

**Report of Meeting of 5 Year Plan Committee held in
Heritage Centre, Town Hall on 27th March 2012**

Present; Councillor R Gant – Chairman

Councillors; E Williams
Mrs A Matthews

In attendance; Councillor Mrs S Bagstaff – Chair of Receptions and
Buildings
Mrs R Quinn – Town Clerk

Apologies;
Councillor R Austin
Councillor E Hacker

2) Members had previously been circulated with copies of the report of the meeting held on 15th December 2011, which was ratified by Full Town Council on 26th January 2012.

3) **Matters arising**

There were no matters arising.

4) **Discuss Expenditure and Income Figures up to 15th March 2012**

Committee members had previously been circulated with a copy of the Expenditure and Income figures up to 15th March 2012. The Town Clerk explained that the cost for the new oil tank, Old School had come out of the Old School budget in February, and not the contingency fund, as the Old School was running under budget.

5) **Discuss projected surplus Financial Year 2011/12 regarding current projects**

Councillor Gant advised Committee members that due to a possible surplus of funds, were there any projects that Committee members felt needed to be looked at. Committee members discussed all forthcoming projects and;

RECOMMENDED; That the cost for the Town Hall windows, approximately £3,500 and match funding for Lorna Hughes Park, approximately £1,000, be ring fenced for the forthcoming financial year.

Councillor E Williams provided Committee members with an update regarding the Footpath Forum work in obtaining a possible grant in relation to Footpaths 55 & 3. Councillor Gant informed members that unfortunately any monies from Friends of the Heritage Coast did not seem to be forthcoming, so this may result in the Town Council providing the whole match funding for maximum £12,000. The project also looked like it would overlap two financial years, 2012/13 and 2013/14.

Councillor Gant asked Committee members for possible projects for the forthcoming year, in light of the monies saved by changing insurance providers.

RECOMMENDED: Once quotations are received for the repairs to the windows at the Old School, some of the money be used for this project.

6) Chairman Buildings & Recreations – Building Projects/Maintenance for 2012/13

Councillor Mrs Bagstaff informed Committee members that all projects that required attention were listed on the Maintenance Scheduled, as agreed by the Recreations and Buildings Committee 1st March 2012. Committee members were also reminded that although the main roof of the Old School had been put on hold, the roof of the Compass building still needed replacing and it has no form of insulation. Councillor Gant confirmed that these were the main projects that would be looked at for this coming financial year. Noted.

7) Discuss Revised Expenditure figures for Financial Year 2012/13

Committee members discussed the revised figures for financial year 2012/13. It was agreed that these figures be looked at in more depth when the new Committee is formed following the election.

8) Discuss revised Year 3 of the 5 Year Plan

Committee members discussed Year 3 of the 5 Year Plan. It was agreed that Year 3 could stay as it was, as it covered all areas. Councillor Mrs Bagstaff that she had concerns that £5,000 was not a large amount for general maintenance of two listed buildings. Councillor Gant felt it may be more appropriate to also split the maintenance into amounts for each building, instead of grouping it in one overall figure.

Committee members looked at Year 4 of the 5 Year Plan. It was;

RECOMMENDED: That it be amended to

- Contingency Fund - £4,500
- West Street Pool - £4,000
- Seaview Wall - £4,000
- Footpath compensation - £6,000
- Sit on grass cutter - £2,000
- Boiler Town Hall - £4,000
- Purchase 2 benches - £1,000
- Staff training - £1,600
- Town Hall clock maintenance - £300
- Website maintenance - £500
- Building maintenance - £5,000
- Cemetery land - £5,000
- Buildings account - £8,000

9) To set date of next meeting

No date was set.