

**Minutes of the meeting of Llantwit Major Town Council held on Thursday, 28<sup>th</sup>. February, 2013. At 7.05pm, at the Council Chamber, Old School, Wine Street, Llantwit Major.**

Present;	Chairman.	Councillor. Mrs. A. Matthews – Mayor.
	Councillors.	Mrs. S. Geary. ) <b>SOUTH EAST WARD.</b>
		G. Ingram. )
		J. Evans. )
		M. Marsh. ) <b>BOVERTON WARD.</b>
		R. Jenkins )
		Mrs. S. Hanks )
		M. Mason. )
		E. Williams. ) <b>NORTH WARD.</b>
		Mrs. P. Percy )
		K. Geary. )
		G. John. ) <b>WEST WARD.</b>
		Mrs. P. Lancaster. )

Member of the press.

Member of the public.

Apologies for absence were received from Councillors.

Councillor. E. Hacker – Vale of Glamorgan Council commitment.

Declaration of Interest Forms were received from Councillors.

Pursuant to the requirements of this Council's Code of Conduct, Councillor Mrs. P. Lancaster declared an interest under Recreation and Open Space item 4 due to her husband's membership of the Llantwit Major Bowls Club and also under Miscellaneous item 2 due to her association with the Samaritans Organisation. Councillor Mrs P. Percy declared an interest under Old School, item 1 as an employee of the WVICC and the Diocese of Llandaff Board for Social Responsibility and also under Vale of Glamorgan Council item 8 due to her employment on the site to be discussed. Councillor M. Mason declared an interest under Recreation and open Space, items 2 and 4 due to his membership of the Llantwit Major Bowls Club.

**135. MINUTES.****Full Town Council meeting held on 31<sup>st</sup>. January, 2013.**

The minutes of the Full Town Council meeting held on 31<sup>st</sup>. January, 2013, had previously been circulated to the Council members. Councillor Mrs. P. Percy informed Councillors that on page 097 Item 133. Miscellaneous under Christmas illuminations on the third line from the bottom the wording of the sentence “the Town Mayor at any meetings to representatives of the Town Council,” needed to be amended to read “the Town Mayor at any meetings, as representatives of the Town Council.

**RESOLVED:** That subject to the amending of the sentence to, “the Town Mayor at any meetings, as representatives of the Town Council,” on page 097, item 133 Christmas Illuminations, the minutes of the Full Town Council meeting held on 31<sup>st</sup>. January, 2013, be adopted and accepted as a true record.

**Matters arising.**

There were no matters arising.

**Report of the Website Committee meeting held on 1<sup>st</sup>. February, 2013.**

The report of the Website Committee meeting held on 1<sup>st</sup>. February, 2013, had previously been circulated to the Council members.

**RESOLVED:** That the report of the Website Committee meeting held on 1<sup>st</sup>. February, 2013, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters arising.**

There were no matters arising.

**Report of the Youth Forum meeting held on 5<sup>th</sup>. February, 2013.**

The report of the Youth Forum meeting held on 5<sup>th</sup>. February, 2013, had previously been circulated to the Council members

**RESOLVED:** That the report of the Youth Forum meeting held on 5<sup>th</sup>. February, 2013 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters arising.**

There were no matters arising.

**Report of the Citizen of the Year Committee meeting held on 11<sup>th</sup>. February, 2013.**

The report of the Citizen of the Year Committee meeting held on 11<sup>th</sup>. February, 2013, had previously been circulated to the Council members.

**RESOLVED:** That the report of the Citizen of the Year Committee meeting held on 11<sup>th</sup>. February, 2013, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters arising.**

There were no matters arising.

**Report of the Planning Committee meeting held on 11<sup>th</sup>. February, 2013.**

The report of the planning Committee meeting held on 11<sup>th</sup>. February, 2013, had previously been circulated to the Council members.

**RESOLVED:** That the report of the Planning Committee meeting held on 11<sup>th</sup>. February, 2013, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters arising.**

There were no matters arising.

**Report of the Town Study meeting held on 12<sup>th</sup>. February, 2013.**

The report of the Town Study meeting held on 12<sup>th</sup>. February, 2013, had previously been circulated to the Council members.

**RESOLVED:** That the report of the Town Study meeting held on 12<sup>th</sup>. February, 2013, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters arising.**

There were no matters arising.

**SIGNING OF MINUTES.**

Councillors duly noted that the Mayor would sign the minutes at the end of the meeting.

**136. TOWN MAYOR.**

Councillors had previously been circulated with a copy of the Town Mayors engagements for the period 31<sup>st</sup>. January, 2013, to 27<sup>th</sup>. February, 2013. Noted.

**Questions to the Mayor.**

There were no questions to the Mayor.

**137. COMMUNITY CONSTABLE.****To receive Community Constable Report.**

Councillor Mrs. A. Matthews informed Councillors that the Community Constable had sent his apologies for being unable to attend. A written report had been supplied and this was read out by Councillor Mrs. A. Matthews. There had been a total of 16 crimes reported since the last meeting, of these 7 had been detected. There had been no serious incidents of note.

**138. COUNCIL MEETINGS.**

Councillors had previously been circulated with a copy of Council meetings for the month of March, 2013. Noted.

**139. PROCEDURAL MATTERS.****Action Tracker.**

Councillors had previously been circulated with a copy of the Action Tracker. Councillor Mrs. S. Geary enquired if there had been any progress with regard to the signs being placed on the Recreation Field by the Llantwit Major Rugby Football Club. Councillor J. Evans informed Councillors that this matter was still be progressed. Councillor M. Mason enquired if plans were being made to advertise the use of the Tennis Courts. The Town Clerk informed Councillors that this would be done as usual at the end of March. The remainder of the Action Tracker was noted.

**140. FINANCE.****Income for the period 18<sup>th</sup>. January, 2013, to 11<sup>th</sup>. February, 2013.**

Councillors had previously been circulated with a copy of the Income for the period 18<sup>th</sup>. January, 2013, to 11<sup>th</sup>. February, 2013. Noted.

**Expenditure for the period 23<sup>rd</sup>. January, 2013, to 14<sup>th</sup>. February, 2013.**

Councillors had previously been circulated with a copy of the Expenditure for the period 23<sup>rd</sup>. January, 2013, to 14<sup>th</sup>. February, 2013. Councillor Mrs A. Matthews informed Councillors that some items did appear as being over budget, these included grave digging fees which come back in income, overspends on the Town Hall Clock and Flags, the Old School had required emergency roof repairs and Sea View Park had required work to repair walls. Councillor E. Williams informed Councillors that although some budgets were overspent, other budgets were not, however it was important to note that at this time the Town Council had not overspent on the overall budget for 2012 to 2013. Councillor Mrs A. Matthews asked Councillors for permission to suspend Standing Orders to allow a question from a member of the public in the Chamber. This was agreed.

**STANDING ORDERS WERE SUSPENDED.**

In response to a question from a member of the public Councillor E. Williams briefly explained how the Town Council was funded by means of a Precept.

**STANDING ORDERS WERE REINSTATED.**

**Agenda brief regarding retrospective permission to pay Emo Oils invoice in sum of £486.13 + VAT, oil for Llantonian Hall and retrospective permission to pay Emo Oils invoice in sum of £1,517.86 + VAT, oil for Old School.**

Councillors had previously been circulated with a copy of an Agenda brief regarding retrospective permission to pay Emo Oils invoice in sum of £486.13 + VAT, oil for Llantonian Hall and retrospective permission to pay Emo Oils invoice in sum of £1,517.86 + VAT, oil for Old School.

**RESOLVED:** That the Town Council grant retrospective permission to pay Emo Oils the sum of £486.13 + VAT for oil supply to the Llantonian Hall and the sum of £1,517.86 + VAT for oil supply to the Old School.

**Letter from Walkers are Welcome Towns Network, Member Subscriptions for 2013.**

Councillors had previously been circulated with a copy of a Letter from Walkers are Welcome Towns Network, Member Subscriptions for 2013. Councillor E. Williams informed Councillors that The Status of Walkers are Welcome would soon be confirmed for the Town of Llantwit Major. Councillors agreed that the Town Council should remain a part of this project.

**RESOLVED:** That the Town Council renew its membership of the Walkers are Welcome Towns Network in the sum of £50.00.

**Letter from NALC regarding subscription having expired.**

Councillors had previously been circulated with a copy of a Letter from NALC regarding subscription having expired. Brief discussion followed with Councillors noting that in the last three years the Town Council had not used any of the services offered by NALC. Councillors agreed not to subscribe to NALC.

**RESOLVED:** That the Town Council do not subscribe to the NALC organisation.

**Agenda brief regarding C.A.S.H. Grant for 2013/14.**

Councillors had previously been circulated with a copy of an Agenda brief regarding C.A.S.H. Grant for 2013/14. Lorna Hughes Park, Pillars/Gates and Notice Board Cemetery. A lengthy period of discussion followed. Councillors agreed that the introduction of a footpath through Lorna Hughes Park, allowing enhanced access, this would be a good addition to the proposed building of new entrance pillars and gates. The Town Clerk should be asked to obtain further quotations for a path and look to add this to a C.A.S.H. Grant application. Councillors noted that the new Pillars and Gates had already been included in the budget for 2013/14. Councillor Mrs A. Matthews asked Councillors permission to suspend Standing Orders to allow a question from a member of public in the Chamber. This was agreed.

**STANDING ORDERS WERE SUSPENDED.**

A member of the public made comments regarding the current appearance of Lorna Hughes Park. The member of the public then left the Chamber.

**STANDING ORDERS WERE THEN REINSTATED.**

Councillors then further discussed the Cemetery Notice Board. The Town Clerk was asked to obtain further quotations for a straight replacement of the existing notice board. This item could also then be considered for a submission for a further C.A.S.H. Grant application.

**RESOLVED:** That the Town Clerk obtain quotations for a new footpath within Lorna Hughes Park as part of a C.A.S.H. Grant application along with new pillars and gates.

**FURTHER RESOLVED:** That the Town Clerk obtain further quotations to replace the existing Cemetery Notice Board as part of a further C.A.S.H. Grant application.

**141. DEVELOPMENT.****Planning Application decisions by the Vale of Glamorgan Council.**

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council. Noted.

**142. CEMETERY.**

Councillors noted the following Cemetery matters.

- 1) Burial of Kathleen May Thomas in Grave no. C271 (re-open) on 28<sup>th</sup>. January, 2013.
- 2) Burial of Freda Janet Sarah Hooper in Grave no A88 (re-open) on 31<sup>st</sup>. January, 2013.

**143. RECREATION AND OPEN SPACES.****To note Vale of Glamorgan Council Playground Inspection/Maintenance Log for 05/02/13.**

Councillors had previously been circulated with a copy of the Vale of Glamorgan Council Playground Inspection/Maintenance Log for 05/02/13. Councillor M. Mason enquired regarding the Cable Rider. The Town Clerk informed Councillors that new parts were being obtained. The remainder of the Inspection Log was noted.

**Letter Avonmore Associates regarding Pre-season Dressing of the Bowling Green.**

Councillors had previously been circulated with a copy of a Letter from Avonmore Associates regarding Pre-season Dressing of the Bowling Green. Councillor M. Mason had previously declared an interest in this item. Brief discussion followed regarding the current expenditure by the Town Council on the Bowling Green. Councillors noted that the Bowling Green was now considered to be one of the best in South Wales, however Councillors also expressed the view that the Town Council should be given credit for producing such a fine green and Councillors also wanted the green to be used as much as possible by the public and where possible young people encouraged to use it.

**RESOLVED:** That the Town Council write to inform Avonmore Associates that they may proceed to apply a Pre-Season Sand Dressing to the Bowling Green at a cost of £210.00 + VAT.

**Email Boverton Nurseries regarding cost for Town Council Bedding Plants.**

Councillors had previously been circulated with a copy of an Email from Boverton Nurseries regarding cost for Town Council Bedding Plants. Brief discussion followed regarding the purchase of new Amberol Baskets. Councillors agreed that although there was an additional cost of nearly an extra £100.00 the purchase of Amberol Baskets would have an advantage in helping to prolong the life of plants and reduce the amount of watering required. Once purchased the baskets would not have to be replaced for several years, therefore in the long term providing savings. Councillor E. Williams informed Councillors that the additional cost of the baskets could be found from elsewhere in the overall budget.

**RESOLVED:** That the Town Council proceed with the purchase of bedding plants in the sum of £346.30 + VAT and new Amberol Baskets in the sum of £35.00 each plus £14.00 to fill + VAT.

**Letter from Llantwit Major Bowls Club regarding Management Agreement.**

Councillors had previously been circulated with a copy of a Letter from Llantwit Major Bowls Club regarding the Management Agreement. Councillor M. Mason had previously declared an interest in this item. An extended period of discussion followed. Councillors expressed concern that the Management Agreement had been signed several years ago and no clarification had been sought until this point. Councillors agreed that it was not clear as to what exactly the Town Council were being asked to clarify. Councillors agreed that the Town Clerk should be asked to hold a meeting with the Chairman of the Bowls Club to establish what exactly the Bowls Club were seeking clarification about.

**144. TOWN HALL.****Agenda brief regarding Heritage Centre, Town Hall.**

Councillors had previously been circulated with a copy of an Agenda brief regarding the Heritage Centre, Town Hall. Brief discussion followed with Councillors agreeing that the Town Council should write to the Llantwit Major History Society asking them if they would like help in the running of the Heritage Centre from the end of March 2013 to September, 2013.

**RESOLVED:** That the Town Council write to the Llantwit Major History Society to ask them if they would like help in the running of the Heritage Centre from the end of March 2013 to September, 2013.

**145. OLD SCHOOL****Agenda brief regarding new toilet facility in Old School and letter from Cylch Meithrin, Llanilltud Fawr.**

Councillors had previously been circulated with a copy of an Agenda brief regarding new toilet facility in Old School and letter from Cylch Meithrin, Llanilltud Fawr. Councillor Mrs P. Percy had previously declared an interest in this matter.

Councillor Mrs. P. Percy left the Chamber.

The Town Clerk informed Councillors that she had met with members from the Cylch. It would appear that there were suitable funding arrangements in place for the Cylch to possibly enter into a long term hiring agreement with the Town Council for accommodation within the Old School. Modifications would be required to toilet facilities, kitchen area and outside play area. The cost of those modifications would be met by the Cylch. Councillors expressed concern that there would need to be agreement and clarification that if in future the Cylch were to leave the Old School there would be no removal of those modifications. The Town Clerk informed Councillors that she would need to consult with the Vale of Glamorgan Council Conservation Officer Peter Thomas and there would be a need to submit listed Building Consent Application. There would also need to be consultation with the existing Gillybeans Playgroup and costing's for modifications would be required. Councillors agreed that in principle the Town Council should look to agree a long term hiring of the Old School to the Cylch Meithrin, Llanilltud Fawr.

**RESOLVED:** That Cylch Meithrin, Llanilltud Fawr be given permission to submit a CSSIW form with regards to Room C, Old School.

**FURTHER RESOLVED:** That Cylch Meithrin, Llanilltud Fawr be given permission to look into costing's for a new toilet and refurbishment of the kitchen area.

**FURTHER RESOLVED:** That Cylch Meithrin, Llanilltud Fawr be responsible for covering any financial costs.

**FURTHER RESOLVED:** That the Town Council would not reimburse the Cylch Meithrin, Llanilltud Fawr should anything happen during or on completion of work, for any monies spent.

**FURTHER RESOLVED:** That the Town Clerk be given permission to liaise with Mr. P. Thomas the Conservation Officer regarding use of the outdoor area.

**FURTHER RESOLVED:** That a letter be sent to the Welsh Scout Council and Gillybeans Playgroup informing them that the Cylch Meithrin, Llanilltud Fawr had been given permission to proceed with an application to the CSSIW.

Councillor Mrs. P. Percy entered the Chamber.

Councillor G. John entered the Chamber.

#### **Agenda brief regarding refurbishment of windows.**

Councillors had previously been circulated with a copy of an Agenda brief regarding refurbishment of windows. The Town Clerk informed Councillors of the proposals for the possible refurbishment of windows around the Old School. Brief discussion followed with Councillors agreeing that the Town Clerk should continue with the process of obtaining quotations and preparing the necessary List Building Consent.

**RESOLVED:** That the Town Clerk continue with enquiries to refurbish windows to the Old School.

#### **Agenda brief regarding refurbishments to Old School Building.**

Councillors had previously been circulated with a copy of an Agenda brief regarding refurbishments to Old School Building. The Town Clerk informed Councillors of the proposed refurbishments to the Old School building. Brief discussion followed with Councillors agreeing that the Town Clerk should proceed with further enquiries for the refurbishment to the Old School Building.

**RESOLVED:** That the Town Clerk continue with enquiries to refurbish the Old School Building.

**146. LLANTONIAN HALL.**

**Agenda brief regarding Car Park at Llantonian Hall.**

Councillors had previously been circulated with a copy of an Agenda brief regarding the Car Park at Llantonian Hall. Councillor G. John informed Councillors that the Vale of Glamorgan Council needed to be informed of this matter and the Town Council should write to Mr. Andrew Loosemore at the Vale of Glamorgan Council.

**RESOLVED:** That the Town Council write to inform Mr. Andrew Loosemore of the Vale of Glamorgan Council of the concerns relating to this area of the Rugby Club Car park.

**147. VALE OF GLAMORGAN COUNCIL.**

**Vale Councillors report.**

Councillor G. John informed Councillors that a meeting was shortly to be held to decide the Council Tax rate for the Vale of Glamorgan Council for next year. There had been a great deal of debate over funding issues for the forthcoming year and the need to maintain and improve current levels of provision for schools and social services. The Welfare Reform Act was due to come into force and this would also have a significant impact on many people. Llantwit Major was also in line to benefit from improvements in the Boverton area relating to the flooding issues. Llanmaes Road would benefit from a new pedestrian crossing installation. The beach area would be improved with the building of a new slipway. Lastly, as of 1<sup>st</sup>. April, 2013 the Vale of Glamorgan Council would introduce Traffic Officers for the management of parking issues around the Vale of Glamorgan.

**Minutes of Extraordinary Council meeting 23<sup>rd</sup>. January, 2013.**

Councillors had previously been circulated with a copy of the Minutes of Extraordinary Council meeting 23<sup>rd</sup>. January, 2013. Noted.

**Letter from Vale of Glamorgan Council regarding Part IV Environmental Act 1995; Local Air Quality management Proposed Air Quality Management (AQMA) for a part of Windsor Road, Penarth.**

Councillors had previously been circulated with a copy of a Letter from Vale of Glamorgan Council regarding Part IV Environmental Act 1995; Local Air Quality management Proposed Air Quality Management (AQMA) for a part of Windsor Road, Penarth. Noted.

**Letter from Councillor J. Evans regarding Civic Amenities Site on Llandow.**

Councillors had previously been circulated with a copy of a Letter from Councillor J. Evans regarding the Civic Amenities Site on Llandow. Councillor J. Evans informed Councillors that he had received numerous complaints from residents living in Llantwit Major regarding the state of the entrance roads leading to the Vale of Glamorgan Council Civic Amenities Site located on the Trading Estate. Brief discussion followed with Councillors supporting the view that the access road was in a very poor state of repair. Councillors agreed that the concerns and complaints of local people should be brought to the attention of the Vale of Glamorgan Council by means of a formal letter from the Town Council. Councillors also agreed to send a copy of that letter to other Town and Community Councils in the area served by the Llandow Amenities site for their information and request their

support on this subject. Councillors also agreed that if the owners of the site declined to improve access then the Vale of Glamorgan Council should be asked to consider re-locating the site. Councillor G. John informed Councillors that copies of the letter should be sent to Mr. C. Parrish and Mr. M. Punter at the Vale of Glamorgan Council

**RESOLVED:** That the Town Council write to the Vale of Glamorgan Council informing them of the Town Councils concerns relating to the entrance roads leading to the Llandow Civic Amenities Site.

**FURTHER RESOLVED:** That the Town Council send a copy of that letter to the other Town and Community Councils covered by the Llandow Civic Amenities Site for their information and request their support on this subject.

**Letter from Councillor P. Lancaster regarding bench seat located on Dimlands Road.**

Councillors had previously been circulated with a copy of a Letter from Councillor P. Lancaster regarding bench seat located on Dimlands Road. Councillor Mrs. P. Lancaster informed Councillors that the bench in question had fallen into dis-repair and was no longer useable as a bench seat. Many local people used the bench and had complained to her about its current state of repair. Brief discussion followed with Councillors agreeing that as the bench belonged to the Vale of Glamorgan Council a formal request should be made by the Town Council for it to be repaired.

**RESOLVED:** That the Town Council write to the Vale of Glamorgan Council requesting that action be taken to repair the bench seat located on Dimlands Road opposite Plymouth House.

**Email from Creative Rural Communities regarding Destination Management for your town.**

Councillors had previously been circulated with a copy of an Email from Creative Rural Communities regarding Destination Management for your town. Brief discussion followed with Councillors agreeing that representatives from Creative Rural Communities be invited to attend the next Full meeting of the Town Council to discuss this topic.

**RESOLVED:** That representatives from the Vale of Glamorgan Council, Creative Rural Communities Department be invited to the next Full Town Council meeting.

**Letter Vale of Glamorgan Council regarding Library Service.**

Councillors had previously been circulated with a copy of a Letter Vale of Glamorgan Council regarding Library Service. Brief discussion followed regarding the Library Service with Councillors expressing concern that a mobile service may undermine the current Library in Llantwit Major. Councillor G. John informed Councillors that the proposal was mainly aimed at smaller villages and as it now stands Llantwit Major would receive little or no benefit from this proposal. Councillor E. Williams informed Councillors that he was concerned that if the Town Council did contribute to this proposal, no provision for such expenditure had been included in the Town Council Budget for the coming year. Councillors agreed that the Town Council would not be able to fund any proposals for a Mobile Library Service.

**RESOLVED:** That the Town Council write to the Vale of Glamorgan Council regarding the Mobile Library Service declining to be part of the proposal for the service.

**Agenda brief from Councillor J. Evans regarding St. Illtyds School Car Park.**

Councillors had previously been circulated with a copy of an Agenda brief from Councillor J. Evans regarding St. Illtyds School Car Park. Councillor Mrs. P. Percy had previously declared an interest in this item.

Councillor Mrs P. Percy left the Chamber.

General discussion followed with Councillors noting that the ownership and responsibility for the area seemed in some doubt. The ownership issue needed to be resolved. Councillor G. John informed Councillors that to help resolve the issue letters could be sent to Mr. Smith the Head Teacher at St. Illtyds School and Jennifer Hill, Chief Officer at the Vale of Glamorgan Council asking both for clarification as to which party is responsible for this area of car park.

**RESOLVED:** That the Town Council write to Mr. A. Smith, Head Teacher at St. Illtyds School and Jennifer Hill from the Vale of Glamorgan Council requesting clarification as to ownership and responsibility for the St. Illtyds School Car Park.

Councillor Mrs. P. Percy re-entered the Chamber.

**Email from Vale of Glamorgan Council regarding Play Sufficiency Assessment required by Welsh Government Section 11 of the Childrens and Families (Wales) Measure 2010.**

Councillors had previously been circulated with a copy of an Email from Vale of Glamorgan Council regarding Play Sufficiency Assessment required by Welsh Government Section 11 of the Childrens and Families (Wales) Measure 2010. The Town Clerk informed Councillors that any comments needed to have been received by 14<sup>th</sup>. February, 2013, she had asked for an extension which had been declined. The contents of the email were noted.

**Email from Vale of Glamorgan Council regarding Notification of an Application for a Premises Licence, Our Lady and St. Illtyd's Catholic Church, Llantwit Major. The Licensing Act 2003.**

Councillors had previously been circulated with a copy of an Email from Vale of Glamorgan Council regarding Notification of an Application for a Premises Licence, Our Lady and St. Illtyd's Catholic Church, Llantwit Major. The Licensing Act 2003. Noted.

**148. WELSH GOVERNMENT.****Letter from Welsh Government regarding Websites for Town and Community Councils.**

Councillors had previously been circulated with a copy of a Letter from Welsh Government regarding Websites for Town and Community Councils. Noted.

**149. PUBLICATIONS RECEIVED.**

Councillors noted that the Town Hall office were in receipt of the following publications.

Network Wales Issue 460. 6<sup>th</sup>. February, 2013.

Network Wales Issue 461. 21<sup>st</sup>. February, 2013.

Network Wales Jobs Issue 315. 6<sup>th</sup>. February, 2013.

Network Wales Jobs Issue 316. 20<sup>th</sup>. February, 2013.

Vale of Glamorgan Council Corporate Partnership Newsletter February, 2013.

**150. MISCELLANEOUS.**

**Letter from Rotary Interact Club.**

Councillors had previously been circulated with a copy of a Letter from Rotary Interact Club. Brief discussion followed with Councillors noting that the request had come to the Town Council after Grant Aid Application had been dealt with at the January Finance Committee meeting. Councillors agreed that the Town Council should write back to the Rotary Interact Club informing them that at this time the Town Council were unable to assist with the funding request and detailing the procedure for any future Grant Aid Applications they may wish to make.

**RESOLVED:** That the Town Council write to the Rotary Interact Club informing them that at this time the Town Council were unable to assist with their funding request and detailing the procedure for any future Grant Aid Applications they may wish to make.

**Letter from Samaritans regarding general invitation to Annual General Meeting 27<sup>th</sup>. March, 2013.**

Councillors had previously been circulated with a copy of a Letter from Samaritans regarding general invitation to Annual General Meeting 27<sup>th</sup>. March, 2013. Councillor Mrs P. Lancaster had previously declared an interest in the item. Brief discussion followed with Councillors noting that the invitation was of a general nature and not specifically aimed at the Mayor as a representative of the Town Council. Noted.

**Email from Cardiff and Vale U.H.B. regarding South Wales Programme – Summary of Engagement Responses and Update on Next Steps.**

Councillors had previously been circulated with a copy of an Email from Cardiff and Vale U.H.B. regarding South Wales Programme – Summary of Engagement Responses and Update on Next Steps. Councillor G. John informed Councillors that it was very important for local people to be able to access health services locally, some of the proposals currently under consideration by the Cardiff and Vale U.H.B. had serious implications for that accessibility of services. In particular the downgrading or withdrawal of services at the Princess of Wales Hospital. To ensure that the Cardiff and Vale U.H.B. understood this need for local accessibility it would be a good idea for the Town Council to take the lead on behalf of the residents of Llantwit Major, to organise, support and co-ordinate the signing of a Petition relating to the provision of services at the Princes of Wales Hospital, Bridgend.

The Town Council should also write to the First Minister and the Health Minister of the Welsh Government detailing the concerns of the Town Council. Further discussion followed regarding the wording of the petition and contents of letters to be sent. Councillors then agreed that the Town Council should take the lead in organising a petition with regard to the proposed downgrading or withdrawal of services at the Princess of Wales Hospital, Bridgend and send letters to the Welsh Government First Minister and Health Minister.

**RESOLVED:** That the Town Council organise, support and co-ordinate a Petition within the Town of Llantwit Major stating that, “We the undersigned strongly object to any proposals to Downgrade or withdraw any specialist services, namely, Accident and Emergency, Obstetrics, Paediatrics, and Neonatal Care at the Princess of Wales Hospital, Bridgend. We also ask that the hospital be made a regional centre of excellence, with emergency services available at all times.

**FURTHER** That the Town Council write to the Welsh Government, First Minister and Health  
**RESOLVED:** Minister objecting to any downgrading or withdrawing of specialist services at the Princess of Wales Hospital, Bridgend.

**To discuss inviting Mr. Bob Tooby, Head of Service, Cardiff and Vale Welsh Ambulance Service to a Full Town Council meeting.**

Councillor Mrs. A. Matthews informed Councillors that there were still major concerns regarding the Ambulance Service and an invitation to Mr. Tooby was a good idea. The Town Clerk informed Councillors that rather than invite Mr. Tooby to a Full Town Council it would be better to hold a Special meeting which would allow sufficient time for questions to be asked. Brief discussion followed with Councillors agreeing that a Special meeting would be preferable towards the end of April, the Town Clerk should be asked to arrange this.

**RESOLVED:** That the Town Clerk arrange for Mr. Tooby's attendance at a Special meeting of the Town Council to take place, if possible, at the end of April, 2013.

**To discuss letter received from Mr. Mike Williams regarding Ambulance Station and response times in Llantwit Major.**

Councillors had previously been circulated with a copy of a letter received from Mr. Mike Williams regarding Ambulance Station and response times in Llantwit Major. Brief discussion followed with Councillors agreeing that a letter should be sent to Mr. Williams informing him of the Town Councils intention to seek a meeting with Mr. Bob Tooby, the Head of Service, Cardiff and Vale Ambulance Service.

**RESOLVED:** That the Town Council write to Mr. M. Williams informing him of the Town Councils intention to hold a meeting with Mr. Bob Tooby, Head of Service, Cardiff and Vale Ambulance Service.

**Agenda brief regarding Model Boat currently placed within the Council Chamber.**

Councillors had previously been circulated with a copy of an Agenda brief regarding Model Boat currently placed within the Council Chamber. Brief discussion followed regarding the model boat, Councillors expressed some concern over the verification of the actual ownership of the boat. The Town Clerk should be asked to make enquiries with former Council member Mr. David Lane to establish if this was the correct boat presented to the Town Council.

**RESOLVED:** That the Town Clerk make enquiries to establish the ownership of the boat.

**Letter Fairtrade Foundation regarding Make Food Fair Campaign.**

Councillors had previously been circulated with a copy of a Letter Fairtrade Foundation regarding Make Food Fair Campaign. Councillor Mrs A. Matthews informed Councillors that her Charity Coffee morning was to be held on Saturday, 2<sup>nd</sup>. March, 2013. The event would be using, where possible, Fairtrade products. Councillor E. Williams informed Councillors that it was still important to establish how much local organisations were using Fairtrade products and reminded Councillors to keep making enquiries to gauge the use of Fairtrade products.

**RESOLVED:** That this item be brought back before the next Full Town Council meeting for Councillors to report back on their observations.

**Agenda brief regarding enquiries into funding for Town Twinning.**

Councillors had previously been circulated with a copy of an Agenda brief regarding enquiries into funding for Town Twinning. Councillor Mrs A. Matthews informed Councillors that it seemed clear from the agenda brief that other similar Councils relied upon the support of outside bodies to lead Town Twinning activities. The current small budget allocated by the Town Council might provide for a future limited visit by the Mayor of Le Pouliguen and the President of the Le Pouliguen Twinning Committee to Llantwit Major. This might also provide an opportunity for both towns to discuss a future way forward to maintain links. Brief discussion followed with Councillors agreeing that the links with Le Pouliguen would be maintained. At the present time other groups in Llantwit Major might decide to visit Le Pouliguen, if this happened the Town Council would try and support any activity.

**RESOLVED:** That the Town Clerk looks into costing's for the Mayor of Le Pouliguen and the President of the Le Pouliguen Twinning Committee to visit Llantwit Major later in the year to discuss possible ways forward to maintain twinning links between the towns of Llantwit Major and Le Pouliguen, France.

Signed.....

Date.....

**TOWN MAYOR**

151. PART II.

THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ACCORDANCE WITH SECTION 100A(4) OF THE LOCAL GOVERNMENT ACT, 1972.

Agenda brief regarding Visitor Centre Receptionist.

Councillors had previously been circulated with a copy of an agenda brief regarding Visitor Centre Receptionist. Brief discussion followed with Councillors agreeing that the member of staff be asked to man the Visitors Centre from Friday, 29<sup>th</sup>. March, 2013, until mid-September, 2013.

**RESOLVED:** That Mrs Jean Hole be requested to act as the receptionist in the Visitors Centre Between 29<sup>th</sup>. March, 2013, and mid-September, 2013.

Signed.....

TOWN MAYOR.

Date.....