and finance of the project**

Councillors were previously circulated with an Agenda Brief to discuss forming a Committee to

oversee the Council Chamber redecoration and finance of the project. Councillors discussed paying the monthly rent received from the Llantwit Major Library into a separate Bank Account to be used for the redecoration of the Council Chamber room.

RESOLVED: That a Committee be formed to oversee the Council Chamber redecoration project comprising of Mayor, Deputy Mayor, Chair of Recreation and Buildings and Chair of Finance & Policy. That all funds received from the library for hiring be used for this project. If below £5,000 then the Committee obtain permission from the Full Town Council for further funds. That a maximum spend of £5000 be set.

487. VALE OF GLAMORGAN COUNCIL

Vale of Glamorgan Councillors Report

Councillor G John addressed Councillors to confirm the proposed voluntary merger of the Vale of Glamorgan Council with Bridgend County Council. A full report on the reasoning's behind this decision can be found on the Vale of Glamorgan Council website. He confirmed that the formal request to voluntary merge the two Councils has to be sent to the Welsh Government by 28th November 2014. The Welsh Government then has until 5th January 2015 to respond to the request. If the request is successful the two Councils have six months to produce a Business Plan.

Councillor Hacker informed Councillors that a new bus service run by NAT will be introduced next year from Cardiff to Llantwit Major including stops in Talbot Green and Cowbridge.

To discuss letter from Vale of Glamorgan Council to apply for Community Action Self Help Christmas Grants 2014

Councillors were previously circulated with a letter received from Vale of Glamorgan Council regarding the Community Action Self Help Christmas Grant 2014 for a grant in the sum of £475.

RESOLVED: That permission be given to apply for the Community Action Self Help Christmas Grant for 2014.

To Note receipt of Agenda for Special Council Meeting on 12th November 2014

Councillors noted receipt of the Agenda for Special Council Meeting on 12th November 2014.

To discuss letter received from the Licensing Officer re application to vary a premises Licence at the Tudor Tavern

Councillors were previously circulated with a letter received from the Licensing officer, dated 11th November 2014, detailing that permission has been granted to extend the opening hours of the Tudor Tavern Public House on a Friday and Saturday evening, with premises closing at 1.00am. Noted.

For information Vale Co-Creating Healthy Change Forum 3rd December 2014.

Councillors were previously circulated with a poster detailing the Vale Co-Creating Healthy Change Forum on 3rd December 2014 in the Llantonian Hall, Llantwit Major. Noted.

For information email received from the Town Centres Development Officer concerning a Christmas Market to take place in Llantwit Major on 20th December 2014.

Councillors were previously circulated with an email, dated 17th November 2014, detailing a Christmas Market to take place in Llantwit Major on the 20th December 2014. Councillor Mrs Knight asked where the market was going to be situated. It was confirmed to Councillors that the market stalls would be situated in the car parking spaces, in front of the shops, along Boverton Road. The market will run from 10am until 4pm and include local shop stalls, a shoe stall and Craft/Christmas stalls.

488. WELSH GOVERNMENT

To discuss Agenda Brief on the Wales Planning Bill Consultation Document

Councillors were previously circulated with an Agenda Brief detailing extracts from the Wales Planning Bill Consultation Document. Councillor Mr K Geary informed the meeting that this Planning Bill would have major implications on the Town Councils Planning Procedures and required some serious discussion.

RESOLVED: That the Wales Planning Bill Consultation document be discussed at the Planning Committee Meeting and recommendations be brought back to the Full Town Council Meeting on the 18th December 2014.

489. MISCELLANEOUS

Letter received from Mr Cliff Edge requesting permission to address Town Council re proposal to develop the Chantry Priest House into a proposed designed Town Heritage Centre.

Councillor Mr E Williams declared an interest in this item.

Councillors were previously circulated with a letter from Mr Cliff Edge, dated 12th November 2014, detailing a request to address Town Council re proposal to develop the Chantry House into a proposed designed Town Heritage Centre. Councillors discussed this request.

RESOLVED: That Councillors are in support of this proposal to develop the Chantry Priest House. A letter be written to Mr Edge informing him he is welcome to address the Town Council at 6:30pm on the 27th January 2015 in the Llantonian Hall. It should be noted that no financial funding is available from the Town Council in reference to this proposal.

To discuss invitation from Fields in Trust Awards to attend the Annual Fields in Trust Dinner on the 3rd December 2014 at the Lords Cricket Ground

Councillors were previously circulated with an Invitation from Fields in Trust Awards, dated 11th November 2014, to attend the Annual Fields in Trust dinner on the 3rd December 2014 at the Lords Cricket Ground. Councillor G John confirmed he was attending this event on behalf of the Vale of Glamorgan Council.

RESOLVED: That Councillor Mr M Mason represent Llantwit Major Town Council at the Fields in Trust Awards.

Invitation to Councillors to attend the sixtieth anniversary of the dedication of the Rood in St Illtuds Church on 7th December 2014

Councillors were previously circulated with an Invitation to Councillors to attend the sixtieth anniversary of the dedication of the Rood in St Illtuds Church on the 7th December 2014. It was confirmed that eight Councillors would attend this event and would meet at 9.45am at the St Illtuds Church entrance.

SIGNED
MAYOR

DATED