

**Report on Recreation and Building Committee Meeting
held 12th June 2014 at 7.00pm
At the Council Chamber, Old School, Wine Street, Llantwit Major**

PRESENT: Chairman – Councillor J Evans

Councillors; Mr M Mason
Mr M Marsh
Mrs P Lancaster
Mrs A Knight
Mrs S Hanks
Mr G John
Mr E Hacker
Mrs S Geary
Mr K Geary
Mr R Jenkins
Mr D Foster
Mr E Williams

Apologies were tendered on behalf of;
Councillor Mr G Ingram
Councillor G John prior commitment will arrive late
Councillor E Hacker prior commitment will arrive late.

Declarations of Interest Forms were received from Councillors.

Pursuant of the requirements of this Councils Code of Conduct Councillor Mr E Hacker declared an interest under page 1 concerning Bowls Club.

Councillor M Mason declared an interest under page 1 concerning the Bowls Club.

Councillor Mrs S Geary declared an interest under page 2 concerning the Allotments.

Councillor Mrs P Lancaster declared an interest under page 1 concerning the Bowls Club.

Committee Members received report from the Buildings and Recreation Meeting held on 17th February 2014. Noted.

RECREATION GROUND

1) To discuss letter reference construction of seating perch at Recreation Ground.

Committee Members have previously been circulated with a letter dated 29th May 2014 regarding the construction of a seating perch on the Recreation Ground. It was confirmed

that Mr Robert Davies would be paying for the construction and installation of the perch. Committee Members were informed the bench uprights would be made from steel and the seat from recycled plastic.

RECOMMENDED: Town Clerk given permission to write to Mr Robert Davies that he may go ahead and construct and install the perch on the Recreation Ground.

2) To discuss Miri Mieri Garden project.

Committee Members had previously been circulated with an Agenda Brief and Quotations for the possible refurbishment of the under 10s play area, incorporating the Miri Mieri Garden.

Councillor J Evans asked Committee Members their views on the four options defined in the Agenda Brief and the associated quotations. Councillor D Foster informed Committee that he approved in principal to the project however he had reservations as to where the money for this project would come from. It is not budgeted for in this financial year and savings would need to be identified. Councillor Mrs S Geary proposed that the quote for £2800 for the refurbishment of the Miri Meiri Garden could be approved and the remainder of the project be investigated at a later date.

Councillor Mrs A Knight asked Committee Members if Grants were available to assist with the funding of this Project. The Town Clerk informed the meeting that Grants had been looked into and there was only a very slim chance of obtaining a grant for the project. The Town Clerk informed Committee Members that she had asked the general public what they would like in the Play Area and responses included picnic benches, ride on wooden equipment and a basketball hoop.

Councillor J Evans confirmed to Committee Members that all quotation prices for Play Equipment had been obtained from our preferred supplier.

RECOMMENDED: That Committee Members agree in principal with the Project .

Further

RECOMMENDED: That permission be given to proceed with the refurbishment of the Miri Mieri Garden, at a cost of £2800. It was noted that the Rugby Club have agreed to donate two Picnic Benches to the Town Council for the Miri Mieri Garden. Also noted was that the refurbishment of the Miri Mieri garden will not be undertaken until after the Schools Annual Summer Holidays.

Vale of Glamorgan Playground Inspection Maintenance Log for 6/5/2014

Committee Members were previously circulated with a Vale of Glamorgan Playground Inspection Maintenance Log for 6/5/2014. Noted.

Councillor G John and Councillor E Hacker entered the Council Chamber.

BOWLING CLUB

Councillor M Mason, Councillor E Hacker and Councillor Mrs P Lancaster declared an interest.

To discuss letter from Llantwit Major Bowls Club requesting permission to replace grass banking around the Bowls Green with Slabs.

Committee Members have previously been circulated with a letter dated 22nd May 2014 and photographs from the Bowls Club requesting permission to replace grass banking around the Bowls Green with Slabs. The Town Clerk confirmed to Committee Members that there was no cost to the Town Council for this proposed project. Councillor M Mason informed the Committee that the Bowls Club planned to initially only refurbish two of the four banks.

RECOMMENDED: That the Town Clerk write to the Bowls Club stating that the Town Council give permission for the Bowls Club to proceed with replacing the grass banking on the Bowls Green with Slabs.

To discuss concerns raised regarding the additional charges placed on the Town Council Recreation Fees

Committee Members have previously been circulated with a list of the prices the Bowls Club and the Town Council charge for Recreation Fees. It was confirmed to Committee Members that the Finance Committee set the Annual prices for the Recreation Fees which are approved by the Full Town Council. Committee Members noted that the fees charged by the Bowls Club differ from these set prices and all Committee Members agreed this is totally unacceptable. Councillors discussed action to be taken concerning price discrepancies and the feasibility of offering refunds to Bowling Club members/non-members.

RECOMMENDED: That the Town Clerk write a letter to the Bowls Club stating that the Recreation Fees set by the Finance Committee in January 2014 are not being adhered to. From the date of this letter Recreation fees must be charged as set by the Finance Committee. That the Notice in the Sports Pavilion be amended to the correct fees.

To discuss response from Bowls Club in relation to Town Councils letter re permission in principle for the new Bowls Pavilion.

Committee Members have previously been circulated with a letter dated 26th February 2014 sent from the Town Council to the Bowls Club regarding the lease agreement and a letter of response from the Bowl Club dated 14th May 2014. Committee Members discussed the points raised from the Bowls Club letter.

RECOMMENDED: That the Town Clerk has permission to call a further meeting of the Bowls Club Sub Committee to clarify the points identified in the letter.

OLD SCHOOL

1) Compass Building

To discuss quotations received regarding refurbishment of Compass Building.

Committee members were previously circulated with Tenders received for refurbishments to the Old School for scaffolding, installation of rainwater goods and fascia, painting and the installation of new outside wooden door. Committee members discussed tender bids and noted that the work is due to commence on Tuesday 22nd July 2014.

RECOMMENDED: That the Committee agreed the following tenders be accepted for the refurbishment of the Compass building:

Scaffolding – ‘Clive Marshall’ at cost of £760.00 + vat

Installation Rainwater Goods & Fascia - ‘Davey Daw’ at cost of £1220.00 + vat

Painting - ‘SMART’ at cost of £2945.00 + vat

New Wooden Door ‘Richie Builders Ltd’ at cost of £900.00 + vat

2) To discuss ownership of shed on Old School Car Park

Committee Members have previously been circulated with emails from Vale of Glamorgan Council regarding the ownership of the shed in the Old School Car Park. The Town Clerk informed Committee Members that the handyman does require additional storage space and the shed could also be useful for storing sandbags/ recycling boxes etc. Verbal quotes had been obtained from two Contractors ranging from £1200 to £2000. The quotes were to repair the shed roof thus making it watertight. It was also noted that there was damage to the side of the shed caused by over grown ivy from the Curriers.

RECOMMENDED: That the Town Clerk write to the Vale of Glamorgan Council requesting to reclaim the shed for ownership of Llantwit Major Town Council.

Further

RECOMMENDED: Three written quotes for repairs to the roof be obtained and the monies from the Compass refurbishment project be used.

Further

RECOMMENDED: That the Town Council write to the owners of Curriers asking them to Remove the ivy from their property that is causing damage to the Shed.

SEAVIEW PARK

1) Update on works to Seaview gates

Committee Members were given a verbal update from the Town Clerk informing them that the Seaview gates had been repaired, galvanised and reinstalled at Seaview Park. Committee Members discussed if they wished to have an official unveiling of the gates.

RECOMMENDED: That the Town Clerk organise a photo shoot with the Gem newspaper to show the community the restored gates. It was decided to invite officials from the RAF, Royal British Legion, the Mayor, Chairman of Recreation and Buildings Committee and AP Engineering, that repaired the gates, to the photo shoot.

2) To discuss possibility of putting forward Seaview Park as a Centenary Field

Committee Members were previously circulated with a letter dated 2nd May 2014 from the Royal British Legion and Fields in Trust regarding Centenary fields, a nationwide initiative aimed at securing recreational spaces in honour of those who lost their lives in World War 1. Councillor G John updated Committee Members that by applying for Seaview Park to be a centenary field it would mean the land could not be built on and would remain as a green field site.

RECOMMENDED: That the Town Clerk be given permission to look into putting forward Seaview Park as a Centenary Field.

ALLOTMENTS

Councillor Mrs S Geary declared an interest.

1) Agenda Brief to discuss the hiring of a skip for the day on the Allotment site.

Councillors have previously been circulated with an Agenda Brief detailing the proposal to hire a skip for the day at the Allotment site to allow tenants to remove all rubbish from their plots. Councillor Mrs P Lancaster informed Committee Members that she knew of a waste clearance removal company that were cheaper than skip hirers. Committee Members queried why it was the Town Councils responsibility to provide a skip for the site and felt tenants should remove their own rubbish.

RECOMMENDED: That the Town Clerk look into alternative costing's for waste removal companies and bring findings back to Full Town Council.

2) Agenda Brief to discuss proposal to provide more Water Points.

Councillors have previously been circulated with an Agenda Brief detailing the feasibility of putting two new taps on the Allotment Site or an alternative option of making the existing taps into double headed taps. Councillor J Evans informed Committee Members that the installation of two new taps on the Allotment Site was far too expensive and members should consider the option of looking into making existing taps into double headed taps.

RECOMMENDED: That permission be given to look into obtaining three written quotes for installing three double headed taps on the Allotment site.