

**Minutes of the meeting of Llantwit Major Town Council held on Thursday, 30<sup>th</sup>. May, 2013, At 7.05pm, at the Council Chamber, Old School, Wine Street, Llantwit Major.**

Present;	Chairman.	Councillor. Mr. K. Geary – Mayor.
	Councillors.	Mrs. S. Geary. )
		Mrs. A. Matthews. ) <b>SOUTH EAST WARD.</b>
		G. Ingram. )
		J. Evans. )
		M. Marsh. ) <b>BOVERTON WARD.</b>
		Mrs. S. Hanks. )
		M. Mason. )
		E. Williams. ) <b>NORTH WARD.</b>
		Mrs. P. Percy. )
		E. Hacker. )
		G. John. ) <b>WEST WARD.</b>
		Mrs. P. Lancaster. )

Apologies for absence were received from Councillors.

Councillor. R. Jenkins – Family Illness.

Declaration of Interest Forms were received from Councillors.

Pursuant to the requirements of this Council's Code of Conduct, Councillor M. Mason declared an interest under Recreation and Open Spaces, item 2, Bowls Club due to his membership of the Bowls Club. Councillor J. Evans declared an interest under Procedural Matters, item 4, Llantwit Major Rugby Club, as a trustee of the Llantwit Major Rugby Club. Councillor Mrs. P. Lancaster declared an interest under Recreation and Open Spaces, item 2, Bowls Club, due to husband's membership of the Bowls Club.

**199. MINUTES.**

**Special Full Town Council meeting held on 18<sup>th</sup>. April, 2013.**

The minutes of the Special Full Town Council meeting held on 18<sup>th</sup>. April, 2013, had previously been circulated to the Council members. Councillors briefly discussed arrangements for a proposed visit to the Welsh Ambulance Control Room in Cwmbran.

**RESOLVED:** That the minutes of the Special Full Town Council meeting held on 18<sup>th</sup>. April, 2013, be adopted and accepted as a true record.

**Matters arising.**

There were no matters arising.

**Full Town Council meeting held on 25<sup>th</sup>. April, 2013.**

The minutes of the Full Town Council meeting held on 25<sup>th</sup>. April, 2013, had previously been circulated to the Council members. Councillor E. Williams informed Councillors that the Further Resolution on page 135 regarding the Report of the Allotment Sub-Committee was incorrect. It was his understanding that the meeting had agreed to proceed with obtaining costing's for the possible testing of materials on the site, thus progressing the matter more quickly, rather than delay the matter by referring it to the next meeting of the Building and Recreations Committee as had been recorded in the minutes. Brief discussion followed with Councillors agreeing that during those discussions, both possibilities had been discussed, and perhaps some confusion had arisen as to the final resolution, however it had been the intention of the Town Council to progress the issue by asking the Town Clerk to make further enquiries into costing's for testing. The Further Resolution should therefore be amended to read that the Town Clerk make enquiries into the costing's for the testing and removal of material located on the Allotments. Councillor E. Williams informed Councillors that regarding the Resolution on Page 137 under the heading. To review the Town Councils Flag Flying Policy Agenda brief Councillor Mrs. S. Hanks, contained a typing error on the first line of the resolution, the word "but" between policy and "an" should read "was agreed." This amendment was agreed by Councillors.

**RESOLVED:** That, subject to the amending of the Further Resolution under the Report of the Allotment Sub-Committee meeting held on 4<sup>th</sup>. April, 2013, to read, "that the Town Clerk make enquiries into the costing for the testing and removal of material located on the Allotments." In addition on Page 137 the words "was agreed" be used to replace the word "but" in the resolution regarding the Town Council's Flag Flying Policy, the minutes of the Full Town Council meeting held on 25<sup>th</sup>. April, 2013, be adopted and accepted as a true record.

**Matters arising.**

Councillor G. John informed Councillors that with regards to the item on page 142, Civic Amenities Site, Llandow, the Vale of Glamorgan Council were now investigating the possibility of moving the site to another location.

**Annual Meeting of the Full Town Council held on 9<sup>th</sup>. May, 2013.**

The minutes of the Annual Meeting of the Full Town Council held on 9<sup>th</sup>. May, 2013, had previously been circulated to the Council members.

**RESOLVED:** That the minutes of the Annual Meeting of the Full Town Council held on 9<sup>th</sup>. May, 2013, be adopted and accepted as a true record.

**Matters arising.**

There were no matters arising.

**Report of the Footpath Forum meeting held on 2<sup>nd</sup>. April, 2013.**

The report of the Footpath Forum meeting held on 2<sup>nd</sup>. April, 2013, had previously been circulated to the Council members. Councillor E. Williams informed Councillors that the word “Hall” had been missed out under the item Date and Time of Next meeting between the word “Town” and “subject” Councillors agreed that this should be amended.

**RESOLVED:** That, subject to the amendment of the report to include the word “Hall” on the last page between the words “Town” and “subject” under the item Date and Time of Next Meeting, the report of the Footpath Forum meeting held on 2<sup>nd</sup>. April, 2013, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters arising.**

Councillor Mrs. S. Hanks enquired as to the meaning of FP55 and FP3 as recorded on the first page of the report. Councillor E. Williams informed Councillors that each footpath was allocated a number and FP55 for example, stood for Footpath Number 55.

**Report of the Youth Activities Forum meeting held on 23<sup>rd</sup>. April, 2013.**

The report of the Youth Activities Forum meeting held on 23<sup>rd</sup>. April, 2013, had previously been circulated to the Council members.

**RESOLVED:** That the report of the Youth Activities Forum meeting held on 23<sup>rd</sup>. April, 2013, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters arising.**

Councillor E. Williams informed Councillors that earlier that evening the first meeting had taken place of the Youth Group. Eight people from Youth Groups had attended along with the Vale of Glamorgan Council Youth Workers. There were other people, who for various reasons were unavailable to attend, interested in joining the Youth Group. It was however a promising beginning and the setting up of the Youth Group would continue during the next few months, progress would be reviewed at the next meeting of the Town Council Youth Forum in September.

**Report of the Planning Committee meeting held on 1<sup>st</sup>. May, 2013.**

The report of the Planning Committee meeting held on 1<sup>st</sup>. May, 2013, had previously been circulated to the Council members.

**RESOLVED:** That the report of the Planning Committee meeting held on 1<sup>st</sup>. May, 2013, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters arising.**

There were no matters arising.

**Report of the Town Study Steering Group meeting held on 7<sup>th</sup>. May, 2013.**

The report of the Town Study Steering Group meeting held on 7<sup>th</sup>. May, 2013, had previously been circulated to the Council members.

**RESOLVED:** That the report of the Town Study Steering Group meeting held on 7<sup>th</sup>. May, 2013, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters arising.**

Councillor E. Williams enquired if there was an update regarding the Blue Plaques sent for refurbishment. The Town Clerk informed Councillors that the Plaques had arrived that afternoon and arrangements for the reinstallation were being made.

**200. SIGNING OF MINUTES.**

Councillors duly noted that the Mayor would sign the minutes at the end of the meeting.

**201. TOWN MAYOR.**

Councillors had previously been circulated with a copy of the Town Mayors engagements for the period 25<sup>th</sup>. April, 2013, and 29<sup>th</sup>. May, 2013. Noted.

**Questions to the Mayor.**

There were no questions to the Mayor.

**202. COMMUNITY CONSTABLE.**

**To receive Community Constable report.**

PCSO M. Thomas apologised for the non-attendance of the Police at the last meeting. This was due to an operational incident occurring just prior to the meeting which required Police attendance. He then informed Councillors that during the period 28<sup>th</sup>. March to 25<sup>th</sup>. April, 2013, there had been a total of 27 crimes of which 12 had been detected. For the period 26<sup>th</sup>. April, to 29<sup>th</sup>. May, 2013, there had been a total of 28 crimes of which 9 had been detected. In relation to a previous question asked by Councillors regarding undetected crimes for the year 2012 PCSO Thomas informed Councillors that a total of 366 crimes had been recorded, of these 79 had been detected and 287 undetected. This gave a detection rate of around 30%. PCSO Thomas stressed to Councillors that many of the undetected crimes were still subject of investigation and that it was important to note

that many crimes which were of a more serious nature had been detected or dealt with. Councillor Mrs. S. Hanks informed Councillors that she had noticed PCSO Thomas on patrol quite frequently in the Town and this was good to see especially with regard to the parking issues in the Town. Councillor Mrs. P. Lancaster asked that it be put on record her thanks to the Police for their attendance at the beach during the Samaritans 40K walk which had finished at Llantwit Major. Councillor G. John enquired as to the name of the officer who now had responsibility for the area of Llantwit Major. PCSO Thomas informed Councillors that at the present time Acting Inspector Grady was responsible for the Llantwit Major area. There were no further questions. Councillor K. Geary thanked the officer for his attendance at the meeting and PCSO Thomas left the Chamber.

Councillor G. John informed Councillors that he was concerned about a falling detection rate of 30%, in recent times the detection rate had been 50%. Brief further discussion followed with Councillors expressing concerns regarding the Police coverage of Llantwit Major, a drop in the detection rate and what appears to be a substantial drop in the number of officers actually based in Llantwit Major. Councillors agreed that the Town Council should write a letter to Acting Inspector Grady at Penarth Police Station informing him of the Town Council's concerns about the current state of Policing in Llantwit Major.

**RESOLVED:** That the Town Council write to Acting Inspector Grady at Penarth Police Station expressing the Town Council's concerns in relation to the detection rate, Police coverage of the town and what appears to be the falling number of officers currently stationed at Llantwit Major Police Station.

## 203. COUNCIL MEETINGS.

### Meetings for the month of June, 2013.

Councillors had previously been circulated with a copy of Council meetings for the month of June, 2013. Councillors discussed the dates and further requirements for other committee meetings during the month of June. These included Building and Recreations, and Boverton Road Regeneration Sub-Committee. Councillors agreed the Town Clerk should liaise with Councillors to make the necessary arrangements.

**RESOLVED:** That available dates and times be sent to the Town Clerk who would co-ordinate them and inform Councillors of those dates and times as necessary.

## 204. PROCEDURAL MATTERS.

### Action Tracker.

Councillors had previously been circulated with a copy of the Action Tracker. Councillor G. John informed Councillors that the issue relating to St. Illtyds Car Park was progressing with three possible solutions under consideration. The Vale of Glamorgan Council would inform the Town Council of the outcome in due course. Councillor Mrs Percy left the Chamber whilst Councillor John reported on the St Illtyds Car Park, and returned for the rest of the agenda item.

Councillor Mrs. S. Geary informed Councillors that the car park at Llantonian Hall was still in a mess. The Vale of Glamorgan Council had done some work in the area, but this had been insufficient.

Councillor M. Mason enquired about the Tennis Courts and their use by local schools. The Town Clerk informed Councillors that Mr. Pilcher had not yet updated her on progress to convert the tennis courts and that the Llantwit Major School had been offered the use of the Courts. To date they had not taken up the offer. Councillor M. Mason enquired about the Town Twinning. The Town Clerk informed Councillors that no reply had been received from Le Pouliguen in France. Councillor G. John informed Councillors that the C.A.S.H. Grant application made by the Town Council in respect of Lorna Hughes Park would be considered at the Cabinet Meeting of the Vale of Glamorgan Council on Monday of the next week. Councillor Mrs. P. Lancaster enquired as to whether bulbs or plants could be donated to the Council for use in the Lorna Hughes Park. The Town Clerk informed Councillors that the Town Council did, where possible, re-cycle plants and bulbs and any other donations would be considered.

### **Members Reports.**

Councillors had previously been circulated with a copy of Member's reports. Councillor M. Marsh's report on The Friends of the Glamorgan Heritage Coast meeting was noted. Councillor E. Williams informed Councillors that he had attended the Youth Group meeting earlier that evening and this process was continuing. Councillor M. Marsh informed Councillors that he had attended the Rural Vale Police Consultative Panel meeting at which there had been discussions relating to Crime Statistics, speeding, parking and the starting up of a Mobile Police Station to visits areas within the Vale of Glamorgan.

### **Amendment to Town Council Standing Orders, Voting on Appointments.**

Councillors had previously been circulated with a copy of an Amendment to Town Council Standing Orders, Voting on Appointments. Brief discussion followed with Councillors agreeing the Amendment to the Town Councils Standing Orders for the Nomination and Appointment of the Mayor and Deputy Mayor.

**RESOLVED:** That Rule 36 a) of the Town Councils Standing Orders be amended to read, " That except in a year of election of Town Councillors, the Council shall at the penultimate meeting of the Council, before the Annual Meeting, select the Councillors to be nominated for election as Town Mayor and appointment as Deputy Town Mayor at the Annual Meeting."

### **Email from Llantwit Major Rugby Football Club regarding Open Spaces Policy.**

Councillors had previously been circulated with a copy of an Email from Llantwit Major Rugby Football Club regarding Open Spaces Policy. Councillor J. Evans had declared an Interest in this matter. Brief discussion followed with Councillors agreeing that the Llantwit Major Rugby Football Club had not clearly understood what was required with regard to the Open Spaces Policy. It was agreed that the Town Council should write again to the Rugby Club and remind them of the Procedure required to be undertaken when the recreation field was to be hired out.

**RESOLVED:** That the Town Council write back to the Llantwit Major Rugby Football Club to remind them of the procedure required to be undertaken if the Recreation Field was to be hired out for a public event.

**To set date and time for Building and Recreation Committee Meeting.**

Brief discussion followed and Councillors agreed that the Buildings and Recreations Committee meeting would held on Monday, 17<sup>th</sup>. June, 2013, at 7.00pm.

**RESOLVED:** That the next meeting of the Building and Recreations Committee will take place at 7.00pm. Monday, 17<sup>th</sup>. June, 2013.

**205. FINANCE.**

**Income for the period 1<sup>st</sup>. April, 2013 to 16<sup>th</sup>. May, 2013.**

Councillors had previously been circulated with a copy of the Income for the period 1<sup>st</sup>. April, 2013 to 16<sup>th</sup>. May, 2013. Noted.

**Expenditure for the period 2<sup>nd</sup>. April, 2013 to 20<sup>th</sup>. May, 2013.**

Councillors had previously been circulated with a copy of the Income for the period 2<sup>nd</sup>. April, 2013 to 20<sup>th</sup>. May, 2013. Councillor Mrs. S. Geary enquired if the British Gas Bills had been resolved yet. The Town Clerk informed Councillors that she was still working with British Gas to resolve the issues. The Expenditure sheets were then noted.

**To discuss Hiring Fees for the use of Town Council Facilities for the Victorian Fair Day Committee, 2013.**

Councillors briefly discussed the hiring fees for the Victorian Fair Day Committee. Councillors agreed that a charge of £1.00 would be levied for each hiring of Town Council premises.

**RESOLVED:** That a charge of £1.00 be levied for the Hire of Town Council premises for the Victorian Fair Day Committee.

**206. PERSONNEL.**

**Report regarding Town Council Office Workstation Assessments.**

Councillors had previously been circulated with a copy of the Report regarding Town Council Office Workstation Assessments. Noted.

**207. DEVELOPMENT.**

**Planning Applications decisions by the Vale of Glamorgan Council.**

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council. Noted.

**208. CEMETERY.**

Councillors noted the following Burial Matters.

- 1) Burial of Ronald Nicholas in Grave no. B203 (re-open) on 22<sup>nd</sup>. April, 2013.
- 2) Burial of Cremated remains of Ernest Jones in Grave no. Hm2 (new grave) on 26<sup>th</sup>. April, 2013.

**RESOLVED:** That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matter No. 2.

**209. RECREATION AND OPEN SPACES.****Vale of Glamorgan Council Playground Inspection/Maintenance Log for 8<sup>th</sup>. May, 2013.**

Councillors had previously been circulated with a copy of the Vale of Glamorgan Council Playground Inspection/Maintenance Log for 8<sup>th</sup>. April, 2013. Noted.

**Letter from Llantwit Major Bowls Club regarding permission to install a metal shed at the Bowls Club.**

Councillors had previously been circulated with a copy of a Letter from Llantwit Major Bowls Club regarding permission to install a metal shed at the Bowls Club. Councillors M. Mason and P. Lancaster had previously declared an interest in this matter. Councillor E. Hacker verbally declared an interest in this matter. Councillors then discussed the reasons for the Bowls Club request to place a shed on the site for the storage of bowls equipment. Several Councillors expressed the view that it was difficult to make a decision on the request because they had not previously visited the Bowls Club and were unaware of the layout. It was agreed that those Councillors who required a visit should do so. Discussion then followed as to whether the decision to allow the shed to be erected by the Bowls Club should be sent to the next meeting of the Building and Receptions Committee for further consideration. A vote took place and it was;

**RESOLVED:** That the request from Llantwit Major Bowls Club to install a metal shed at the Bowls Club be sent to the next meeting of the Building and Receptions Committee for further consideration.

**FURTHER RESOLVED:** That those Councillors who require a site visit liaise with Councillor M. Mason who will arrange for a suitable time and date for the visit.

**Letter Vale of Glamorgan Council, Creative Rural Communities regarding Free Community Foodie Kits. Miri Mieri Garden.**

Councillors had previously been circulated with a copy of an email from Transitions Llantwit regarding Free Community Foodie Kits for the Miri Mieri Garden. Brief discussion followed with Councillors agreeing that Transitions Llantwit should be granted permission to apply for a starter Kit for the Miri Mieri Garden and that the Town Council should send a letter supporting Transitions Llantwit application to the Creative Rural Communities Department.

**RESOLVED:** That Transitions Llantwit be granted permission to apply for the Starter Kit for the Miri Mieri Garden at the Llantonian Hall.

**FURTHER RESOLVED:** That the Town Council send a letter to Creative Rural Communities supporting Transitions Llantwit application.

**210. TOWN HALL.**

**Agenda brief, alteration to opening hours of Visitor Centre.**

Councillors had previously been circulated with a copy of an Agenda brief regarding, alteration to opening hours of Visitor Centre. Brief discussion followed with Councillors agreeing that the opening times for the Visitor Centre at the Town Hall be amended.

**RESOLVED:** That the Opening Times for the Town Hall Visitors Centre at weekends and Bank Holidays be amended in accordance with the agenda brief.

**211. LORNA HUGHES PARK.**

**Email regarding Fields in Trust Fund Opening.**

Councillors had previously been circulated with a copy of an email regarding Fields in Trust Fund Opening. Councillor G. John informed Councillors that the Town Council should make an application. Brief discussion followed with Councillors agreeing that any ideas be passed to the Town Clerk to make enquiries into ideas for a grant application.

**RESOLVED:** That the Town Clerk liaise with Town Councillors and make enquiries into a possible Grant Application.

**212. VALE OF GLAMORGAN COUNCIL.**

**Vale Councillors report.**

Councillor G. John informed Councillors that the funding for the rebuilding of Llantwit Major School would be discussed at the Cabinet Meeting of the Vale of Glamorgan Council on the 17<sup>th</sup>. June, 2013. It is anticipated that the project will proceed in 2015/16 and would be completed in one stage only. The next part of the project, once agreed, would be to move to the design stage. The Housing improvement programme was still proceeding. Councillor E. Williams informed Councillors

that there would be no changes to the Schools Admissions Policy which had recently been discussed. Councillor G. John informed Councillors that the School Bus Provision would be changing and it was likely that if children lived outside the catchment area of a school there would be no bus provided. This might mean that parents would still be able to send their children to a school, but would have to make separate arrangements for transport. Councillor E. Williams informed Councillors that a Vale of Glamorgan Youth Council was being set up and it would be anticipated that Llantwit Major's own Youth Group could feed into this in future.

**Receipt of Agenda Annual Meeting of the Council of the Vale of Glamorgan Wednesday, 15<sup>th</sup>. May, 2013.**

Town Councillors had previously been made aware that the Town Hall was in receipt of the Agenda, Annual Meeting of the Council of the Vale of Glamorgan Wednesday, 15<sup>th</sup>. May, 2013. Noted.

**Receipt of Agenda for Vale of Glamorgan Council meeting on 8<sup>th</sup>. May, 2013 and Minutes of meeting held 6th. March, 2013.**

Town Councillors had previously been made aware that the Town Hall was in receipt of the Agenda for Vale of Glamorgan Council meeting on 8<sup>th</sup>. May, 2013 and Minutes of meeting held 6th. March, 2013. Noted.

**Receipt of Report of Community Liaison Committee meeting held on 20<sup>th</sup>. March, 2013.**

Town Councillors had previously been made aware that the Town Hall was in receipt of the Report of Community Liaison Committee meeting held on 20<sup>th</sup>. March, 2013. Noted.

**Letter re Free Community Foodie Starter Kit.**

Councillors had previously been circulated with a copy of a Letter re Free Community Foodie Starter Kit. Brief discussion followed with Councillors agreeing that the information regarding the Starter Kits should be passed onto any organisations who may have an interest in this subject.

**RESOLVED:** That the Town Clerk inform any interested groups with connections to the Town Council of the Free Community Foodie Starter Kit.

**Agenda brief Councillor R Jenkins issues at Harding Close.**

Councillors had previously been circulated with a copy of an Agenda brief from Councillor R Jenkins, regarding issues at Harding Close. Councillor G. John informed Councillors of a brief history of the problems in that area due to the lease and freeholder status of properties there. This had left many issues unresolved, but were beyond the remit of the Town Council to deal with. The Fly Tipping issue should be dealt with by the Vale of Glamorgan Council who do have responsibility for the area. Brief discussion followed with Councillors agreeing that the Town Council should write to the Vale of Glamorgan Council with regard to Fly Tipping in the Harding Close area.

**RESOLVED:** That the Town Council write to the Vale of Glamorgan Council regarding Fly Tipping in the Harding Close area.

**Email regarding World Environment Day Event- 5<sup>th</sup>. June, 2013.**

Councillors had previously been circulated with a copy of an email regarding World Environment Day Event – 5<sup>th</sup>. June, 2013. Brief discussion followed with Councillors agreeing that Councillor Mrs. S. Geary would attend this event on behalf of the Town Council.

**RESOLVED:** That Councillor Mrs. S. Geary represent the Town Council at the Vale of Glamorgan Council World Environment Day Event on 5<sup>th</sup>. June, 2013.

**Agenda brief regarding Invitation – Partnership Working – 16<sup>th</sup>. May, 2013.**

Councillors had previously been circulated with a copy of an Agenda brief regarding Invitation – Partnership Working – 16<sup>th</sup>. May, 2013. Councillor Mrs. P. Percy informed Councillors that it would be a good idea if this Vale of Glamorgan Department were invited to address the Town Council with regard to re-cycling within the Vale of Glamorgan. Brief discussion followed and it was agreed that arrangements should be made to hold an informal meeting at a date to be decided.

**RESOLVED:** That arrangement be made to organise an informal meeting with the Vale of Glamorgan Council representatives regarding Recycling Schemes, on a date to be decided.

**213. WELSH GOVERNMENT.**

**Letter received from Andrew R.T. Davies AM, Leader of Opposition, Welsh Government.**

Councillors had previously been circulated with a copy of a Letter received from Andrew R.T. Davies AM, Leader of Opposition, Welsh Government. Brief discussion followed with Councillors agreeing that the Town Council had already opposed the proposed changes by the Cardiff and Vale University Health Board to hospital services in South Wales. Therefore a letter be sent back to Andrew R. T. Davies informing him of the Consultation meeting with the Cardiff and Vale University Health Board on Wednesday, 12<sup>th</sup>. June, 2013, in the Llantonian Hall.

**RESOLVED:** That the Town Council write to Mr. Andrew R. T. Davies AM, informing him of the Consultation meeting with the Cardiff and Vale University Health Board on Wednesday, 12<sup>th</sup>. June, 2013, in the Llantonian Hall.

**214. PUBLICATIONS RECEIVED.**

Councillors noted that the Town Hall Office were in receipt of the following Publications.

The Voice. Issue 22. Spring, 2013.

**215. ONE VOICE WALES.**

**Notice of One Voice Wales 2013 Conference and AGM**

Councillors had previously been circulated with a copy of a Notice of One Voice Wales 2013 Conference and AGM. Brief discussion followed with Councillors agreeing that the Town Council would decline to attend the Conference.

**RESOLVED:** That the Town Council do not send a representative to the One Voice Wales 2013 Conference and AGM.

**Email Welsh Affairs Committee Press Announcement: Crossing the border-road and rail links between England and Wales – Government Response received.**

Councillors had previously been circulated with a copy of an Email Welsh Affairs Committee Press Announcement: Crossing the border-road and rail links between England and Wales – Government Response received. Noted.

**Email regarding A Living Manifesto.**

Councillors had previously been circulated with a copy of an Email regarding A Living Manifesto. Noted.

**Email regarding Government public consultation: Future management of private water supply pipes.**

Councillors had previously been circulated with a copy of an Email regarding Government public consultation: Future management of private water supply pipes. Noted.

**216. MISCELLANEOUS.**

**Agenda brief regarding invitation to Citizens Advice Bureau to attend Full Town Council meeting regarding situation in Llantwit Major.**

Councillors had previously been circulated with a copy of an Agenda brief regarding the Citizens Advice Bureau and its situation in Llantwit Major.

**RESOLVED:** That the Citizens Advice Bureau be invited to attend a Full Town Council meeting on a date to be confirmed.

**Report of meeting with Parliamentary Under Secretary of State for Wales, Stephen Crabb MP.**

Councillors had previously been circulated with a copy of a Report of meeting with Parliamentary Under Secretary of State for Wales, Stephen Crabb MP. Noted.

**Letter from Ebenezer United Reformed Church, Llantwit Major regarding equipment.**

Councillors had previously been circulated with a copy of a Letter from Ebenezer United Reformed Church, Llantwit Major regarding equipment. Brief discussion followed with Councillors agreeing that the equipment mentioned was not required by the Town Council, however a letter should be sent thanking the Ebenezer Church for the offer and suggesting other groups that may be interested.

**RESOLVED:** That the Town Council write to the Ebenezer United Reform Church of Llantwit Major thanking them for the offer of the equipment, declining the offer and suggesting other groups that might be interested.

**Email received from Karen Westcott, Transition Llantwit, regarding Fracking.**

Councillors had previously been circulated with a copy of an Email received from Karen Westcott, Transition Llantwit, regarding Fracking. Noted.

**Agendas brief regarding NHS Consultative Meeting 12<sup>th</sup>. June, 2013 and letter from the Chairman of the Cardiff and Vale University Health Board.**

Councillors had previously been circulated with a copy of an Agenda brief regarding NHS Consultative Meeting 12<sup>th</sup>. June, 2013 and letter from the Chairman of the Cardiff and Vale University Health Board. Noted.

**Invitation to Councillors to attend the Llantwit Major Art and Craft Group Exhibition on Saturday 8<sup>th</sup>. June, 2013.**

Councillors had previously been circulated with a copy of an Invitation to Councillors to attend the Llantwit Major Art and Craft Group Exhibition on Saturday 8<sup>th</sup>. June, 2013. Noted.

**Invitation to Councillors for Opening of The Vale Voluntary Bureau 3<sup>rd</sup> June 2013.**

Councillors had previously been circulated with a copy of an Invitation to Councillors for Opening of The Vale Voluntary Bureau 3<sup>rd</sup> June 2013. Noted.

**Letter from Lee Vowles Painting and Decorating to be included on Tender List.**

Councillors had previously been circulated with a copy of a Letter from Lee Vowles Painting and Decorating to be included on Tender List. Brief discussion followed with Councillors agreeing that Mr. Lee Vowles should be added to the Town Councils Tender List for Painting and Decorating Services.

**RESOLVED:** That Lee Vowles, Painting and Decorating Services be added to the Town Councils Tender List for Painting and Decorating Services.

Signed.....

Date.....

**TOWN MAYOR.**