

1.

Report of the Llantwit Major Town Council Website Committee meeting held at 12.00pm. Friday, 1st. February, 2013., in the Heritage Centre, Town Hall, Llantwit Major.

Present. Councillor. E. Williams – Chairman.

Councillor. R. Jenkins.

Apologies.

Received from Councillor K. Geary – due to ill health.

Councillors Declaration of Interest Forms.

There were no declarations of interest.

Review of Llantwit Major Town Council Website.

Councillor E. Williams briefly went over the set up process of the Town Council Website explaining the reasoning behind the decision to have the site hosted by the Vale of Glamorgan Council. This meant the site was protected by them and it turn meant the access point was also well protected. Training and support had been arranged and a service level agreement entered into with the Vale of Glamorgan Council. Up to this point the site had been updated with Town Council Committee meeting minutes and Councillors details and contact information. The email link to the Town Council and the Councillors was working well. It was therefore time to now start improving the site with more information. Councillor E. Williams then briefly went over the Draft Website Plan which had been approved by the previous website committee.

Formulate Plan for Website Development.

A period of discussion then followed regarding the best way forward to develop the website. It was agreed that the Town Council should start by providing details about the Town Councils facilities. This should include photographs of the buildings and facilities, details of hiring fees and availability. This would encourage further hiring of the facilities and improve income generated as a result. Once this was done the progress could be assessed and further development could be discussed.

RECOMMENDED: That the Town Council now introduce onto the Town Council website information regarding Town Council owned premises and facilities available. To include hiring fees.

Date and time of next meeting.

Brief discussion followed and it was agreed that a date would not be set at this time.

