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**REPORT OF THE CITIZEN OF THE YEAR COMMITTEE MEETING
HELD AT 10.00am, ON WEDNESDAY, 10th. SEPTEMBER, 2014,
IN THE HERITAGE CENTRE, TOWN HALL, LLANTWIT MAJOR.**

Present. Councillor. Mr. M Mason (Chairman).
 Councillor. R. Jenkins.
 Councillor. Mrs. S. Geary.
 Councillor. M. Marsh.
 Councillor. Mrs. S. Hanks.

Apologies.

Councillor Mrs. P Lancaster – Prior Commitment.

There were no Councillors Declaration of Interest Forms submitted.

**REPORT OF LAST MEETING HELD ON 10th JUNE, 2013, RATIFIED AT THE FULL TOWN
COUNCIL MEETING OF 27th. JUNE, 2013.**

Committee members had previously been circulated with a copy of the report of the last meeting held on 10th June, 2013, ratified at the Full Town Council meeting of 27th. June, 2013. Noted.

TO DISCUSS DATE AND VENUE FOR THE CITIZEN AWARDS EVENT IN 2015

Councillors discussed the date and venue for next year's Citizen Awards Ceremony. Councillor Mrs P Lancaster had sent a request to the meeting that the event be held whilst Councillor Mason is still Town Mayor.

RECOMMENDED: That the date for the Citizen Awards event be set for Saturday 18th April 2015 at 7pm. The Ceremony will take place in the Llantonian Hall subject to availability.

TO DISCUSS AND CONFIRM CATEGORIES OF AWARDS

Councillors had previously been circulated with a list of the Categories of Awards used at the last Citizens Award Ceremony which took place in April 2013. Councillors discussed the selected categories.

RECOMMENDED: That the Categories of Award remain the same as per the 2013 event (i.e. Citizen of the Year, Young Citizen of the Year, Sports Personality or Team of the Year, Business or Organisation Service to the Community Award, Award for outstanding fundraising for charity or local organisations).

TO DISCUSS FORMAT OF NOMINATION FORM AND PUBLICISING THE NOMINATION PROCESS/CITIZENS AWARD EVENT

Councillors were previously circulated with an Agenda Brief detailing the Nomination process and a copy of the Nomination Form used for the Event held in 2013. Councillors discussed the nomination process. Councillor Mrs S Geary confirmed that no councillors are allowed to nominate and the nominated citizen must be from the Llantwit Major Town Council register district (i.e. covering the West , South East, Boverton & North Ward). All Councillors agreed there was little response to the Nomination process in 2013 so all agreed the importance of advertising the event fully and as early as possible. It was suggested that the Youth Council could be involved in the event next year.

RECOMMENDED: That the Nomination Form remain as per the 2013 event. The Nominations Forms to be put in Local Shops, Banks, Hairdressers, Dentists, Doctor Surgeries. Copies of the Nomination Form to be E mailed to all schools, local organisations and put on the Llantwit Major Town Council website. The Form needs to be delivered to all Businesses/organisations as soon as possible. The Nomination process for Citizen Awards 2015 will be advertised by Posters throughout the town and a press release in the Gem.

TO DISCUSS FUNDING FOR CITIZEN AWARDS EVENT

Councillors were previously circulated with an Agenda Brief detailing the Funding process for the 2015 Citizens Award. Councillors discussed who should be approached for sponsorship for this event. Previous years Companies such as Npower, Le Farge, Filco Foods the local banks had been approached for funding. Councillor Mason suggested the possibility of asking companies on the Llandow Trading Estate for sponsorship. Councillor Mrs S Geary asked how much funding is available from the Town Councils budget for this event.

RECOMMENDED: That the Deputy Town Clerk investigate the budget available from the Town Council for the 2015 Citizens Award Event

Further

RECOMMENDED: That the Deputy Town Clerk write to the Principality Building Society to ask if they would sponsor the Citizen Award Event up to the value of £500.00. Councillor Mason and the Deputy Town Clerk will deliver the letter by hand and discuss with the Manager details of the event. Other local Companies will be approached for sponsorship dependent upon the Principality Building Society's decision.

TIME AND DATE OF NEXT MEETING.

The time and date of the next meeting will be on Monday 13th October 2014 at 10pm in the Heritage Centre, Town Hall.