

Minutes of the Special Meeting of Llantwit Major Town Council held on Monday 5th August 2013, at 7.05pm, at the Council Chamber, Old School, Wine Street, Llantwit Major

Present;	Councillor	Mr K Geary – Town Mayor	
	Councillors;	G John)
		Mrs P Lancaster) WEST WARD
		Mrs S Geary)
		G Ingram) SOUTH EAST WARD
		Mrs A Matthews)
		E Hacker)
		E Williams) NORTH WARD
		M Mason)
		Mrs P Percy)
		Mrs S Hanks)
		M Marsh) BOVERTON WARD
		J Evans)

Apologies were tendered on behalf of;

Councillor R Jenkins – Due to Holiday Leave

There were no declarations of interest.

249. PART II

The public and press may be excluded from the meeting during consideration of the items in accordance with Section 100a(4) of the Local Government Act, 1972.

Personnel

Councillors had previously been circulated with a copy of a letter received from the Deputy Town Clerk, regarding his intention to leave the employment of the Town Council, and copies of an advertisement, person specification and job description for the post.

RESOLVED: That a letter be sent to Mr A Bennett, Deputy Town Clerk, thanking him for his service to the Town Council.

Further

RESOLVED: That the post of Deputy Town Clerk be advertised, as per the attached advert, in the Gem newspaper, Vale of Glamorgan website and the Town Council website, with a closing date of 29th August 2013. The interview date be set for 11th September 2013.

Further

RESOLVED: That the salary be amended to fall in line with the NJC payscales for 2013/14.

Further

RESOLVED: That Councillors Williams, John, Mrs Hanks, K Geary, and the Town Clerk sit on the interview panel, with Councillor Mrs Lancaster as a substitute. That a date of 4th September 2013 be set to shortlist candidates.

Councillors discussed the recently agreed NJC payscales and allowances for 2013/14.

RESOLVED: That the Town Council agrees in principle for the Deputy Town Clerk to receive any backdated pay increase to the 1st April 2013.

Further

RESOLVED: A copy of the NJC payscales and allowances for 2013/14 be brought back before the next meeting of the Full Town Council for further discussion.

SIGNED DATED