

Minutes of the meeting of Llantwit Major Town Council held on Thursday, 27th. September, 2012, At 7.05pm, at the Council Chamber, Old School, Wine Street, Llantwit Major.

Present; Chairman. Councillor Mr. K. Geary. – Deputy Town Mayor.

Councillors. G. John.) **WEST WARD.**
Mrs. P. Lancaster.

Mrs. S. Geary.) **SOUTH EAST WARD.**
G. Ingram.)

J. Evans.)
R. Jenkins) **BOVERTON WARD.**
M. Marsh.)
Mrs. S. Hanks.

Mrs. P. Percy.) **NORTH WARD.**
M. Mason.)

Members of the Press, Police and Public.

Apologies for absence were received from Councillors.

Councillor. Mrs. A. Matthews. – Prior engagement as Town Mayor.
Councillor. E. Williams. – Vale of Glamorgan Council Commitment.
Councillor. E. Hacker. – Vale of Glamorgan Council Commitment.

Declaration of interest forms were received from Councillors.

Councillor M. Mason declared an interest under Recreation and Open Space item 4. Amendment to Management Agreement between Llantwit Major Town Council and Llantwit Major Bowling Club due to being the Chairman of the Bowls Club Men’s Section.

058. MINUTES.

Full Town Council meeting held on 26th. July, 2012.

The minutes of the Full Town Council meeting held on 26th. July, 2012, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Full Town Council meeting held on 26th. July, 2012, be adopted and accepted as a true record.

Matters arising.

There were no matters arising.

Report of the Youth Activities Forum meeting held on 24th. July, 2012.

The report of the Youth Activities Forum meeting held on 24th. July, 2012, had previously been circulated to the Council members.

RESOLVED: That the report of the Youth Activities Forum meeting held on 24th. July, 2012, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters arising.

There were no matters arising.

Report of the Boverton Road Regeneration Sub-Committee meeting held on 24th. July, 2012.

The report of the Boverton Road Regeneration Sub-Committee meeting held on 24th. July, 2012, had previously been circulated to the Council members.

RESOLVED: That the report of the Boverton Road Regeneration Sub-Committee meeting held on 24th. July, 2012, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters arising.

There were no matters arising.

Report of the Boverton Road Regeneration Sub-Committee meeting held on 2nd. August, 2012.

The report of the Boverton Road Regeneration Sub-Committee meeting held on 2nd. August, 2012, had previously been circulated to the Council members.

RESOLVED: That the report of the Boverton Road Regeneration Sub-Committee meeting held on 2nd. August, 2012, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters arising.

There were no matters arising.

Report of the Town Hall Clock Committee meeting held on 31st. August, 2012.

The report of the Town Hall Clock Committee meeting held on 31st. August, 2012, had previously been circulated to the Council members.

RESOLVED: That the report of the Town Hall Clock Committee meeting held on 31st. August, 2012, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters arising.

There were no matters arising.

Report of the Town Study Group meeting held on 10th. September, 2012.

The report of the Town Study Group meeting held on 10th. September, 2012, had previously been circulated to the Council members. Councillor Mrs. P. Lancaster informed Councillors that her name had been recorded wrongly on minutes which read as being present Mrs S. Lancaster instead of Mrs. P. Lancaster. This should be changed.

RESOLVED: That subject to the amendment of Councillors Mrs. P. Lancasters name to read Mrs. P. Lancaster instead of Mrs S. Lancaster, the report of the Town Study Group meeting held on 10th. September, 2012, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters arising.

There were no matters arising.

Report of Building and Recreation Committee meeting held on 17th. September, 2012.

The report of the Building and Recreation Committee meeting held on 17th. September, 2012, had previously been circulated to the Council members.

RESOLVED: That the report of the Building and Recreation Committee meeting held on 17th. September, 2012, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters arising.

There were no matters arising.

059. SIGNING OF MINUTES.

Councillors duly noted that the Mayor would sign the minutes at the end of the meeting.

060. TOWN MAYOR.

Councillors had previously been circulated with a copy of the Town Mayors engagements for the period 26th. July, 2012, to 26th. September, 2012. Noted.

Questions to the Mayor.

There were no questions to the Mayor.

061. COMMUNITY CONSTABLE.

To receive Community Constable Report.

Councillor K. Geary welcomed PCSO Woodman to the meeting and informed Councillors that it was his understanding that PCSO Woodman would be leaving Llantwit Major shortly to begin his training to become a full time Police Constable. PCSO Woodman confirmed that his training would start in November, 2012. He then introduced PCSO Mark Thomas to Councillors and informed them that PCSO Thomas would be taking over in Llantwit Major. PCSO Thomas informed Councillors that since the last meeting 64 days ago there had been a total of 55 crimes recorded in the Llantwit Major area. Of these 25 had been detected. Councillor M. Mason enquired if thefts that occurred during the Eisteddfod on Llandow had been dealt with. PCSO Woodman informed Councillors that there had been some cases of theft on the Eisteddfod field area, these remained undetected. Councillor K. Geary then thanked PCSO Woodman for his hard work during his time in Llantwit Major and wished him the very best for his future career in the Police Force. Councillors echoed these sentiments. PCSO Woodman thanked Councillors for their good wishes and for the support the Town Council had provided him whilst serving in Llantwit Major.

PCSO's Woodman and Thomas then left the Chamber.

Councillor K. Geary then proposed that a letter be sent to the Chief Constable of the South Wales Police to make him aware of the outstanding service provided by PCSO Woodman during his service in Llantwit Major. Councillors agreed this should be done.

RESOLVED: That the Town Council write to the Chief Constable of the South Wales Police informing him of the outstanding service provided by PCSO Woodman whilst serving as a PCSO in Llantwit Major.

062. COUNCIL MEETINGS.

Councillors had previously been circulated with a copy of Council meetings for the month of October, 2012. Noted.

063. PROCEDURAL MATTERS.

Action Tracker.

Councillors had previously been circulated with copies of the Action Tracker. Councillor Mrs. S. Geary enquired about the cutting of trees in Lorna Hughes Park. The Town Clerk informed Councillors that a report was nearing completion and would be forwarded to the Vale of Glamorgan Council shortly. Noted.

Terms of reference for the Youth Activities Forum.

Councillors had previously been circulated with copies of the terms of reference for the Youth Activities Forum.

RESOLVED: That the adoption of the new terms of reference for the Youth Activities Forum was agreed.

Agenda brief for Town Study meetings.

Councillors had previously been circulated with copies of an agenda brief regarding future dates for Town Study Group meetings 2012/2013.

RESOLVED: That the proposed new dates for the Town Study Group meetings 2012/2013 be agreed.

Email regarding Minor Authority Governor at Ysgol Iolo Morganwg.

Councillors had previously been circulated with a copy of an email regarding Minor Authority Governor at Ysgol Iolo Morganwg.

RESOLVED: That the Town Council have no objection to Mrs Gwen Baty remaining in post as a Governor at Ysgol Iolo Morganwg School.

Adoption of Policy for the hire of Public Open Space.

Councillors had previously been circulated with copies of a new policy for the hire of Public Open Space.

RESOLVED: That the Town Council accept and adopt the new policy for the hire of Public Open Space.

FURTHER RESOLVED: That a copy of the policy now be forwarded to Llantwit Major Rugby Football Club as per the recommendation from the Working Group.

064. FINANCE.

Income for the period 18th. July, 2012 to 17th. September, 2012.

Councillors had previously been circulated with a copy of the Income for the period 18th. July, 2012, to 17th. September, 2012. Noted.

Expenditure for the period 23rd. July, 2012, to 14th. September, 2012.

Councillors had previously been circulated with a copy of the Expenditure for the period 23rd. July, 2012, to 14th. September, 2012. Noted.

065. DEVELOPMENT.

Planning Applications decisions by the Vale of Glamorgan Council.

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council. Councillors were made aware that the application regarding the Ladbrokes Betting Office had not yet gone through the Vale of Glamorgan Council, but that the Beach Cafe Application had been agreed. Noted.

Planning observations to the Vale of Glamorgan Council from Llantwit Major Town Council.

Councillors had previously been circulated with a copy of planning observations to the Vale of Glamorgan Council from Llantwit Major Town Council. Noted.

066. CEMETERY.

Councillors noted the following Cemetery matters.

- 1) Burial of cremated remains of Pauline May Crowley in Grave no. G119 (re-open) on 2nd. August, 2012.
- 2) Burial of cremated remains of Josephine Jeavons in Grave no. Hk3 (new grave) on 4th. August, 2012.
- 3) Burial of John Maxwell Williams in Grave no. C218 (re-open) on 6th. August, 2012.
- 4) Burial of Emily Mary Anne Leigh in Grave no. SB4 (new grave) on 9th. August, 2012.
- 5) Burial of Joyce Bernadette Roberts in Grave no. J14 (new grave) on 23rd. August, 2012.
- 6) Burial of cremated remains of Bazil Hewins in Grave no. He6 (re-open) on 23rd. August, 2012.
- 7) Burial of cremated remains of Kenneth Thorogood in Grave no. Hk4 (new grave) on 3rd. September, 2012.
- 8) Burial of Gwynfryn Harrison in Grave no. C208 (new grave) on 3rd. September, 2012.
- 9) Burial of cremated remains of Agnes Elizabeth Flanders in Grave no. Hm1 (new grave) on 11th. September, 2012.

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be Issued and sealed on behalf of the Town Council in respect of matters 2,4,5,7,8,&9.

Agenda brief regarding Globe Field.

Councillors had previously been circulated with a copy of an agenda brief regarding the Globe Field. Brief discussion followed with Councillors agreeing that the Town Council should try to push this matter along. There was clearly a need for archaeological searches to be made prior to any planning application or consideration of the purchase of the land. The current land owners would have to be consulted along the way. In the first instance it would be essential to get the landowners permission for the Town Council to arrange for an archaeological survey of the field.

RESOLVED: That the Town Council write to the owners of the Globe Field seeking permission to carry out an archaeological survey.

FURTHER RESOLVED: That the Town Council write to the Glamorgan-Gwent Archaeological Trust Ltd., to seek their opinion on the possibility of using Globe Field as a Cemetery.

067. RECREATION AND OPEN SPACES.

Vale of Glamorgan Council Playground Inspection/Maintenance Log for 2nd. August, 2012.

Councillors had previously been circulated with a copy of the Vale of Glamorgan Council Inspection/Maintenance log for 2nd. August, 2012. Noted.

Vale of Glamorgan Council Playground Inspection/Maintenance Log for 5th. September, 2012.

Councillors had previously been circulated with a copy of the Vale of Glamorgan Council Inspection/Maintenance log for 5th. September, 2012. Noted.

Councillor K. Geary asked Councillors for permission to bring item 5 under this section forward to this point in the meeting. This was agreed.

Update regarding planning permission for multi sports centre on tennis courts.

Councillor G. John informed Councillors that he had received a verbal reply regarding the proposed development. There were some concerns regarding the proximity to the rear of houses in Illtyd Avenue. The height and length of the building were also of concern and even landscaping to hide it may prove difficult. Access to the facility may also be an issue. However in broad terms a planning application could still proceed and be acceptable.

Councillor K. Geary asked for Councillors permission to revert and deal with item 3 under this section because it also dealt with matters relating to the Tennis Courts. It was agreed to discuss both matters at the same time.

Letter from Mr. R. Chappell regarding Llantwit Major Community Tennis Club.

Councillors had previously been circulated with a copy of a letter received from Mr. R. Chappell regarding the Llantwit Major Community Tennis Club. Councillor G. John informed Councillors that it would be of benefit to the Town Council if Mr. Chappell and Mr. Pilcher, from the Llantwit Major Rugby Football Club, were brought together for further discussion and clarification. This could be done if the Building and Recreation Committee were to hold a meeting as soon as convenient.

RESOLVED: That the Chairman of the Town Council Building and Recreation Committee be asked to arrange a meeting of that committee to deal with the whole issue of the tennis courts and proposals for use.

Amendments to Management Agreement between Llantwit Major Town Council and Llantwit Major Bowling Club.

Councillors had previously been circulated with a copy of Amendments to the Management Agreement between Llantwit Major Town Council and Llantwit Major Bowling Club. Councillor M. Mason had previously declared an interest in this matter. Brief discussion followed with Councillors agreeing that the amendments were acceptable. These need to be agreed by the Bowling Club and would need to be signed.

RESOLVED: That the Bowling Club be asked to sign the amended Management Agreement between the Llantwit Major Town Council and Llantwit Major Bowling Club.

068. VALE OF GLAMORGAN COUNCIL.

Vale of Glamorgan Councillors report.

Councillor G. John informed Councillors that the summer months had been very busy due to the Eisteddfod, this had been a great success with over 140,000 people attending during the week. Councillor G. John had attended the return of the Olympic athletes to Cardiff which had been very enjoyable. A major issue upcoming would be changes to the way benefits were to be paid. This was going to have a major financial impact of the Vale of Glamorgan Council. Various committees were now studying the implications. There were to be some changes with regard to grants for Christmas illuminations. There was to be a rededication parade for the Merchant Navy that weekend. Jenner Park had hosted a football match between Wales u16 and France u16. This had been a great success. On the sporting front there had been grants from the Community Chest for mini rugby, bowls, football and netball juniors. The Perfect Pitch scheme that had run through the summer had been successful and a planning application had been received from the Monknash Campsite to become permanent. All four of Llantwit Major's Vale Councillors had been very busy attending to the committee's they were attached to. Councillor K. Geary informed Councillors the Welfare Reform Act was part of his brief to look at and he would keep the Town Council updated with progress.

Letter from Vale of Glamorgan Council Licensing Department regarding Gambling Act 2005 Statement of Principles 2013-2016.

Councillors had previously been circulated with a copy of a letter received from the Vale of Glamorgan Council Licensing Department regarding Gambling Act 2005 Statement of Principles 2013-2016. Noted.

Letter from Vale of Glamorgan Council regarding Bye Laws at Cwm Colhuw, Llantwit Major. 20th. August, 2012.

Councillors had previously been circulated with a copy of a letter received from the Vale of Glamorgan Council regarding Bye Laws at Cwm Colhuw, Llantwit Major. 20th. August, 2012. Councillor G. John informed Councillors that members of the public should be encouraged to report incidents to the Police to deal with, there was no need to report incidents to Councillors. Brief discussion followed regarding the displaying of the new Bye Laws which Councillors agreed should

be done. Councillor G. John informed Councillors that one idea was to use the Plinth which had been installed earlier in the year to display the Bye Laws. Noted.

069. WELSH GOVERNMENT.

Consultation Document, Statutory Guidance to Welsh Local Authorities on the Power to promote or improve Economic, Social or Environmental Well-Being under the Local Government Act, 2000. Issued 22nd. August, 2012.

Councillors had previously been circulated with a copy of a Consultation Document, Statutory Guidance to Welsh Local Authorities on the Power to promote or improve Economic, Social or Environmental Well-Being under the Local Government Act, 2000. Issued 22nd. August, 2012. Noted.

070. PUBLICATIONS RECEIVED.

Receipt of Network Wales Issue 450. 15th. August, 2012.

Councillors were made aware that the Town Council Office was in receipt of Network Wales Issue 450. 15th. August, 2012. Noted.

Receipt of Network Wales Issue 451. 5th. September, 2012.

Councillors were made aware that the Town Council Office was in receipt of Network Wales Issue 451. 5th. September, 2012. Noted.

Receipt of ICCM AGM 2012 report, Financial Statement 2012 and Autumn Journal 2012.

Councillors were made aware that the Town Council Office was in receipt of the ICCM AGM 2012 report, Financial Statement 2012 and Autumn Journal 2012. Noted.

Receipt of The Town Crier Magazine July, 2012.

Councillors were made aware that the Town Council Office was in receipt of The Town Crier Magazine, July, 2012. Noted.

Receipt of Newsletter Glamorgan Heritage Coast Summer 2012.

Councillors were made aware that the Town Council Office was in receipt of the Newsletter Glamorgan Heritage Coast Summer 2012. Noted.

Receipt of Clerks and Councils Direct, September,2012.

Councillors were made aware that the Town Council Office was in receipt of the Clerks and Councils Direct, September,2012. Noted.

071. MISCELLANEOUS.

Email from John Mills regarding invitation to briefing, Hinkley Point C Operational Draft Permits Consultation.

Councillors had previously been circulated with a copy of an Email from John Mills regarding an invitation to attend a briefing for the Hinkley Point C Operational Draft Permits Consultation. Councillor J Evans informed Councillors that he had attended the meeting. He then circulated to

Councillors an information brochure for their information. Councillor J. Evans informed Councillors that his visit had been very interesting.

Email from Vale of Glamorgan Council and One Voice Wales regarding Election of the Police and Crime Commissioner, South Wales.

Councillors had previously been circulated with a copy of an Email from Vale of Glamorgan Council and One Voice Wales regarding Election of the Police and Crime Commissioner, South Wales.

Noted.

Independent Remuneration Panel for Wales, Draft Annual Report for 2013/14.

Councillors had previously been circulated with a copy of the Independent Remuneration Panel for Wales, Draft Annual Report for 2013/14. Noted.

Letter One Voice Wales, Motions for debate in the Annual General Meeting, 13th. October, 2012.

Councillors had previously been circulated with a copy of a letter received from One Voice Wales, Motions for debate in the Annual General Meeting, 13th. October, 2012. Noted.

Emails received from Mrs. R. Lewis, Mrs J. Williams and Mr. Alun Cairns MP, regarding BBC One Show support for Community projects.

Councillors had previously been circulated with a copy of Emails received from Mrs. R. Lewis, Mrs J. Williams and Mr. Alun Cairns MP, regarding BBC One Show support for Community projects. Councillor Mrs. P. Lancaster informed Councillors that the Lorna Hughes Park and Old School might be suitable projects. Brief discussion followed with Councillors agreeing that any ideas should be given to the Town Clerk to put forward.

RESOLVED: That any ideas for Community Projects should be passed to the Town Clerk to be forwarded to the One Show.

Report of meeting held with Royal British Legion, 11th. September, 2012, order of Parade and Wreath laying.

Councillors had previously been circulated with a copy of the Report of meeting held with Royal British Legion, 11th. September, 2012, order of Parade and Wreath laying. Councillor M. Mason informed Councillors that there was some concern over the number of people actually marching through the Town and perhaps this could be limited to return the Parade back to its original format. Councillor G. Ingram informed Councillors that there was also concern that invited groups failed to reply to information letters sent to them. Councillors noted that the Parade was the responsibility of the Royal British Legion. The report was noted.

To discuss Christmas Dinner.

Councillor G. John informed Councillors that the Mayor would be organising the Christmas Dinner and would be contacting Councillors and Staff in due course.

Signed.....

Date.....

TOWN MAYOR.