

**Report of Meeting of 5 Year Plan Committee held in
Heritage Centre, Town Hall on 16th September 2014**

Present; Councillor D Foster – Chairman

Councillors; M Mason
Mrs A Knight
Mrs S Geary
J Evans

In attendance; Mrs R Quinn – Town Clerk

Apologies;
Councillor G Ingram

2) To receive report of meeting held on 10th December 2013

Committee members had previously been circulated with a copy of the report from the previous meeting held on 10th December 2013.

3) For information sheet re Finance and Five Year Plan meetings

Committee members had previously been circulated with a copy of an information sheet detailing the months meetings are held in and what is generally discussed and resolved at those meeting. Noted.

4) For information breakdown budget sheets

Committee members had previously been circulated with a copy of the current breakdown budget sheets used to set the budgets for this financial year. Included on the sheet were additional figures showing accurate figures relating to Business Rates, Utility Services etc. Discussion took place regarding a number of items included within separate budget categories. Noted.

5) Discuss proposal for works to Miri Mieri/Under 10's playarea

Committee members had previously been circulated with breakdown figures for the cost of refurbishing and installing equipment within the under 10's playarea, option 1 of proposed works taken to the Recreation and Buildings meeting 12th June 2014. The figures showed completed works and the proposed additional works and where the monies for these works could be obtained from current projects which had come under budget.

RECOMMENDED: That an agenda item be placed on the Full Town Council meeting 25th September, showing the breakdown figures (as above), and pictures of the proposed new equipment for discussion. That the Five Year Plan committee recommend that the works proceed, as funds are available, to the sum of £5,707.14.

6) Discuss Expenditure and Income figures up to 31st August 2014

Committee members had previously been circulated with detailed breakdown figures up to 31st August 2014.

Expenditure

The Town Clerk reported that the Salaries budget was going to be close this year due to additional staff joining the pension scheme. This will be monitored over coming months. Councillor Mrs Geary asked for clarification on the Citizen Awards budget. The Town Clerk replied that the Town Council budget £250 towards the event and the committee are expected to find a sponsor for an additional £250. Councillor Mrs Knight asked how long was left on the loan. The Town Clerk replied it will end 2017.

Income

Committee members noted that income on all premises was in line with budget figures if not slightly higher than anticipated.

7) Discuss 5 Year Plan - currently Year 1

Committee members had previously been circulated with a copy of the current 5 Year Plan. Councillor Foster asked members to look through Year 1;

Contingency Fund - To stay the same

Refurbishment of Seaview Park Gates – These works have been completed and came in £350 under budget

Sit on grass cutter – This had been purchased last year

Purchase of bench – Hopefully a new wooden bench can be purchased and installed outside the Town Hall

Staff Training – £1,084 had been spent on this to date

West Street Pool repairs – None to date

Town Hall Clock maintenance – Completed

Website maintenance – Grant obtained from Welsh Government this year

Building maintenance – Done

Purchase of Cemetery Land – Done

Building account – Done

IT Provision – Available as and when required

Signage Old School – Grant unsuccessful, to be purchased from budget in coming months

Notice board Allotment – Grant unsuccessful, to be purchased from budget in coming months

Sign at Recreation Ground – Grant unsuccessful, to be purchased from budget in coming months

Cemetery Notice Board - Grant unsuccessful, to be purchased from budget in coming months

Works to Compass Building – Completed and under budget by £851

Year 2 (2015/16)

Committee members then went on to discuss Year 3 of the Plan and look at the proposed projects to incorporate into the Plan.

Contingency Fund – Stay the same

Boiler Town Hall – £4,000 but obtain cost

Community Week – £200

Purchase of Bench – £1,000

Staff Training – £1,600

Town Hall Clock maintenance – £300

Website maintenance – £500

Building maintenance – £5,000

Purchase of Cemetery Land – £5,000

Building account – £8,000

IT Provision - £1,000

* Stage/flooring Llantorian Hall – cost to be obtained

* Refurbishing Council Chamber - ?

* Refurbish fencing to front and rear car park Old School – cost to be obtained

* New back door Compass - £900

* Path widening within Recreation Ground – cost to be obtained

* Lights alongside path within Recreation Ground – cost to be obtained

* Replacement chain link fence Recreation Ground – cost to be obtained

That costing for the items asterisked above be obtained so that they could possibly be included in the Year 2 (2015/16) Plan.

RECOMMENDED: That the Town Clerk obtains costings for those item asterisked above and be brought back to the next meeting of the Five Year Plan to discuss whether to include them in the budget for next year, subject to Full Town Council approval they be considered.

8) To set date of next meeting

21st October 2014, 2.00pm Heritage Centre