

Minutes of the Special Meeting of Llantwit Major Town Council held on Monday 8th September 2014, at 7.05pm, at the Council Chamber, Old School, Wine Street, Llantwit Major

Present;	Councillor	Mr M Mason – Town Mayor	
	Councillors;	G John) WEST WARD
		Mrs P Lancaster	
		Mrs S Geary)
		Mrs A Knight) SOUTH EAST WARD
		E Hacker) NORTH WARD
		D Foster)
		M Marsh) BOVERTON WARD
		J Evans)
		R Jenkins)

Apologies received from
 Councillor E Williams – Prior commitment
 Councillor G Ingram – Illness
 Councillor K Geary – Prior commitment

There were no declarations of interest.

437. FINANCE

To approve Annual Return for the year ended 31st March 2014

Councillors had previously been circulated with the Annual Return for the year ended 31st March 2014 and a letter dated 1st August 2014.

RESOLVED: That permission be given for the Chairman to sign the Annual Return for year ended 31st March 2014, and it be returned to Mazars for the External Audit Certificate to be received.

To discuss Agenda Brief re Banking Arrangements

Councillors had previously been circulated with an Agenda Brief detailing Lloyds TSB and Unity Trust banking arrangements and documentation from Unity Trust Bank on their Internet Banking Service. Councillor D Foster briefed Councillors that following discussions with Lloyds TSB Bank they were unable to offer any better rates on the Town Councils existing banking portfolio. Councillor Foster confirmed that he and the Town Clerk have been in contact with the Unity Trust Bank to consider their internet banking accounts.

RESOLVED: That permission be given to change the Town Councils banking arrangements from Lloyds TSB Bank to Unity Trust Bank.

438. OLD SCHOOL**Verbal update on the library using the Council Chamber and Back Room of the Old School**

The Town Clerk gave a verbal update to the Town Council on the latest position of the Library moving into the Council Chamber and Back Room of the Old School. She stated that she had a meeting with Mr C Edwards, Library & Information Services on Thursday 4th September where they discussed the fees for renting the two rooms. Mr Edwards queried if there could be a reduction on the previously agreed charges. The Town Clerk confirmed that she will monitor the oil used by the Library and charge any additional usage accordingly. Mr Edwards stated that the proposed dates for moving were:

IT Department fit telephone/internet connections week commencing 15th September 2014

Library moves into Old School 24th/25th September

Library opens to public 29th September (possible opening times 9:30am to 4:30pm)

RESOLVED: That permission be given for a letter be sent to Mr Edwards confirming that there would be no reduction and they remain at £1000 a month/ £250 a week.

Further

RESOLVED: That the Town Clerk to write to Gilly Beans Playgroup, Compass Community Care Group and Clych Playgroup to confirm the dates when the Library will be temporarily taking residence in the Council Chamber and Back Room.

439. VALE OF GLAMORGAN**To discuss letter received from Housing Services requesting permission to meet Councillors to discuss Local Housing Market Assessment**

Councillors were previously circulated with letter dated 11th August 2014 from Housing Services detailing the Affordable Housing Enabler for the Vale of Glamorgan Council. Councillors were also circulated with a letter dated 1st September 2014 from the Housing Strategy Officer detailing a draft Local Housing Strategy for housing in the next five years. The Housing Strategy Officer requested to come and give a Presentation on both topics to the Town Council. A suggested date and time was 6pm on 17th September 2014. Councillors discussed the feasibility of this date.

RESOLVED: That as many Councillors were unable to make the 17th September the Town Clerk liaise with the Housing Strategy Office to obtain alternative dates to give a presentation to the Town Council.

To discuss Email inviting attendance to the Vale Co-Creating Healthy Change Project

Councillors were previously circulated with an Email dated 22nd August 2014 detailing a meeting of the Vale Co-Creating Healthy Change Forum taking place on 17th September 2014.

RESOLVED: That permission be given for any Town Councillor to attend the meeting.

To discuss reports to be presented to the Extraordinary Liaison Committee:

(i) Reshaping Services – A new change programme for the Council

(ii) Medium Term Financial Plan 2014/15 to 2017/18

Councillors were previously circulated with a report dated 18th August 2014 detailing an Extraordinary Community Liaison Committee Meeting to be held on 17th September 2014 to consider and provide an opportunity for consultation on the following reports:

- Reshaping Services – A New Change Programme for the Council
- Medium Term Financial Plan 2014/15 - 2017/18

A letter was also distributed at the meeting from the Vale of Glamorgan Council dated 15th August 2014 inviting Llantwit Major Town Council to the Vale Council Offices for a meeting on 24th September 2014 to discuss the future delivery of services.

Councillors noted the documents and would await a report from our Council representative, Councillor M Marsh, on the Community Liaison Committee at the next Full Town Council Meeting.

RESOLVED: That Councillor D. Foster and the Town Clerk attend the Meeting for Reshaping Services on the 24th September 2014 at the Vale of Glamorgan Civic Offices.

To note receipt Agenda of Vale of Glamorgan Special Council Meeting

The Town Council received an Agenda dated 27th August 2014 detailing the Vale of Glamorgan Special Council Meeting on 2nd September 2014. Noted.

To discuss letter from Vale of Glamorgan Council reference C.A.S.H Grant 2014/15

Councillors were previously circulated with a letter detailing the unsuccessful application for a C.A.S.H Grant 2014/15. Noted.

To discuss the review of the Polling Districts Polling Places and Stations

Councillors were previously circulated with a letter dated 1st August 2014 detailing the review of polling districts, polling places and stations. Councillors expressed concerns as to what would happen to the polling station at Eagleswell School when it is closed in July 2016. Councillor John informed Councillors that he had already informed the Vale of Glamorgan Electoral Registration Office of this matter. Noted.

440. WELSH GOVERNMENT

To discuss the Proposal for developing the Welsh National Marine Plan

Councillors were previously circulated with a letter dated 13th August 2014 detailing the development of the Welsh National Marine Plan which they hope to have in place by 2015. Noted.

441. PUBLICATIONS RECEIVED

Caring for People / Keeping People Well – Summary Integrated Medium Term Plan

Councillors were informed that a copy of the Caring for People/Keeping People Well – Summary Integrated Medium Term Plan for 2014 – 2017 is available in the Town Hall office. Noted.

442. MISCELLANEOUS**To discuss invitation to Centenary Fields Event on 10th October 2014**

Councillors were previously circulated with an Invitation to attend a Centenary Fields launch on 21st October 2014. The Town Clerk confirmed to Councillors that Sea View Park had been submitted to be a Centenary Field.

RESOLVED: That Councillor M Mason represent Llantwit Major Town Council at the launch of the Centenary Fields on Tuesday 21st October 2014.

To discuss the letter from Llantwit Major Events group re Christmas lights

Councillors were previously circulated with a letter from Llantwit Major Events Group dated 26th July 2014 detailing the purchase of Christmas lights for 6th December 2014. Also circulated for reference were two letters dated 1st November 2013 and 8th December 2013 received from Llantwit Major Chamber of Trade and Commerce. Councillors discussed previous decisions and correspondence regarding the purchasing of Christmas lights.

RESOLVED: That the Town Clerk write to the Llantwit Major Events Group confirming that the Events Group should submit a pro-forma invoice direct to the Chamber of Trade with regard to the purchase of Christmas lights.

SIGNED DATED