



**Matters Arising**

There were no matters arising.

**Schools Gardens Committee meeting held 3<sup>rd</sup> June 2014**

The minutes of the Schools Garden Committee held on 3<sup>rd</sup> June 2014, had previously been circulated to the Council members. Councillors noted that on page 2 under To discuss plans for presenting prizes to the Schools it read '1.30 and 2.30' where it should read '12:00 and 1:00'.

**RESOLVED:** That subject to the above amendments the Minutes of the Schools Gardens Committee meeting held on 3<sup>rd</sup> June 2014 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Recreation & Buildings Meeting held 12<sup>th</sup> June 2014**

The minutes of the Recreation & Buildings Meeting held on 12<sup>th</sup> June 2014, had previously been circulated to the Council members. Councillors noted that on Page 1 under Apologies it should be stated that Councillor Mr G John and Councillor Mr E Hacker were arriving late due to prior commitments. Councillors noted that on page 3 prior to the Item 'Bowling Club' it should be noted that Councillor G John and Councillor E Hacker entered the Council Chambers.

**RESOLVED:** That subject to the above amendments the Minutes of the Recreation & Buildings meeting held on 12<sup>th</sup> June 2014 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Finance meeting held 12<sup>th</sup> June 2014**

The minutes of the Finance Meeting held on 12<sup>th</sup> June 2014, had previously been circulated to the Council members. Councillors noted that on Page 3 under to set date of next Five Year Plan Meeting it should be noted that all projects/proposals for discussions should be brought to July's Full Town Council Meeting

**RESOLVED:** That subject to the above amendments the Minutes of the Finance meeting held on 12<sup>th</sup> June 2014 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**402. SIGNING OF MINUTES****Signing of Minutes of Previous Meeting**

Councillors duly noted that the Town Mayor would sign the Minutes at the end of the meeting.

**403. TOWN MAYOR**

Councillors had previously been circulated with a copy of the Town Mayors engagements undertaken for the period 29<sup>th</sup> May 2014 to 25<sup>th</sup> June 2014. Noted.

**Questions to Town Mayor**

There were no questions to the Town Mayor.

**404. COMMUNITY CONSTABLE****To receive Community Constables Report**

PC Malone informed Councillors that there had been 15 crimes reported for the month of June. Five of these have been detected. Four of the crimes were for stolen pedal cycles which could have been avoided if the owners have locked/secured the bicycles correctly.

Councillor G John raised concerns over cars parked illegally opposite St Andrews Court, High Street and outside the Spar Shop along the Boverton Road.

Councillor Mrs P Lancaster raised concerns from disabled residents of Colhugh Street who park on Spitzkop Avenue. PC Malone assured Councillors that as long as the disabled badge is displayed on the vehicle and the vehicle is not causing an obstruction disabled drivers are able to park in this area.

Councillor G John informed PC Malone of complaints from residents that people are camping on the field by the Beach Car Park. PC Malone confirmed to Councillors that this matter is in hand with the Vale of Glamorgan Council. There were no further questions.

Councillor Mr M Mason thanked PC Malone for attending the meeting and he left the Chamber.

Councillor M Mason asked permission to bring forward Agenda Item West Street Pool and Youth Council.

**RESOLVED:** That permission be given to bring forward the above Agenda Items.

**ITEM BROUGHT FORWARD****405. WEST STREET POOL**

Councillors had previously been circulated with a letter dated 19<sup>th</sup> June 2014 received from a resident regarding the welfare of the fish in the pond.

Councillor M Mason asked permission for Standing Orders to be suspended to allow Mr Tony Bennett to speak to the Councillors.

**STANDING ORDERS WERE SUSPENDED**

Mr Tony Bennett addressed the Councillors confirming that he had been looking after West Street Pool for 8 years, he stated that he disagreed with the letter from the resident of West End regarding the condition of the pond. Mr Bennett reported the fish are not trapped in the pond and are all very healthy. There are two types of weeds growing in the pond, Hydrilla and a form of Algae, both which are regularly thinned out. He stated that at present there are slightly more weeds in the pond than normal as it is breeding season and the eggs are being laid under the weeds.

The Town Clerk informed Councillors that she has been in touch with the Head of Agriculture at Pencoed College and he stated the procedure the Council were following for maintaining the pond was correct. He agreed that only one person should clean the pond as it could cause distress to the fish if lots of people are in the pond. Mr Tony Bennett informed Councillors that the willow tree over the pond is throwing a lot of leaves into the pond. The Town Clerk

confirmed that SWALEC will prune the tree in the Autumn. Councillors thanked Mr Bennett for all his hard work and hoped he would continue this task in the future.

### **STANDING ORDERS WERE REINSTATED**

**RESOLVED:** That a letter be written to the concerned resident noting the above comments and highlighting the points made by the Head of Pencoed College.

Councillor M Mason thanked Mr Tony Bennett for his attendance at the meeting and he left the Chamber.

#### **406. YOUTH COUNCIL**

##### **Youth activity Process**

The Youth Council introduced themselves to the Council and informed them that they had helped at Llantwit Major Summer Fayre and assisted in raising £94.00 for the Teenage Cancer Trust. They stated they were looking into recruiting new members to the Council. Organisations such as Llantwit Major Rugby Club and Football Club are to be approached.

The Youth Council said they are looking into promoting themselves by making a short film to publicise what they do, going into local schools, putting up posters around Llantwit Major and publishing articles in the local newspaper the Gem.

They also challenged the Councillors to a Bowling Competition at Llantwit Major Bowls Club in July. Finally they asked that if any Councillors had any items they would like the Youth Council to discuss, to please let them know.

**RESOLVED :** That permission be given to look into a date for the Bowling Competition and to liaise with the Bowls Club as to when the Green would be available to use.

Councillor M Mason thanked the Youth Council for their attendance at the meeting and they left the Chamber.

#### **407. COUNCIL MEETING**

##### **Meetings for the Month of July 2014**

Councillors had previously been circulated with a copy of the Council Meetings for the month of July. The Boverton Road Regeneration Meeting was set for Tuesday 8<sup>th</sup> July 2014 at 5pm in the Heritage Centre. The Working Group Meeting was set for Tuesday 15<sup>th</sup> July at 2.15pm in the Heritage Centre. Noted.

#### **408. PROCEDURAL MATTERS**

##### **Action Tracker**

Councillors had previously been circulated with the up to date Action Tracker. Noted.

##### **Minutes from Llantwit Major Events Group on 11<sup>th</sup> May 2014**

Councillors had previously been circulated with the Minutes from Llantwit Major Events Group dated 11<sup>th</sup> May 2014. Councillors were all in agreement of the hard work and success of the

Summer Fayre held on 21<sup>st</sup> June 2014 and offered congratulations to both Cowbridge and Llantwit Major Lions and Llantwit Major Events Group.

**RESOLVED:** That the Town Clerk write a letter of thanks to both, Cowbridge & Llantwit Major Lions Club and Llantwit Major Events Group, for organising such a successful Summer Fayre for Llantwit Major.

### **Members Report**

#### **Email report from Pub Watch.**

Councillors had previously been circulated with a written report from Councillor J Evans dated 11<sup>th</sup> June 2014. Noted.

### **409. FINANCE**

#### **Income for the period 20<sup>th</sup> May 2014 to 12<sup>th</sup> June 2014**

Councillors had previously been circulated with a copy of the Income for the period 20<sup>th</sup> May 2014 to 12<sup>th</sup> June 2014. Noted.

#### **Expenditure for the period 23<sup>rd</sup> May 2014 to 19<sup>th</sup> June 2014**

Councillors had previously been circulated with a copy of the Expenditure for the period 23<sup>rd</sup> May 2014 to 19<sup>th</sup> June 2014. Noted.

#### **Bank Reconciliation for period 1<sup>st</sup> May 2014 to 30<sup>th</sup> May 2014**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1<sup>st</sup> May 2014 to 30<sup>th</sup> May 2014. Noted.

#### **Llantwit Major Town Council Annual Return Statement of Accounts 2013/14 and receive Report by Internal Auditor.**

Councillors had previously been circulated with a copy of the Annual Return Statement of Accounts 2013/2014 for Llantwit Major Town Council dated 31<sup>st</sup> March 2014.

**RESOLVED:** That the Llantwit Major Town Council Annual Return Statement of Accounts 2013/14 be accepted.

### **410. DEVELOPMENT**

#### **To note planning application decisions by the Vale of Glamorgan Council**

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council. Noted.

### **411. CEMETERY**

The following Burial matters were noted

- 1) Burial of Rosie Fitchett, Grave Number LC10 (re open) on 31<sup>st</sup> May 2014
- 2) Burial of Eric Stephen Jackson, Grave Number E164A (new plot) on 19<sup>th</sup> June 2014

**RESOLVED:** That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matter 2.

**412. RECREATION AND OPEN SPACES****Annual Play Area Inspection**

Councillors had previously been circulated with the Annual Play Area Inspection dated 6<sup>th</sup> May 2014. Noted.

**413. OLD SCHOOL****To discuss Agenda Brief re update on Mayors photographs in the Council Chamber**

Councillors had previously been circulated with an agenda brief detailing the scanning and restoring of the Mayors photographs in the Council Chambers. Councillors discussed the costings and technical requirements to scan and restore the Mayors Photographs. Councillor D Foster suggested that the photographs be removed from the Chamber and stored in a cool/dark place to prevent further damage. He stated at present there was no funding available to look into the restoration of these photographs. Councillor Mrs P Lancaster stated to the Council the importance of getting the photographs repaired to show respect to our past Mayors.

**RESOLVED:** That the Mayor Photographs be removed from the left and right walls of the Council Chamber, to prevent further deterioration. They are to be stored in plastic boxes in a cool dark place.

**414. TOWN HALL****To discuss flying a flag for the Commonwealth on 9<sup>th</sup> March 2015**

Councillors were previously circulated with a letter detailing the flying of a flag for the Commonwealth on 9<sup>th</sup> March 2015. Councillors discussed the cost of purchasing a flag. They discussed the logistics of when this flag could be flown and what existing flag would need to be taken down in order to fly the Commonwealth flag

**RESOLVED :** That the three main Town Councils in the Vale be contacted to see what their opinions are regarding purchasing and flying the Commonwealth Flag and the outcome of these decisions be brought to a future Full Town Council Meeting.

**415. VALE OF GLAMORGAN COUNCIL****Vale of Glamorgan Councillors Report**

Councillor G John reported that this month he has had meetings on reviewing the Constitution of the Council and will be attending the Cabinet Meeting at Llantwit Major Comprehensive on Monday 30<sup>th</sup> June 2014.

Councillor E Williams informed Councillors that he had attended meetings on Planning Applications, Update on Schools including unauthorised absences and Issues on Housing Revenue Grants.

Councillor Mr K Geary informed Councillors that he had attended Social & Health meetings and Corporate Finance Meetings.

**Invitation to Vale of Glamorgan LBAP Whole Partnership Nature day on 10<sup>th</sup> July 2014**

Councillors were previously circulated with a letter dated 4<sup>th</sup> June 2014 detailing an invitation to the Vale of Glamorgan LBAP Whole Partnership Nature day on 10<sup>th</sup> July 2014. Councillors discussed the invitation and Councillor Mrs S Hanks stated that Councillor G Ingram would like to attend.

**RESOLVED:** That Councillor G Ingram and Councillor Mrs P Lancaster be put forward as Town Council representative for the event.

**Minutes of the Town Teams Meeting held on 11<sup>th</sup> June 2014**

Councillors were previously circulated with the Minutes dated 17<sup>th</sup> June 2014 from the Towns Teams Meeting held on 11<sup>th</sup> June 2014. Councillor J Evans informed Councillors that he had been asked to produce a Map of Llantwit Major although it was noted that Creative Rural Communities are developing new Maps of Llantwit Major and there is also the existing Blue Plaque Map. Either of these maps could be suitable for the Towns Team. Noted.

**Receipt of Vale of Glamorgan Council Agenda for 25<sup>th</sup> June 2014**

Councillors were advised that the Town Council office was in receipt of the Vale of Glamorgan Council Agenda for 25<sup>th</sup> June 2014. Noted.

**416. PUBLICATIONS RECEIVED**

**Summer issue of the journal for Institute of Cemetery and Crematorium**

Councillors were informed that the Summer Issue of the journal for Institute of Cemetery and Crematorium is in the Town Council Office if any Councillors wish to view it. Noted.

**Newsletter from Vale Foodbank**

Councillors were previously circulated with the Newsletter dated June 2014 detailing an update on the Vale Foodbank. Noted.

**417. MISCELLANEOUS**

**Document from South Wales Fire and Rescue Service detailing Stage 1 Improvement Plan for 2014-2015.**

Councillors had previously been circulated with a document detailing the Stage 1 Improvement plan for 2014-2015 for the South Wales Fire and Rescue Service. Noted.

**To note a new campsite opening during the Summer between Llantwit Major and St Donats.**

Councillors had previously been circulated with a letter dated 6<sup>th</sup> June 2014 received from Vale of Glamorgan Tourism/Marketing detailing a new trial campsite being opened for 28 days in the summer at Sawyers Wood Campsite, Dimlands Road, Llantwit Major. Noted.

**To discuss idea for refurbishing and maintenance of the 'library corner'**

Councillors had previously been circulated with a letter dated 11<sup>th</sup> June 2014 from Councillor J Evans detailing an idea for refurbishing the 'library corner'. Councillor J Evans informed the Council that this item had now been resolved. The NHS have organised the tidying up of the area and Llanilltud Fawr in Flower are replanting part of the 'library corner'.

**To discuss opportunity to take part in Nation Energy Action, a national fuel poverty charity campaigning for warm homes.**

Councillors had previously been circulated with a letter dated 5<sup>th</sup> June 2014 from National Energy Action detailing NEA inviting one town/community council to work with them and Calor to tackle rural fuel poverty. Noted.

**For information the Royal British Legion along with St Iltyds Church are planning a church service to mark 100 years since the World War 1 to be held on 4<sup>th</sup> August 2014.**

Councillors were informed that the Royal British Legion along with St Iltyds Church are planning a church service to mark 100 years since World War 1 on 4<sup>th</sup> August 2014. Councillors were informed more information on this Church Service would follow. Noted.

**To discuss visit by HRH Prince of Wales to Galilee Chapel on 1<sup>st</sup> July 2014**

Councillors were informed by the Town Clerk of further details of the visit of HRH Prince of Wales to the Galilee Chapel on 1<sup>st</sup> July 2014. She stated that there will be limited access to Church Street from 9.30 and the street will be closed during the Royal visit. Dignitaries will assemble at the main entrance to the Town Hall. Town Councillors will stand by the steps.

The Town Clerk confirmed that all local Schools had been notified of the visit and Councillor M Mason would present the Llantwit Major Town Council Shield to HRH Prince of Wales at the end of his visit.

SIGNED .....  
MAYOR

DATED .....