

Minutes of the meeting of Llantwit Major Town Council held on Thursday, 13th December, 2012, at 7.05pm, in the Council Chamber, Old School, Wine Street, Llantwit Major.

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| Present; | Chairman. | Councillor. Mrs. A. Matthews – Mayor. | |
| | Councillors. | Mrs. S. Geary. |) SOUTH EAST WARD. |
| | | G. Ingram. |) |
| | | J. Evans. |) |
| | | Mrs. S. Hanks. |) BOVERTON WARD. |
| | | R. Jenkins. |) |
| | | M. Marsh. |) |
| | | M. Mason. |) |
| | | E. Williams. |) NORTH WARD. |
| | | Mrs. P. Percy. |) |
| | | G. John. |) WEST WARD. |
| | | Mrs. P. Lancaster |) |

Apologies for absence were received from Councillors.

Councillor. E. Hacker. Attendance at a Vale of Glamorgan Council meeting.

Councillor. K. Geary. Attendance at a Vale of Glamorgan Council meeting.

Declaration of Interest Forms were received from Councillors.

Pursuant to the requirements of this Council's Code of Conduct. Councillor G. Ingram declared an interest under Vale of Glamorgan Council, item 4 as a member of the Wildlife Trust for South and West Wales and as a warden of Cwm Colhuw Nature Reserve.

105. ITEM BROUGHT FORWARD.

Councillor Mrs. A. Matthews asked Councillors for permission to bring item 2, under Miscellaneous on the Agenda, forward to this point in the meeting. This was agreed. Councillor Mrs. A. Matthews then asked Councillors for permission to suspend Standing Orders to allow Mr. Brian Acott to address Councillors. This was agreed.

STANDING ORDERS WERE SUSPENDED.

Mr. Brian Acott read out a prepared letter regarding changing the Constitution of the Society of the Friends of The Glamorgan Heritage Coast. This change would allow the election of a Vice Chairman

on the Committee and would mean that a representative from one of the local Community or Town Councils would not have to fulfil the post of Vice Chairman as was the case at the present time. The Society would then like to invite the Town Council to nominate a representative to attend meetings of the Society. A brief question and answer session followed regarding the activities of the Society. At the conclusion Councillor Mrs. A. Matthews thanked Mr. Acott for his attendance at the meeting and asked Councillors permission to reinstate Standing Orders. This was agreed.

STANDING ORDERS WERE REINSTATED.

Brief discussion followed, Councillors Mrs. P. Percy, M. Marsh and G. Ingram offered to act as Town Council representatives at the Societies meetings. Councillors also agreed that a letter be sent by the Town Council to the Society of the Friends of The Glamorgan Heritage Coast supporting the proposed changes to their Constitution.

RESOLVED: That the Town Council write a letter to the Society of the Friends of The Glamorgan Heritage Coast supporting the proposed amendment to the organisations constitution.

FURTHER RESOLVED: That Councillors Mrs. P. Percy, M. Marsh and G. Ingram be nominated to represent Llantwit Major Town Council at future meetings of the Society of the Friends of The Glamorgan Heritage Coast.

106. MINUTES.

Full Town Council meeting held on 29th. November, 2012.

The minutes of the Full Town Council meeting held on 29th. November, 2012, had previously been circulated to the Council members. Councillor G. John informed Councillors that two sentences needed amending. Under the Vale of Glamorgan Councillors report, minute 101, the first paragraph, first line, should be amended to read that "he had attended an impact conference" instead of, "there was to be an impact conference." Also in the same paragraph regarding his meeting with C/Insp. Osbourne, the sentence referring to additional PCSO's should be amended to read that "Llantwit Major may possibly acquire an additional PCSO in the future." Councillors agreed that subject to the amending of the paragraph under Vale of Glamorgan Councillors report, to read "he had attended impact conference" and "Llantwit Major may possibly acquire an additional PCSO in the future," the minutes were acceptable.

RESOLVED: That, subject to the amending of the paragraph under Vale of Glamorgan Councillors report, to read "he had attended impact conference" and "Llantwit Major may possibly acquire an additional PCSO in the future," the Minutes of the Full Town Council meeting held on 29th. November, 2012, be adopted and accepted as a true record.

Matters arising.

There were no matters arising.

**Report of the Boverton Road Regeneration Project Sub-Committee meeting held on 7th.
December, 2012.**

The report of the Boverton Road Regeneration Project Sub-Committee meeting held on 7th. December, 2012, had previously been circulated to the Council members. Councillor Mrs. S. Hanks informed Councillors that the date of the meeting as recorded at the top of the report was incorrect and should read 7th. December, 2012 and not 23rd. October, 2012. Councillors agreed this should be amended.

RESOLVED: That, subject to the date of the meeting being changed to read 7th. December, 2012, the report of the Boverton Road Regeneration Project Sub-Committee meeting held on 7th. December, 2012, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters arising.

There were no matters arising.

107. SIGNING OF MINUTES.

Councillors duly noted that the Mayor would sign the minutes at the end of the meeting.

108. TOWN MAYOR.

Councillors had previously been circulated with a copy of the Town Mayors engagements for the period 29th. November, 2012 to 12th. December, 2012. Noted.

Questions to the Mayor.

There were no questions to the Mayor.

109. COMMUNITY CONSTABLE.**To receive the Community Constables Report.**

Councillor Mrs. A. Matthews informed Councillors that unfortunately the Community Constable had sent his apologies due to other commitments, however he had supplied a brief written report. There had been 5 recorded crimes since the last meeting and 4 of these had been detected. There had been no other incidents of note and the local Police would be gearing up for the Christmas period.

110. COUNCIL MEETINGS.

Councillors had previously been circulated with a copy of Council meetings for the month of January, 2012. Noted.

111. PROCEDURAL MATTERS.**Information regarding Closure of Town Council Office from 1.00pm. Monday, 24th. December, 2012, to 9.30am. Wednesday, 2nd. January, 2013.**

Councillors noted the closure of Town Council Office from 1.00pm. Monday, 24th. December, 2012, to 9.30am. Wednesday, 2nd. January, 2013. Councillor Mrs. A. Matthews reminded Councillors that from 11.00am, onwards on the 24th. December, 2012 it was traditional for Councillors who were able to attend, to visit the Town Hall offices to thank staff for their efforts during the year.

112. FINANCE.**Expenditure for the period 22nd. November, 2012, to 6th. December, 2012.**

Councillors had previously been circulated with a copy of the Expenditure for the period 22nd. November, 2012, to 6th. December, 2012. Councillor Mrs S. Geary enquired about the entry for Seren Construction. The Town Clerk informed Councillors that this was payment for repairs to the Old School and part of the CASH Grant. Noted.

Councillor Mrs. P. Lancaster entered the Chamber.

Invoice for Play Wales Membership and Registration, 2013.

Councillors had previously been circulated with a copy of an invoice for Play Wales Membership and Registration, 2013. Brief discussion followed with Councillors agreeing that the Town Council should not take up the membership and registration for Play Wales.

RESOLVED: That the Town Council would not take up the offer for Play Wales Membership and Registration, 2013.

Letter from Gillett and Johnston regarding 1 and 3 year maintenance contracts for the Town Hall Clock.

Councillors had previously been circulated with a copy of a Letter from Gillett and Johnston Clock Makers regarding 1 and 3 year maintenance contracts for the Town Hall Clock. Brief discussion followed with Councillors noting that the clock was still subject to a twelve month guarantee period. Councillors agreed that following that period, the maintenance of the clock would require a Specialist company and Gillett and Johnson had provided an excellent service so far. The Town Clerk informed Councillors that following a recent adjustment to the mechanism the Clock was running very well. Councillors agreed that the Town Council should take up the three year maintenance

contract with Gillett and Johnston.

RESOLVED. That the Town Council enter into a three year maintenance contract for the Town Hall Clock with Gillett and Johnson Clock Makers, at an annual cost of £239.00 plus VAT per year.

Invoice and Membership letter for WCVA.

Councillors had previously been circulated with a copy of an Invoice and Membership letter for WCVA. Brief discussion followed with Councillors agreeing that the Town Council should not take up membership of the WCVA.

RESOLVED: That the Town Council do not take up membership of the WCVA.

Society of Local Council Clerks Membership renewal 2013.

Councillors had previously been circulated with a copy of the Society of Local Council Clerks Membership renewal 2013. Brief discussion followed with Councillors agreeing that membership of The Society of Local Council Clerks was important. The services they provided were well used by the Town Clerk for Town Council business and further the Town Clerks membership also gained her the recognition for her efforts in gaining the qualifications supplied by the organisation.

RESOLVED: That the Town Council pay for the membership of the Society of Local Council Clerks and Institute of Local Council Management for 2013 in the sum of £253.00.

Agenda brief regarding appointment of Internal Auditor.

Councillors had previously been circulated with an agenda brief regarding the appointment of internal auditors. Brief discussion followed with Councillors agreeing that if possible a local company should be employed. Local companies should therefore be approached and costs obtained to provide the internal audit services for the Town Council.

RESOLVED: That the Town Council approach locally based accountants to obtain costing's for the provision of internal audit services for the Town Council.

113. DEVELOPMENT.

Planning Applications decisions by the Vale of Glamorgan Council.

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council. Noted.

Planning observations to the Vale of Glamorgan Council from Llantwit Major Town Council.

Councillors had previously been circulated with a copy of planning observations to the Vale of Glamorgan Council from Llantwit Major Town Council. Noted.

114. CEMETERY.

Councillors noted the following Cemetery matters.

- 1) Burial of Cremated remains of Alan John Pickford in Grave no. Hk7 (new grave) on 26th. November, 2012.

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matter 1.

115. VALE OF GLAMORGAN COUNCIL.**Vale Councillors report.**

Councillor G. John informed Councillors that tough times were heading for the Vale of Glamorgan Council. Some £25 million pounds worth of savings would have to be implemented over a four year period and this was a daunting task. Meetings were taking place with the directors of each department to identify areas where savings could be made. He had also taken part in a joint project between the Vibe Youth Group and Age Concern. This project had been set up to bring youth and older people together to improve their understanding of each other. He had offered his services to assist with this project following his own involvement with the Llantwit Major School. Further concerns about the Transport Grant had been raised, this would have an impact on local bus services. Councillor Mrs S. Hanks enquired about future funding for Llantwit Major School. A lengthy period of discussion followed. Councillors G. John and E. Williams gave detailed explanations regarding the current situation relating to funding from both the Welsh Government and Vale of Glamorgan Council perspective. No final decisions had been made and Town Councillors would be kept informed of future developments.

To note receipt of the Cabinet member for Regeneration, Innovation, Planning and Transport.**Severn Barrage Consultation. Copy available in the Town Hall Office.**

Councillors had previously been made aware of the receipt of the Cabinet member for Regeneration, Innovation, Planning and Transport. Severn Barrage Consultation. Copy available in the Town Hall Office. Noted.

To note Vale of Glamorgan Council Agenda for Council meeting 5th. December, 2012 and minutes of Council meeting held 26th. September, 2012. Copy available in the Town Hall office.

Councillors had previously been made aware of the receipt of the Vale of Glamorgan Council Agenda for Council meeting 5th. December, 2012 and minutes of Council meeting held 26th. September, 2012. Copy available in the Town Hall office. Noted.

Letter from Public Right of Way Officer regarding land at Cwm Colhuw, Llantwit Major. Concurrent and Extinguishment Orders.

Councillors had previously been circulated with a copy of a Letter from Public Right of Way Officer regarding land at Cwm Colhuw, Llantwit Major. Concurrent and Extinguishment Orders.

RESOLVED: That the Town Council send this matter to the next meeting of the Town Councils Footpath Forum Group for their consideration.

116. WELSH GOVERNMENT.

Letter from National Assembly for Wales regarding Consultation on the Local Government (Democracy) (Wales) Bill.

Councillors had previously been circulated with a copy of a Letter from National Assembly for Wales regarding Consultation on the Local Government (Democracy) (Wales) Bill. Councillors agreed that if anyone had any comments they should pass them to the Town Clerk who would forward them to the Welsh Government. Noted.

117. PUBLICATIONS RECEIVED.

Councillors noted that the Town Hall Office were in receipt of the following Publications.

Network Wales Issue 456. 21st. November, 2012.

ICCM Journal, Winter 2012.

118. MISCELLANEOUS.

Letter from Llantwit Major Town Twinning Association.

Councillors had previously been circulated with a copy of a letter received from the Llantwit Major Town Twinning Association. Councillor Mrs. A. Matthews informed Councillors that the Twinning AGM had been a very sad occasion, there had been insufficient members to take over the running of the Association and therefore the Association had decided to dissolve itself. The current Committee were now in the process of winding up the affairs of the Association. Councillor E. Williams informed Councillors that it would be a good idea to inform the Le Pouliguen Town Council of the current situation regarding the Twinning Association and the fact that the two towns will remain twinned. Brief discussion followed with Councillors agreeing that the Town Council would, in the future, look at other avenues to continue the twinning between the towns of Llantwit Major and Le. Pouliguen, France.

RESOLVED: That the Town Council inform the Le Pouliguen Town Council of its intention to explore other avenues to continue Twinning activities between the two towns.

FURTHER That the Town Council bring the subject of Town Twinning back to a future meeting

RESOLVED: to discuss a way forward.

To receive Mr. Brian Acott from The Society of the Friends of the Glamorgan Heritage Coast Association.

This matter had been dealt with earlier in the meeting.

Letter received from Llantwit Major Branch of Royal British Legion.

Councillors had previously been circulated with a copy of a letter received from the Llantwit Major Branch of the Royal British Legion. Noted.

Letter from Mrs. R. Lewis and Draft Statement of Accounts regarding the National Eisteddfod 2012.

Councillors had previously been circulated with a copy of a letter received from Mrs. R. Lewis and Draft Statement of Accounts regarding the National Eisteddfod 2012. Councillors agreed that the Eisteddfod had been very successful and it was good to see that a profit had been achieved. Noted.

Email from Mr. Alun Cairns MP regarding meeting to discuss stray horses/fly-grazing.

Councillors had previously been circulated with a copy of an email received from Mr. Alun Cairns MP regarding meeting to discuss stray horses/fly-grazing. Councillor G. John informed Councillors that he had also taken up this issue with Animal Welfare authorities. This was an on-going problem around the Vale of Glamorgan. Horses currently located at Aberthaw had been examined and found to be in good condition, however there had been reports of the abuse of horses in other areas. Noted.

Signed.....

Date.....

TOWN MAYOR.