

Minutes of the meeting of Llantwit Major Town Council held on Thursday, 28th. March, 2013, At 7.05pm, at the Council Chamber, Old School, Wine Street, Llantwit Major.

Present;	Chairman.	Councillor. Mrs. A. Matthews – Mayor.
	Councillors.	Mrs. S. Geary.) SOUTH EAST WARD.
		G. Ingram.)
		J. Evans.)
		M. Marsh.) BOVERTON WARD.
		R. Jenkins.)
		Mrs. S. Hanks.)
		M. Mason.)
		E. Williams.) NORTH WARD.
		Mrs. P. Percy.)
		K. Geary)
		G. John.) WEST WARD.
		Mrs. P. Lancaster.

Members of the Vale of Glamorgan Council, Creative Rural Communities Team. Representatives from Gillybeans Playgroup and Cylch Meithrin Llanilltud Fawr. PCSO. M. Thomas.

Apologies for absence were received from Councillors.

Councillor. E. Hacker – Vale of Glamorgan Council commitment.

Declaration of Interest Forms were received from Councillors.

Pursuant to the requirements of this Council's Code of Conduct, Councillor Mrs. S. Geary declared an interest under Procedural Matters, item 3 Election of Chairman for Allotment Sub Committee, as an Allotment holder. Councillor Mrs. P. Percy declared an interest under Old School, item 2 letters from Welsh Scout Council, Gillybeans and Cylch Meithrin regarding future use of the building and Vale of Glamorgan Council item 6 regarding St. Illtyds School Car Park both due to her employment by the WVICC for Diocese of Llandaff Board for Social Responsibility. Councillor G. John declared an Interest under Finance, items 4 Heritage Coast and item 5 Best Kept Village Competition due to his Cabinet Post held within the Vale of Glamorgan Council.

152. ITEMS BROUGHT FORWARD.

Councillor Mrs. A. Matthews asked Councillors for permission to bring the item for the Community Constables report forward. This was agreed.

COMMUNITY CONSTABLE.**To receive Community Constable report.**

PCSO Mark Thomas informed Councillors that since the last meeting there had been a total of 16 crimes reported of which 9 had been detected. Incidents of note were the arrest of two persons for criminal damage to flower displays in the town centre. It was hoped that both persons may offer some compensation for the damage caused. There had been some problems around the Old Windmill, the owner had been contacted and the Windmill secured to try and prevent antisocial behaviour occurring. Parking issues were still being monitored and the Vale of Glamorgan Council Enforcement Officers were due to start operations very shortly. Councillor J. Evans enquired if it were possible at the next meeting for the police to provide a breakdown of the last twelve months undetected crimes. PCSO Thomas informed Councillors that he would try to obtain those figures. There were no further questions.

Councillor Mrs A. Matthews thanked the officer for his attendance at the meeting and he then left the Chamber.

Councillor Mrs A. Matthews asked Councillors permission to bring forward the item under Vale of Glamorgan Council, to receive representatives from Creative Rural Communities, Vale of Glamorgan Council, regarding Destination Management for your Town. This was agreed.

Councillor Mrs A. Matthews asked Councillors permission to suspend Standing Orders to allow the representatives from Creative Rural Communities to speak to Councillors. This was agreed.

STANDING ORDERS WERE SUSPENDED.**To receive Mari-Wyn Elias-Jones and Clair Evans from Creative Rural Communities Vale of Glamorgan Council respectively, regarding Destination Management for your Town.**

Marie-Wyn Elias-Jones thanked Councillors for the opportunity to speak to the Town Council. She then passed around to Councillors a written hand out detailing the structure of Destination Management for your Town and spent time explaining each of the individual items forming the structure of Destination Management. This was followed by a lengthy period of questions from Councillors.

STANDING ORDERS WERE THEN REINSTATED.

Brief further discussion followed with Councillors agreeing that this matter needed to be further discussed by the Town Study Group at the earliest opportunity.

RESOLVED: That the subject of Destination Management for your Town be passed to the Town Council, Town Study Group for further discussion at the earliest opportunity.

Councillor Mrs A. Matthews thanked the Creative Rural Communities Team for their attendance at the meeting and they then left the Chamber.

Councillor Mrs A. Matthews asked Councillors permission to bring forward the item under Old School, Letter received from Welsh Scout Council and email from Gillybeans regarding Cylch Meithrin, Llanilltud Fawr. This was agreed.

Councillor Mrs. P Percy left the Chamber.

Letter received from Welsh Scout Council and email from Gillybeans regarding Cylch Meithrin, Llanilltud Fawr.

Councillors had previously been circulated with a copy of a Letter received from the Welsh Scout Council and an email from Gillybeans regarding Cylch Meithrin, Llanilltud Fawr.

Councillor Mrs A. Matthews asked Councillors permission to suspend Standing Orders to allow the representatives from Gillybeans Playgroup and Cylch Meithrin Llanilltud Fawr to speak to Councillors. This was agreed.

STANDING ODERS WERE SUSPENDED.

Representatives from the Gillybeans Playgroup then gave Councillors a verbal report on their thoughts regarding the use of the Old School by the Cylch Meithrin. Representatives of the Cylch Meithrin then gave Councillors a verbal report regarding their proposals for the use of the Old School. There then followed a lengthy period of questions and discussion between Councillors and the Representatives of both groups. At the conclusion Councillor Mrs. A. Matthews thanked the representatives for their attendance at the meeting.

STANDING ORDERS WERE THEN REINSTATED.

A brief further period of discussion followed with Councillors agreeing that the Town Councils preferred option would be for both parties to work together and reach an agreement which would allow both groups to use the Old School facilities at the same time. The Town Clerk was asked to meet with both parties and to try and establish common ground between both groups.

RESOLVED: That representatives from Gillybeans Playgroup and Cylch Meithrin Llanilltud Fawr meet with the Town Clerk to establish if it were possible for both groups to use the facilities at the Old School at the same time and the Town Clerk should report the results of that meeting back to the next full Town Council meeting.

FURTHER RESOLVED: That the Town Council, in principle, accept the proposals of the Cylch Meithrin Llanilltud Fawr for their future use of the Old School beginning in September 2013.

The representatives of Gillybeans Playgroup and Cylch Meithrin Llanilltud Fawr then left the Chamber.

Councillor Mrs. P. Percy then entered the Chamber.

153. MINUTES.

Full Town Council meeting held on 28th. February, 2013.

The minutes of the Full Town Council meeting held on 28th. February, 2013, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Full Town Council meeting held on 28th. February, 2013, be adopted and accepted as a true record.

Matters arising.

There were no matters arising.

Report of the Planning Committee meeting held on 28th February, 2013.

The report of the Planning Committee meeting held on 28th. February, 2013, had previously been circulated to the Council members. Councillor G. John informed Councillors that with regard to the last item of the report, it should be noted that the application was subject to an amended plan.

RESOLVED: That the report of the Planning Committee meeting held on 28th. February, 2013, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters arising.

There were no matters arising.

Report of the Citizen of the Year Committee meeting held on 11th. March, 2013.

The report of the Citizen of the Year Committee meeting held on 11th. March, 2013, had previously been circulated to the Council members. Councillor Mrs. A. Matthews informed Councillors that the reason for the change of date for the awards to Saturday, 4th. May, 2013, at 7.00pm, was due to the unavailability of some of the recipients of awards.

RESOLVED: That the report of the Citizen of the Year Committee meeting held on 11th. March, 2013, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters arising.

There were no matters arising.

154. SIGNING OF MINUTES.

Councillors duly noted that the Mayor would sign the minutes at the end of the meeting.

155. TOWN MAYOR.

Councillors had previously been circulated with a copy of the Town Mayors engagements for the period 28th. February, 2013, to 27th. March, 2013. Councillor Mrs. A. Matthews informed Councillors that the Coffee Morning Event had raised £250.00 for her Charity fundraising. Noted.

Questions to the Mayor.

There were no questions to the Mayor.

156. COUNCIL MEETINGS.**Meetings for the month of April, 2013.**

Councillors had previously been circulated with a copy of Council meetings for the month of April, 2013. Councillor G. John informed Councillors that the date of the Boverton Road Regeneration Sub-Committee would have to be moved due to other commitments on that day. Brief discussion followed and it was agreed that the Boverton Road Regeneration Sub-Committee meeting be moved to 10.00am on Tuesday, 16th. April, 2013, in the Heritage Centre, Town Hall. Noted.

Update regarding Youth Activities Forum.

Councillor E. Williams informed Councillors that an article about the proposed Youth Council had been published in the local press recently. This had been done without other forum members being consulted on the articles contents before publication and Councillor E. Williams apologised for this being the case. Councillor E. Williams further informed Councillors that a meeting, organised by the Vale of Glamorgan Council Youth Service, was due to take place on Monday, 15th. April, 2013, in the Llantwit Major Youth Centre. It is hoped that this meeting will begin the process of young people being included within the decision making process of the Town Council. The Town Councils Youth Forum would then meet on 23rd. April, 2013, when a progress report would be given by the Vale of Glamorgan Council Youth Service. Brief discussion then followed regarding Town Council representatives to attend the initial meeting of 15th. April, 2013. Councillors E. Williams and Mrs. P. Percy volunteered to attend.

RESOLVED: That Councillors E. Williams and Mrs. P. Percy attend the meeting organised by the Vale of Glamorgan Youth Service on the 15th. April, 2013, in relation to the setting up of a Youth Council for Llantwit Major.

157. PROCEDURAL MATTERS.**Action Tracker.**

Councillors had previously been circulated with a copy of the Action Tracker. Councillor E. Williams informed Councillors that any further information regarding Fairtrade usage within the Town should be sent to the Town Clerk for inclusion at the next full Town Council meeting. The remainder of the Action Tracker was noted.

To decide theme for School Garden Competition 2013.

The Town Clerk informed Councillors that originally the School Garden Competition had been set up to provide fun for young children and encourage them to grow flowers in whatever space the local

schools had available. Brief discussion followed regarding the theme for the School Garden Competition. Councillors agreed that the schools should be asked to produce, as far as possible, a pot of flowers and a pot of vegetables using organic means.

RESOLVED: That the theme for this year's School Garden Competition should be the growing of plants by organic methods.

To elect Chairman of Allotment sub-committee from Councillors G. Ingram, J. Evans and M. Mason.

Brief discussion followed regarding the election of a Chairman for the Allotment Sub-Committee, Councillor J. Evans was nominated and agreed by Councillors.

RESOLVED: That Councillor J. Evans be elected to serve as the Chairman of the Town Council Allotment Sub-Committee.

Report of meeting with Mr. Simon Zeigler, Health and Safety Consultant, Elliswhittam.

Councillors had previously been circulated with a copy of the Report of meeting with Mr. Simon Zeigler, Health and Safety Consultant, Elliswhittam. Councillor K. Geary informed Councillors of the process that had taken place when Mr. Zeigler had visited the Town Council. The Town Clerk should be congratulated on the reports contents which indicated that the Town Council was reaching the standards of compliance required under health and safety legislation. Work station assessments now needed to be completed for staff in the Town Hal Office and this would be done soon. The full detailed risk assessment would be sent to the Town Council in the near future and this would be brought before the full Town Council for consideration. The contents of the report were noted.

Procedure for nominating Town Mayor.

Councillors had previously been circulated with a copy of an Agenda Brief regarding a proposed amendment to Standing Orders for the nomination and appointment of Mayor and Deputy Mayor. Brief discussion followed.

RESOLVED: That the Town Council accept the proposed amendment regarding the appointment for Mayor and Deputy Mayor.

FURTHER RESOLVED: That the Town Council amend its Standing Orders to include the proposal that nominations for the appointment of Mayor and Deputy Mayor are to be received, in writing, by the Town Clerk on or before the second Thursday of April. These nominations are then to be taken to the Full Town Council meeting of April for consideration prior to the Annual Meeting of the Council at the beginning of May.

158. FINANCE.

Income for the period 11th. February, 2013, to 22nd. March, 2013.

Councillors had previously been circulated with a copy of the Income for the period 11th February, 2013, to 22nd. March, 2013. Noted.

Expenditure for the period 21st February, 2013, to 21st. March, 2013.

Councillors had previously been circulated with a copy of the Expenditure for the period 21st. February, 2013, to 21st. March, 2013. Noted

Budget sheets for the financial year 2012/13.

Councillors had previously been circulated with a copy of the proposed expenditure budget sheet for the financial year 2012/13. Noted.

RESOLVED: That the proposed budget sheet be accepted for financial year 2012/13.

Letter, Friends of the Glamorgan Heritage Coast regarding Subscription for 2013.

Councillors had previously been circulated with a copy of a Letter from Friends of the Glamorgan Heritage Coast regarding Subscription for 2013. Brief discussion followed with Councillors agreeing that the Town Council should subscribe to the Friends of the Glamorgan Heritage Coast Organisation.

RESOLVED: That the Town Council pay the subscription of £25.00 for membership of the Friends of the Glamorgan Heritage Coast Organisation for the Year 2013.

Councillor G. John left the Chamber.

Letter regarding donation, The Vale of Glamorgan Best Kept Village Competition 2013.

Councillors had previously been circulated with a copy of a Letter regarding a donation, The Vale of Glamorgan Best Kept Village Competition 2013. Brief discussion followed with Councillors agreeing that as Llantwit Major was not a village and would therefore take no part in the Competition, then no donation should be sent.

RESOLVED: That the Town Council do not make a donation to the Vale of Glamorgan Best Kept Village Competition 2013.

Councillor G. John re-entered the Chamber.

Permission for Town Clerk to attend Wales Training Seminar 17th. April, 2013.

Councillors had previously been circulated with a copy of details of the Wales Training Seminar 17th. April, 2013. Brief discussion followed with Councillors agreeing that the Town Clerk should attend the Wales Training Seminar on 17th. April, 2013, and if any other Councillors wished to attend they should inform the Town Clerk.

RESOLVED: That the Town Clerk be granted permission to attend the Wales Training Seminar on 17th. April, 2013.

Renewal of Town Council Insurance Policy.

Councillors had previously been circulated with a copy of the renewal letter for the Town Councils Insurance Policy. Brief discussion followed with Councillors agreeing that policy should be accepted and renewed.

RESOLVED: That the Town Council accept and renew the current arrangements for the Town Councils Insurance in the sum of £3,975.34

Agenda brief regarding C.A.S.H. Grant for 2013/14.

Councillors had previously been circulated with a copy of an Agenda Brief regarding Lorna Hughes Park - Pillars/Gates, Lorna Hughes Park – Path and Notice Board in the Cemetery. Brief discussion followed with Councillors agreeing that the Town Council should proceed with a CASH grant application in respect of the gates, pillars and path to Lorna Hughes Park. Councillors agreed not to proceed with a new notice board within the Cemetery.

RESOLVED: That the Town Council proceed with a CASH Grant application in respect of improvements to the gates, pillars and introduction of a new path within Lorna Hughes Park with match funding of 20%, or £1,025.00.

159. DEVELOPMENT.

Planning Applications decisions by the Vale of Glamorgan Council.

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council. Noted.

160. CEMETERY.

Councillors noted that there were no burial matters.

Agenda Brief regarding Ivy growing on Cemetery Wall.

Councillors had previously been circulated with a copy of an Agenda Brief regarding Ivy growing on Cemetery Wall. Brief discussion followed regarding the possible removal of the Ivy from the wall. Councillors agreed that the Town Clerk should investigate the possibility of obtaining voluntary organisations to assist.

RESOLVED: That the Town Clerk make enquiries with regard to voluntary organisation involvement in removing the Ivy from the Cemetery.

161. RECREATION AND OPEN SPACES.

Vale of Glamorgan Council Playground Inspection/Maintenance Log for 7th. March, 2013.

Councillors had previously been circulated with a copy of the Vale of Glamorgan Council Playground Inspection/Maintenance Log for 7th. March, 2013. Noted.

Letter Vale of Glamorgan Council regarding Annual Play Area Inspection.

Councillors had previously been circulated with a copy of a Letter from the Vale of Glamorgan Council regarding Annual Play Area Inspection. Brief discussion followed with Councillors agreeing that the Vale of Glamorgan Council proceed with the Annual Play Area Inspection.

RESOLVED: That the Vale of Glamorgan Council be asked to conduct the Annual Play Area Inspection in the sum of £58.00

Agenda brief regarding Tennis Courts for Summer 2013.

Councillors had previously been circulated with a copy of an Agenda brief regarding Tennis Courts for summer 2013. The Town Clerk informed Councillors that due to inclement weather the courts had not yet been prepared for use. Brief discussion followed with Councillors agreeing that the tennis courts would be opened using the same arrangements as last year, the use of them should remain free of charge and it should be pointed out to those using the courts that they did so at their own risk.

RESOLVED: That the Town Council open the Tennis Courts when the weather improves and the courts have been prepared and no charge would be made for the use of them.

Permission to sign Bowls Club Management Agreement

Councillors were informed that a signed Management Agreement had been returned by the Bowls Club.

RESOLVED: That the Town Mayor and Town Clerk sign the Management Agreement on behalf of The Town Council.

162. TOWN HALL.

Access Audit Update

Councillors had previously been circulated with a copy of the Access Audit Update. The Town Clerk briefly gave Councillors a verbal update of progress to-date. Councillor E. Williams informed Councillors that this audit now gave the Town Council sufficient information to write back to a member of the public who had previously written to the Town Council regarding access issues relating to the Town Hall. Councillors agreed this should be done.

RESOLVED: That the Town Clerk write a response letter to the member of public who had questioned access issues relating to the Town Hall, informing him of the results of the Access Audit.

163. LLANTONIAN HALL.

Reply to letter sent to Vale of Glamorgan Council regarding car park.

Councillors had previously been circulated with a copy of the reply to a letter sent to Vale of Glamorgan Council regarding the car park. Brief discussion followed with Councillors agreeing that the reply received failed to address the original concerns expressed by the Town Council. It was agreed that another letter be sent to the Vale of Glamorgan and should include photographs.

RESOLVED: That the Town Council send a second letter to the Vale of Glamorgan Council, including photographs, regarding the current state of the area around the Llantonian Hall.

164. OLD SCHOOL.**Copy of quotation received for rainwater goods to rear of Old School.**

Councillors had previously been circulated with a copy of a quotation received for rainwater goods for the rear of the Old School. Brief discussion followed with Councillors agreeing that this matter should be deferred back to the next meeting of the Buildings and Recreation Committee.

RESOLVED: That the subject of the purchase of rainwater goods for the Old School building be deferred to the next meeting of the Buildings and Recreation Committee.

Letter received from Welsh Scout Council and email from Gillybeans regarding Cylch Meithrin, Llanilltud Fawr.

This matter had been dealt with earlier in the meeting.

165. SEA VIEW PARK.**Tenders received in respect of repairs to the Sea View Park Wall.**

Councillors had previously been circulated with a copy of Tenders received in respect of repairs to the Sea View Park Wall. Brief discussion followed and Councillors agreed that the tender received from D. Daw in respect of repairs to the Sea View Park Wall.

RESOLVED: That the quotation received from D. Daw in the sum of £1,780.00+VAT be accepted in respect of repairs to the Sea View Park Wall.

166. VALE OF GLAMORGAN COUNCIL.**Vale Councillors report.**

Councillor G. John informed Councillors briefly that enforcement officers would shortly begin work within the Vale of Glamorgan area. Councillor K. Geary informed Councillors that a Vale of Glamorgan Council welfare reform road show had been held in the Llantonian Hall and this had dealt with a number of enquiries from residents.

To receive Mari-Wyn and Clair Evans from Creative Rural Communities Vale of Glamorgan Council respectively, regarding Destination Management for your Town.

This matter had been dealt with earlier in the meeting.

Email regarding Vale of Glamorgan Young Persons Substance Misuse Consultation report.

Councillors had previously been circulated with a copy of an Email regarding Vale of Glamorgan Young Persons Substance Misuse Consultation report. Noted.

Agenda Vale of Glamorgan Council meeting Wednesday, 6th. March, 2013.

Councillors had previously been made aware that the Town Hall Office was in receipt of a copy of the Agenda, Vale of Glamorgan Council meeting Wednesday, 6th. March, 2013. Noted.

Letter Vale of Glamorgan Council regarding request for Celtic Cross Monument, Roundabout junction B4265 and Cowbridge Road, Llantwit Major.

Councillors had previously been circulated with a copy of a Letter received from Vale of Glamorgan Council regarding request for Celtic Cross Monument, Roundabout junction B4265 and Cowbridge Road, Llantwit Major. Brief discussion followed with Councillors expressing the view that the letter of reply mentioned road safety concerns but did not give a clear indication as to what type of materials would be acceptable for some form of monument to be erected.

RESOLVED: That the Town Council write back to the Vale of Glamorgan Council to establish what materials could be used to erect some form of Celtic Cross Monument on the roundabout.

Councillor Mrs P. Percy left the Chamber.

Replies received in respect of previous agenda brief from Councillor J. Evans regarding St. Illtyds School Car Park.

Councillors had previously been circulated with a copy of replies received in respect of previous agenda brief from Councillor J. Evans regarding St. Illtyds School Car Park. The Town Clerk informed Councillors that no reply had yet been received from the Vale of Glamorgan Council in respect of this matter. Councillors therefore agreed to defer this matter until such time as a reply was received.

RESOLVED: That the Town Council write again to the Vale of Glamorgan Council asking for clarification to the ownership of the car park.

Councillor Mrs. P. Percy entered the Chamber.

Replies received from Town/Community Council to our letter regarding Civic Amenities Site, to date no reply received from Vale of Glamorgan Council

Councillors had previously been circulated with a copy of replies received from Town/Community Council to our letter regarding Civic Amenities Site, to date no reply received from Vale of Glamorgan Council. Councillor Mrs. A. Matthews informed Councillors that a reply had now been received and would be placed on the next Full Town Council Agenda for discussion. Noted.

167. PUBLICATIONS RECEIVED.

Councillors noted that the Town Hall Office were in receipt of the following Publications.

Network Wales Issue 462. 6th. March, 2013.

Network Wales Jobs Issue 318. 6th. March, 2013.

ICCM Spring issue 2013.

Glamorgan Heritage Coast newsletter for Friends, Spring 2013.

Independent Remuneration Panel for Wales Annual Report, December 2012, Community & Town Councils – Vale of Glamorgan.

168. MISCELLANEOUS.**Update on UHB Petition.**

Councillor G. John informed Councillors that it was now time to close the Petition down for signatures and then make arrangements to present the Petition to the Welsh Government's new Health Minister, Mr. Mark Drakeford at the Senedd, personally. Brief discussion followed with Councillors agreeing that the Petition should be closed on 7th. April, 2013. This fact should be advertised in the press, if possible, to make local residents aware of this.

RESOLVED: That an article be sent to the local press asking for residents to be informed that the closing date for signing the Petition would be 7th. April, 2013.

FURTHER That the Town Clerk make arrangements for the Petition to be personally delivered
RESOLVED: to the Welsh Government Health Minister at the Senedd.

Letter and email regarding Cardiff and Vale U.H.B. regarding South Wales Programme.

Councillors had previously been circulated with a copy of a Letter and email regarding Cardiff and Vale U.H.B. regarding South Wales Programme. Brief discussion followed, the contents of the letter received from the Cardiff and Vale University Health Board were noted. The contents of the email from Colwinston Community Council were also noted and any Councillor interested in attending the Colwinston Community Council should inform the Town Clerk.

Agenda brief regarding repair of Blue Plaques.

Councillors had previously been circulated with a copy of an Agenda brief regarding repair of Blue Plaques. The Town Clerk informed Councillors that the company which supplied the Plaques had agreed to repair them at no cost. The only cost would be to actually remove them from site. Brief discussion followed with Councillors agreeing that the two Plaques should be repaired.

RESOLVED: That the Town Council arrange for the repair of the Blue Plaques situated on Plymouth House and Court House in Llantwit Major and cover the cost for their removal and installation.

Email regarding Environmental permits issued for proposed nuclear power station at Hinkley Point C in Somerset.

Councillors had previously been circulated with a copy of an Email regarding Environmental permits issued for proposed nuclear power station at Hinkley Point C in Somerset. Noted.

Network Rail acknowledgement letter regarding Rail Bridges in Llantwit Major.

Councillors had previously been circulated with a copy of a Network Rail acknowledgement letter regarding Rail Bridges in Llantwit Major. Noted

One Voice Wales letter regarding Agenda for Larger Local Councils Committee meeting Wednesday 21st. March, 2013 and minutes of meeting held 23rd. January, 2013.

Councillors had previously been circulated with a copy of a One Voice Wales letter regarding Agenda for Larger Local Councils Committee meeting Wednesday 21st. March, 2013 and minutes of meeting held 23rd. January, 2013. Noted.

Invitation to Stakeholder Workshop – Western Power Distribution.

Councillors had previously been circulated with a copy of an Invitation to Stakeholder Workshop – Western Power Distribution. Brief discussion followed with Councillors G. Ingram and Mrs. P. Lancaster volunteering to attend that workshop.

RESOLVED: That Councillors G. Ingram and Mrs. P. Lancaster attend the Stakeholder Workshop to be run by Western Power Distribution on 25th. April, 2013.

Signed.....

Date.....

TOWN MAYOR.

169. PART II.

The public and press may be excluded from the meeting during consideration of the items in accordance with Section 100a(4) of the Local Government Act, 1972.

Agenda brief regarding Staff Appraisals for Town Clerk and Deputy Town Clerk.

Councillors had previously been circulated with an Agenda brief regarding the Staff Appraisals for Town Council staff and proposed pay raises.

RESOLVED: That the recommendation put forward be accepted.

Signed.....

TOWN MAYOR.

Date.....