

**Report on Cemetery Forum Meeting**  
**Held on 6<sup>th</sup> March 2014 at 7.00pm**  
**At the Council Chamber, Old School, Wine Street, Llantwit Major**

**PRESENT:** Chairman – Mr K Geary

Councillors; Mr G Ingram  
Mr M Mason  
Mr M Marsh  
Mrs P Lancaster  
Mrs A Knight  
Mrs S Hanks  
Mr G John  
Mr J Evans  
Mrs S Geary  
Mr R Jenkins  
Mr D Foster  
Mr E Williams  
Mr E Hacker

**1) No Apologies received**

**2) To discuss future Burial Land**

Committee Members had previously been circulated with a H.M. Land Registry Map detailing the ownership of the land on the East side of Llantwit Major Road and a letter received from Mr Rob Thomas, Director of Development Services for the Vale of Glamorgan, dated 11<sup>th</sup> February 2014, detailing the Town Councils concerns regarding the limited space remaining in Boverton Road Cemetery and the proposal that the above land be considered as future burial land.

Councillor G John addressed the Committee on his initial findings regarding future burial land within Llantwit Major. Councillor G John stated he had spoken to the Vale of Glamorgan Planning Department regarding the land by Floodgate Roundabout (the north of the B4265 and the east of the B4270). He confirmed that the Planning Department had no objections to the Town Council making further enquiries regarding the purchase of this land. The land is privately owned by Mr David Michael Thomas and Councillor G John stated that he thought the purchase of the land and setting up of a cemetery on this site would cost at least £200,000.

Councillor G John confirmed he had written to the Welsh Government regarding Government funding for cemeteries.

Councillor G John also stated it would be worth the Town Council looking into writing to the Vale of Glamorgan Planning Authority to be included into the CIL (Community Infrastructure Levy) Project which provides funding for future developments within the Vale of Glamorgan. Councillor G John suggested to the Committee that the Council firstly should write to Mr David Thomas asking if he would consider selling the land to the Town Council noting that conditions would be put in place preventing housing/building development on the site.

The Town Clerk stated that perhaps Mr David Thomas should be asked if he would be prepared to gift the land to Llantwit Major Town Council.

Committee Members discussed that the proposed site at present is rented occasionally for sheep grazing and the site is approximately 8.75 acres in size. This being approximately 25% bigger than Llantwit Majors existing cemetery.

**RECOMMENDED:** Town Clerk given permission to write a letter to Mr David Thomas asking for a possible meeting with him to discuss if he would be interested in the Town Council purchasing/gifting this land as a future burial site. Any response received from this letter to be brought forward to a future Full Town Council Meeting.

Further

**RECOMMENDED:** Town Clerk given permission to contact Vale of Glamorgan Council to look into procedures for registering to be part of the Community Infrastructure Levy fund. The Town Clerk to report back to a future Full Town Council Meeting on any outcome from this recommendation.

### **3) Agenda Brief reference Rules and Regulations**

Committee Members have previously been circulated with an Agenda Brief detailing the proposed amendments to the Rules and Regulations with reference to Llantwit Major Cemetery. The Town Clerk asked the Committee Members to review the Rules and Regulations following a recent query regarding a plot within the cemetery.

#### Pre Purchase

Committee Members agreed the Rules should be updated to state that no pre-purchase of plots are to be allowed within the Cemetery.

#### Burial Plots for cremated remains

Committee Members agreed no full burial plots can be purchased for cremated remains. Also should a family wish to inter cremated remains followed by a full burial a request should be placed before the Full Town Council that will then consider each request individually. Following a full burial, cremated remains shall be allowed to be interred at the head or foot of a full plot, to a maximum of 3 urns per plot.

### Babies Memorial Garden

Committee Members agreed that Rules and Regulations regarding the Babies Memorial Garden need to be added to this document. It was agreed that plots within this Memorial Garden should be dug to a single depth. The size of each plot will be determined by the Town Clerk dependent on the size of the coffin. That Memorial's for the Babies Memorial Garden should be in proportion to the plot size and should be determined following consultation from the Town Clerk and Monumental Mason.

**RECOMMENDED:** Town Clerk given permission to rewrite the Rules and Regulation for Llantwit Major Cemetery to include the above amendments.