

272. **ITEM BROUGHT FORWARD**
COMMUNITY CONSTABLE

To receive Community Constable report.

PSCO Mark Thomas informed Councillors that since last meeting there have been a total of 23 crimes reported of which 10 have been detected. Councillor Mrs S Hanks enquired if we had any further information on response times. PCSO Thomas had no information on these figures. Councillor Mrs S Geary asked for update on vandalism at Llantwit Major Football field. PSCO Thomas stated enquiries still on going. Police monitoring area particularly at evenings/weekends. There were no further questions.

Councillor Mr K Geary thanked the officer for his attendance at the meeting and he left the Chamber.

MISCELLANEOUS

To discuss Christmas Illumination Committee

Councillors had previously been circulated with an Agenda Brief and two letters sent by the Town Council to Mr & Mrs Moison, Chairman and Secretary of the Christmas Illumination Committee .

Following a discussion Councillor K Geary asked permission for Standing Orders to be suspended to allow Mr Moison, Mrs Moison and Mr Sloane to speak to the Councillors.

STANDING ORDER WERE SUSPENDED

Mr Moison, Mrs Moison & Mr Sloane addressed Councillors regarding their position within the Chamber of Trade, with reference to the ownership of the Christmas lights, funding and relationship with Town Council and Llantwit Major Events Group.

This was followed by a lengthy period of questions from both the Councillors and Chamber of Trade.

STANDING ORDER WERE REINSTATED

Following further discussion between Councillors the following agreement was reached.

RESOLVED: Chamber of Trade to forward letter to Town Council. This will confirm they will pass the Christmas Lights, in their possession, to the Town Council for safekeeping. The Town Council will ensure they are only used by the relevant organisation arranging a Christmas event. The remaining monies from the Christmas Illumination Committee will be passed to the Town Council who will ensure it is used for the purchase of new lights for any forthcoming Christmas switch on events.

Further

RESOLVED: Town Council representatives to approach Events Group to try and resolve issues between Chamber of Trade and Events Group.

Councillor Mr K Geary thanked Mr Moison, Mrs Moison and Mr Sloane for their attendance at the meeting and they left the Chamber.

273. MINUTES**Full Town Council meeting held 26th September 2013**

The minutes of the Full Town Council meeting held on 26th September 2013, had previously been circulated to the Council members.

Councillor Mason asked Councillors to note the spelling error on Miscellaneous Items. The word used in the report was 'Mousier' where it should read 'Monsieur'.

RESOLVED: That subject the above amendment the Minutes of the Full Town Council Meeting held on 26th September 2013 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Planning Committee meeting held 30th September 2013

The minutes of the Planning Committee meeting held on 30th September 2013, had previously been circulated to the Council members.

RESOLVED: That the Minutes of the Planning Committee meeting held on 30th September 2013, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

5 Year Plan Committee meeting held 1st October 2013

The minutes of the Planning Committee meeting held on 1st October 2013, had previously been circulated to the Council members.

RESOLVED: That the Minutes of the 5 Year Plan Committee meeting held on 1st October 2013, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Finance & Policy Committee meeting held 10th October 2013

The minutes of the Finance & Policy meeting held on 10th October 2013, had previously been circulated to the Council members.

Councillor Mason asked Councillors to note the italic error on the report title. The word used in the report was 'october' where it should read 'October'.

RESOLVED: That subject the above amendment the Minutes of the Finance & Policy Meeting held on 10th October 2013, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Town Hall Working Group meeting held 15th October 2013

The minutes of the Town Hall Working Group held on 15th October 2013, had previously been circulated to the Council members.

RESOLVED: That the Minutes of the Town Hall Working Group meeting held on 15th October 2013, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Planning Committee meeting held 18th October 2013

The minutes of the Planning Committee meeting held on 18th October 2013, had previously been circulated to the Council members.

RESOLVED: That the Minutes of the Planning Committee meeting held on 18th October 2013, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Recreation & Buildings Committee held on 21st October 2013

The minutes of the Recreation & Buildings Committee meeting held on 21st October 2013, had previously been circulated to the Council members.

Councillor Mason asked Councillors to note the spelling error on Old School Items. The word used in the report twice was 'RECOMMENED' were it should read 'RECOMMENDED'.

RESOLVED: That subject the above amendment the Minutes of the Recreation & Buildings Committee Meeting held on 21st October 2013, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

274. SIGNING OF MINUTES**Signing of Minutes of Previous Meeting**

Councillors duly noted that the Town Mayor would sign the Minutes at the end of the meeting.

275. TOWN MAYOR

Councillors had previously been circulated with a copy of the Town Mayors engagements undertaken for the period 26th September 2013 to 30th October 2013.

Councillors stated incorrect date on Unveiling Seafarers Memorial read 'Saturday 28th October' were it should read 'Saturday 28th September'. Noted.

Questions to Town Mayor

There were no questions to the Town Mayor.

276. COMMUNITY CONSTABLE**To receive Community Constable report**

This item was received earlier in the meeting.

To discuss E Mail from Sergeant S Trigg regarding attendance and crime figures

Councillors had previously been circulated with an E mail received from Sergeant Trigg.

Councillor Mrs P Lancaster stated that it is in the public interest to be informed of response times to incidents in Llantwit Major. Councillor Mrs S Hanks requested we write to Freedom of Information to obtain this information.

RESOLVED: That the Town Clerk writes to Superintendent Osborne, at Bridgend Police Station, stating that the Town Council were disappointed in the lack of officer attendance at the monthly council meetings and the figures received were totally unsatisfactory. More detailed reports were required and the request for response time was not dealt with. Could he please provide figures on response time to 999 calls in Llantwit Major.

277. COUNCIL MEETING**Meetings for the Month of November 2013**

Councillors had previously been circulated with a copy of meeting dates for November 2013.

Councillor Mrs. A Matthews name to be amended to married name Councillor Mrs A. Knight.

Noted.

278. PROCEDURAL MATTERS**Action Tracker**

Councillors had previously been circulated with the up to date Action Tracker. Noted.

Members reports**Bristow, UK SAR Engagement Event, 4th October 2013**

Councillor Ingram's gave a brief verbal report. Noted.

Report on State of Nature Seminar

Councillor Mrs P Lancaster gave a brief update on seminar attend. Erica Dickson, Senior Ecologist for Vale of Glamorgan Council would be happy to come to talk to Llantwit Councillors on this subject matter. Noted.

Report on British Legion Meeting

Councillor Mason gave a brief verbal update on the meeting, detailing the schedule in place for Remembrance Sunday on 11th November 2013. Noted.

Report on Town Twinning meeting held on 25th October 2013

Councillor Mason and Councillor Marsh noted their disappointment that only seven members of the public attended this meeting. Full report will be available at November's Full Town Council meeting.

To discuss letter received from Vale of Glamorgan regarding casual vacancy for Llantwit Major Council (North Ward)

Councillors had previously been circulated with a copy of the letter received from the Vale of Glamorgan Council on 24th October 2013 stating that the Council can now co-opt to fill this post.

RESOLVED: Councillors agreed to proceed to fill vacancy by co-option. The vacancy to be advertised in Gem, on website and posters to be distributed on Town Hall notice boards. Closing date for nominations to be 20th November 2013.

Further

RESOLVED: Town Clerk to check whether posters should be displayed in both English and Welsh format.

To nominate two representatives for the Llantwit Major Events Group

Councillors had previously been circulated with a copy of the letter received from the Llantwit Major Events Group on 28th September 2013 requesting two councillors to sit on the Events Group Committee.

RESOLVED: Councillor R Jenkins and Councillor Mrs P Lancaster nominated to sit on Events Group Committee.

279. FINANCE

Income for the period 19th September, 2013 to 22nd October 2013

Councillors had previously been circulated with a copy of the Income for the period 19th September – 22nd October 2013. Noted.

Expenditure for the period 19th September, 2013 to 22nd October 2013

Councillors had previously been circulated with a copy of the Expenditure for the period 19th September 2013 – 22nd October 2013. Noted.

Bank Reconciliation for period 19th July 2013 to 30th September 2013

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 19th July 2013 to 30th September 2013. Noted.

Bank Reconciliation for period 1st September 2013 to 30th September 2013

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st September 2013 to 31st September 2013. Noted.

To discuss Agenda Brief for purchase of new lawn mower

Councillors had previously been circulated with an agenda brief regarding the purchase of a new ride on mower. Councillors asked the Town Clerk a number of questions. The Town Clerk replied that the handyman had advised that the only requirement he deemed necessary was a front loaded mower. Following discussion it was considered the best option to be the Husqvarna Rider 418Ts AWD valued at £5600 + vat.

RESOLVED: That permission be given to the Town Clerk to purchase the Husqvarna Rider 418Ts AWD. Town Clerk to enquire if Part Exchange is an option.

Further

RESOLVED: Town Clerk to take monies from reserve to purchase mower. At the end of the financial year should funds be available monies be taken from the Recreation budget.

280. DEVELOPMENT

To note Planning application decisions by the Vale of Glamorgan Council

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council. Noted.

281. CEMETERY

The following burial matters were noted.

- 1) Burial of Glenville Hancock in Grave no. B166 (new grave) on 10th October, 2013
- 2) Burial of Carol Pitts in Grave no. C244 (re-open) on 23rd October, 2013
- 3) Burial of Catherine Thomas in Grave no B20 (re-open) on 25th October, 2013

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matters 1.

To discuss possible ways forward with purchase of Cemetery land

Councillors had previously been circulated with Agenda Brief, Letter from Herbert Thomas and map of Cemetery detailing all plots allocated & unallocated.

Councillor G John requested discussion on this matter defer until after meeting to be held on Thursday 12th December reference future Burial Land within Vale of Glamorgan.

Councillor G John confirmed lack of space in Cemetery's a problem throughout the Vale. Town Clerk confirmed there have been 13 new plots allocated this year. Councillor Mrs S Geary stated that Llantwit Cemetery have approximately 300 plots unallocated.

RESOLVED: Agenda Item on Cemetery land deferred until after Meeting on 12th December 2013 discussing future burial land in Vale of Glamorgan.

To discuss letter received from Barry Town Council re future burial land in Vale of Glamorgan

Councillors had previously been circulated with letter dated 23rd October 2013 received from Barry Town Council inviting two representatives from the Town Council to attend Meeting on 12th December 2013 to discuss future burial land in Vale of Glamorgan.

RESOLVED: Councillor M Marsh and the Town Clerk to attend meeting

282. RECREATION AND OPEN SPACES

Play Equipment Reports 15th October 2013

Councillors had previously been circulated with a copy of the Playground Inspection/Maintenance Report dated 15th October 2013. Noted.

283. VALE OF GLAMORGAN COUNCIL**Vale of Glamorgan Councillors Report**

Councillor John reported that the Vale of Glamorgan Council have been informed that for the 2014 financial year they will be down on budget by 4.5%. £9 million savings required for the forthcoming year.

Councillor John also informed Councillors that the Local Development Plan (LDP) is released on the 8th November 2013. There will be consultation event taking place in Llantwit Major on 21st November 2013 between 1pm and 7pm for the general public to view plans and raise any objections. The public consultation will close on 20th December 2013. LDP will then review findings with the finalised LDP plan being released on January 2017. This will show the finalised development plan within the Vale till year 2026.

Councillor E Hacker informed Councillors of his involvement on the Environment Committee for the Vale.

Councillor E Williams informed Council that Vale Planning has deferred the Atlantis development and organised a site meeting.

Councillor Mr. K Geary informed Councillors that he is involved in the Cardiff Health & Vale decision paper reference hospital reorganisation.

Vale of Glamorgan Conservation area group agenda, 8th October 2013

Councillors were informed that a copy of the Vale of Glamorgan Conservation Agenda is available from the Town Council Office. Noted.

Vale of Glamorgan Community Liaison agenda, 16th October 2013

Councillors were informed that a copy of the Vale of Glamorgan Community Liaison Agenda is available from the Town Council Office. Noted.

Vale of Glamorgan Special Council agenda, 23rd October 2013

Councillors were informed that a copy of the Vale of Glamorgan Special Council Agenda is available from the Town Council Office. Noted.

Letter for C.A.S.H Christmas Grants & Agenda Brief for Llantwit Major Events

Councillors had previously been circulated with a letter for Christmas Grants from Vale of Glamorgan Council. Town Clerk requested permission to send Invoice to Vale of Glamorgan Council to access Christmas grants for 2013.

RESOLVED: Town Clerk given permission so send Invoice to Vale of Glamorgan Council.

Letter regarding agreement for provision of legal services

Councillors had previously been circulated with a letter and agreement for Provision of Legal Services with the Vale of Glamorgan Council Legal Services department.

RESOLVED: Town Clerk given permission to sign Agreement for provision of legal services.

284. WELSH GOVERNMENT**The Public Service Workforce Consultation document. Councillor's responses to be received by 20th December 2013**

Councillors had previously been circulated with a copy of the Public Service Workforce document. Noted.

Letter from Independent Remuneration Panel for Wales reference draft annual report 2014/2014

Councillors had previously been circulated with the draft Annual Report from Independent Remuneration Panel for Wales. Noted.

285. MISCELLANEOUS**Agenda Brief to discuss Christmas Illumination Committee**

This item was discussed earlier in the meeting.

To discuss Letter from Valeways reference 'Walk & Clear' sessions

Councillors had previously been circulated with a letter from Valeways dated 25th September 2013 offering their services to clear vegetation and to keep the footpaths passable for walkers.

RESOLVED: Letter forwarded to Footpath Forum for further discussion.

To discuss letter from Valeways re AGM 12th November 2013

Councillors had previously been circulated with a letter from Valeways dated 25th September 2013 inviting Councillors to attend their Annual General Meeting on Tuesday 12th November.

RESOLVED: Councillor E Williams to attend Annual General Meeting on behalf of Council.

To discuss proposed refurbishment of West Church at St Illtud's

Councillor John and Councillor Williams declared an interest.

Councillors had previously been circulated with an E Mail dated 23rd October 2013 from Mr G Kiddie on behalf of St Illtud's church regarding the proposed refurbishment of the West Church asking the Town Councils opinions of this refurbishment plan.

RESOLVED: A reply be sent to Mr Kiddie informing him that the Town Council support the idea and have no objections to the proposed refurbishment.

To discuss the setting up 'Llantwitmajorguide.co.uk'

Councillors had previously been circulated with an E Mail dated 17th October 2013 from the Guide Team asking if they could visit with the Town Council to discuss the 'llanwtitmajorguide.co.uk'. Councillors were concerned of the cost of this project to the Council but would consider meeting with the Guide Team.

RESOLVED: A special council meeting be arranged and an invitation be sent to 'The Guide team' to come and do a Presentation of the 'Llantwitmajorguide' to the Council.

SIGNED

MAYOR

DATED