

Minutes of the meeting of Llantwit Major Town Council held on Thursday, 26th. July, 2012, At 7.05pm, at the Council Chamber, Old School, Wine Street, Llantwit Major.

Present;	Chairman.	Councillor Mrs. A. Matthews – Town Mayor.	
	Councillors.	G. John.) WEST WARD.
		Mrs. S. Geary.) SOUTH EAST WARD.
		G. Ingram.)
		J. Evans.)
		R. Jenkins) BOVERTON WARD.
		M. Marsh.)
		E. Williams.)
		Mrs. P. Percy.) NORTH WARD.
		M. Mason.)
		E. Hacker.)

Members of the Press, Police and Public.

Apologies for absence were received from Councillors.

Councillor K. Geary – Illness.

Councillor P. Lancaster – Illness.

Councillor Mrs. S. Hanks – Holiday.

Declaration of interest forms were received from Councillors.

038. ITEMS BROUGHT FORWARD.

To receive Mr. Martin Pilcher, a representative from Llantwit Major RFC to discuss the proposed development of Llantwit Major Town Council Recreation Field, Tennis Court area.

Councillor Mrs. A. Matthews asked Councillors for permission to bring forward the item on the agenda under Recreation and Open Spaces, to receive Mr. Martin Pilcher a representative from Llantwit Major RFC, to discuss proposed development of Llantwit Major Town Council Recreation Field Tennis Courts. This was agreed. Councillor Mrs A. Matthews then asked Councillors for permission to suspend Standing Orders to allow Mr. Pilcher to speak to Councillors. This was agreed. Councillors J. Evans and R. Jenkins had both declared an interest as being members of the Rugby Club.

STANDING ORDERS WERE SUSPENDED.

Mr. Pilcher apologised for his non-attendance at the last meeting due to an error on his part. Mr. Pilcher informed Councillors that the aim of his proposal was to provide a useable and sustainable sports facility covering a range of sports activities. The proposed plan was to build, on the current Tennis Court area, an indoor facility, three quarters of which would house an Astro Grass pitch and the other quarter to remain as a tennis court which could also be used by the Cricket Club. The plan had letters of support from the Llantwit Major Cricket and Football Clubs, who at present were forced to go outside the town of Llantwit Major to use other similar facilities. It was hoped that by providing these facilities within the Town the number of people using such facilities would therefore increase as there was no need to travel by car. Mr. Pilcher informed Councillors that before detailed planning could begin, the project needed the agreement, in principle, of the Town Council. The funding would include backing from Glamorgan Cricket Club, the WRU and FAW. Councillors then asked questions regarding the size of the proposed building, access to it, insurance issues and noise from the building. General discussion followed regarding these questions. Councillor E. Hacker suggested that the Vale of Glamorgan Council Planning Department could be consulted in advance of any planning application to assess the feasibility of the project. Mr. Pilcher informed Councillors that if the project was agreeable to the Town Council then possibly it would take about one year to complete. Councillor Mrs. A. Matthews informed Councillors that there were clearly future maintenance issues to also be discussed and the whole project would need further consideration and discussion. As there were no further questions Mr. Pilcher was thanked for his attendance at the meeting and he then left the chamber.

STANDING ORDERS WERE THEN REINSTATED.

Councillor Mrs. A. Matthews asked Councillors for permission to bring the item for the Community Constable forward to this point in the meeting. This was agreed.

039. COMMUNITY CONSTABLE.

To receive Community Constable Report.

P.C. Mark Goulding informed Councillors that since the last meeting there had been a total of 15 crimes recorded. Of these 5 had been detected. There had been one case of burglary in the town and a person had been arrested in connection with that offence. Councillor Mr. J. Evans asked if the Off Licence premises could be looked at, some residents had expressed concern over the number of young people gathering outside the premises. PC Goulding informed Councillors that monitoring of the premises was on-going. Councillor J. Evans then asked about the current situation with regard to scrap metal merchants in vehicles around the town. PC Goulding informed Councillors that scrap metal merchants and their vehicles were regularly stopped by Police, however many were legitimate dealers seen out during daytime hours. Vehicles seen carrying scrap metal were often checked by Police and this would continue to happen. There were no further questions for the officer who was then thanked for his attendance at the meeting and he left the chamber.

040. MINUTES.**Full Town Council meeting held on 28th. June, 2012.**

The minutes of the Full Town Council meeting held on 28th. June, 2012, had previously been circulated to the Council members. Councillor Mrs S. Geary asked for the item under Miscellaneous letter from Permaculture Association regarding borrowing of chairs be amended as her declaration of interest was based on an association with the group concerned and not for personal friendship. Councillor M. Marsh requested that the item under Miscellaneous, The Perfect Pitch information card, that his name be added to the item as attending the launch of the project.

RESOLVED: That subject to the amendment of the two items under Miscellaneous, that the minutes of the Full Town Council meeting held on 28th. June, 2012, be adopted and accepted as a true record.

Matters arising.

There were no matters arising.

Report of the Town Hall Clock Committee meeting held on 22nd. June, 2012.

The report of the Town Hall Clock Committee meeting held on 22nd. June, 2012, had previously been circulated to the Council members.

RESOLVED: That the report of the Town Hall Clock Committee meeting held on 22nd. June, 2012, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters arising.

There were no matters arising.

Report of the Babies Memorial Garden meeting held on 27th. June, 2012.

The report of the Babies Memorial Garden meeting held on 27th. June, 2012, had previously been circulated to the Council members.

RESOLVED: That the report of the Babies Memorial Garden meeting held on 27th. June, 2012, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters arising.

There were no matters arising.

Report of the Working Group meeting held on 4th. July, 2012.

The report of the Working Group meeting held on 4th. July, 2012, had previously been circulated to the Council members.

RESOLVED: That the report of the Working Group meeting held on 4th. July, 2012, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters arising.

There were no matters arising.

Report of Footpath Forum meeting held on 9th. July, 2012.

The report of the Footpath Forum meeting held on 9th. July, 2012, had previously been circulated to the Council members.

RESOLVED: That the report of the Footpath Forum meeting held on 9th. July, 2012, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters arising.

There were no matters arising.

041. SIGNING OF MINUTES.

Councillors duly noted that the Mayor would sign the minutes at the end of the meeting.

042. TOWN MAYOR.

Councillors had previously been circulated with a copy of the Town Mayors engagements for the period 28th. June, 2012, to 25th. July, 2012. Noted.

Questions to the Mayor.

There were no questions to the Mayor.

043. COUNCIL MEETINGS.

Councillors had previously been circulated with a copy of Council meetings for the month of September, 2012. Noted.

044. PROCEDURAL MATTERS.

Adopt revised Standing Orders to include, amendment regarding Prayer.

Councillors had previously been circulated with a copy of revised Standing Orders to include the amendment for Prayer.

RESOLVED: That the revised amendment to Standing Orders regarding Prayer be accepted and adopted for meetings of the Full Town Council.

Action Tracker.

Councillors had previously been circulated with copies of the Action Tracker. Councillor G. John congratulated the Town Clerk on the thoroughness of the Action Tracker. The Action Tracker was then noted.

Adoption of Policy for the Hire of Open Spaces.

Councillors had previously been circulated with copies of a policy for the hire of Public Open Space on land owned by the Town Council. Brief discussion followed with Councillors agreeing that there would have to be some consultation with the Llantwit Major Rugby Club and agreement over the period of notice required from hirers prior to any event being staged. A number of amendments were put forward by Councillors. Councillors agreed that the amended Policy for hire of open space be sent to the Buildings and Recreations Committee for further consideration.

RESOLVED: That the adoption of a new hiring policy for Open Space on land owned by the Town Council be brought back to the Full Town Council once the Building and Recreation Committee have discussed proposed amendments.

045. FINANCE.**Expenditure for the period 19th. June, 2012, to 17th. July, 2012.**

Councillors had previously been circulated with a copy of the Expenditure for the period 19th. June, 2012, to 17th. July, 2012. Noted.

Income for the period 21st. June, 2012, to 20th. July, 2012.

Councillors had previously been circulated with a copy of the Income for the period 21st. June, 2012, to 20th. July, 2012. Noted.

046. DEVELOPMENT.**Planning Applications decisions by the Vale of Glamorgan Council.**

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council. Noted.

Planning observations to the Vale of Glamorgan Council from Llantwit Major Town Council.

Councillors had previously been circulated with a copy of planning observations to the Vale of Glamorgan Council from Llantwit Major Town Council. Noted.

047. CEMETERY.

Councillors noted the following Cemetery matters.

- 1) Burial of cremated remains of Rodney Powel in Grave no. A118 (re-open) on 29th. June, 2012.
- 2) Burial of cremated remains of Margaret Fortt in Grave no. Hd7 (re-open) on 5th. July, 2012.
- 3) Burial of Daniel Lewis in Grave no. C249 (new grave) on 16th. July, 2012.
- 4) Burial of cremated remains of Patricia Malia in Grave no. Hk2 (new grave) on 16th. July, 2012.

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be Issued and sealed on behalf of the Town Council in respect of matters 3 and 4.

Retrospective permission to proceed with works to water leak within cemetery.

Councillors had previously been circulated with a copy of a letter received from Welsh Water regarding a water leak within the cemetery. Brief discussion followed with Councillors agreeing that the work required was necessary.

RESOLVED: That the Town Council give retrospective permission to proceed with works to the water leak within the cemetery in the sum of £829.00 ex VAT.

048. RECREATION AND OPEN SPACES.

Vale of Glamorgan Council Playground Inspection/Maintenance Log for 9th. July, 2012.

Councillors had previously been circulated with a copy of the Vale of Glamorgan Council Inspection/Maintenance log for 9th. July, 2012. Noted.

Letter from the Vale of Glamorgan Council regarding Annual Playground Inspection.

Councillors had previously been circulated with a copy of a letter from the the Vale of Glamorgan Council regarding the Annual Playground Inspection. Noted.

To receive Mr. Martin Pilcher, a representative from Llantwit Major RFC to discuss the proposed development of Llantwit Major Town Council Recreation Field, Tennis Court area.

This matter had been brought forward earlier in the meeting when Mr. Pilcher had addressed Councillors. Brief discussion followed with Councillors agreeing that before any decision could be made the Rugby Club should be asked to put all of its proposals and details of funding in writing to the Town Council as a formal request and supply of information.

Councillor E. Williams entered the Chamber.

It was further agreed that this matter should be sent to the Buildings and Recreations Committee for further consideration.

RESOLVED: That the Llantwit Major RFC be asked to place in writing their formal proposals for the development of the Llantwit Major Recreation Fields, Tennis Court area.

FURTHER That the matter of the proposed development of the Recreation Field,
RESOLVED: Tennis Court area be sent for further consideration by the Buildings and Recreations Committee.

Agenda brief regarding quotation for Bowling Green Maintenance from Autumn 2012-2013.

Councillors E. Hacker and M. Mason had declared an interest in this matter and the following three items on the agenda regarding the Bowling Green as both were members of the Bowling Club. Both Councillors left the Chamber.

Councillor G. John informed Councillors that the Bowling Green was now regarded as one of the best in South Wales. Many other Greens had lost some of their funding and it would be a great pity for Llantwit Major Bowling Green to lose its status. Brief discussion followed with Councillors agreeing that this year's maintenance should proceed as outlined in the quotation. Councillor Mrs. S. Geary asked if some Councillors who had never been into the Bowling Green could be given a tour. This was agreed with several Councillors requesting to be Included in the visit.

RESOLVED: That the Autumn Maintenance program 2012-2013, provided by Avonmore Associates for the Bowling Green be agreed as acceptable by the Town Council.

FURTHER That the Town Clerk arrange for a visit to the Bowling Green area for those
RESOLVED: Councillors who wished to attend.

Email received from Chairman Llantwit Major Bowls Club regarding request to use Bowling Green for extra periods.

Councillors had previously been circulated with a copy of an email received from the Chairman of the Llantwit Major Bowls Club regarding a request to use the Bowling Green for extra periods due to recent poor weather. Brief discussion followed with Councillors agreeing the extra use of the Bowling Green due to the poor weather during the summer period.

RESOLVED: That the Town Council grant permission for the Bowling Club to use the Bowling Green for extra periods as detailed in the email request.

Agenda brief and email from the Chairman Llantwit Major Bowls Club regarding Tennis Courts.

Councillors had previously been circulated with copies of an agenda brief and email received from the Chairman of the Llantwit Major Bowls Club regarding the Tennis Courts. Councillor G. John informed Councillors that it would be a good idea to invite a representative of the Bowling Club to the next Buildings and Recreations Committee meeting to discuss the issues surrounding the use of the Tennis Courts. Councillors then agreed that the next item on the agenda was linked to this discussion. Councillor Mrs. A. Matthews informed Councillors that as part of the agreement between the Town Council and the Bowling Club the tennis court keys were held by the Bowls Club and they had agreed to issuing those keys to members of

the public who wished to play tennis. It was also clear that the Town Clerk was being approached to deal with issues by more than one member of the bowls club, in future the Bowls Club should have only one officer who would deal with the Town Clerk. Councillors agreed that until such time as any new agreement was made, the Bowls Club must comply with the terms of the current agreement and open the tennis courts.

RESOLVED: That a representative from the Bowls Club be invited to the next meeting of of the Town Council Buildings and Recreation Committee to discuss the issues raised in the email received from the Chairman of the Llantwit Major Bowls Club.

FURTHER RESOLVED: That the Llantwit Major Bowls Club be informed of the obligations upon them under the current agreement with the Town Council for the opening and use of the Tennis Court area.

Agenda brief regarding Bowling Green Management Agreement.

This item had been discussed under the previous item on the agenda.

RESOLVED: That a copy of the Bowling Club Management Agreement be brought before the Building and Recreation Committee for further discussion and any amendments brought forward by Councillors.

Councillors E. Hacker and M. Mason entered the chamber.

049. TOWN HALL.

Request for Councillors to assist with cover in the Heritage Centre during the Eisteddfod.

Councillors had previously been circulated with a copy of a request for assistance to cover the Heritage Centre during the period of the Eisteddfod. Councillors agreed that any Councillor who was able to assist should contact the Town Clerk.

RESOLVED: That Town Councillors inform the Town Clerk of their availability to cover the Heritage Centre during the period of the Eisteddfod.

Agenda brief regarding access update on access to the Town Hall.

Councillors had previously been circulated with a copy of an agenda brief regarding access to the Town Hall. The Town Clerk informed Councillors that in the past despite this issue having been discussed, no official reports had actually been obtained providing recommendations or conclusions to which the Town Council could refer and respond to any enquires or requests relating to access issues. General discussion followed with Councillors agreeing that an independent report was required. In respect of that report the following four quotations had been received. The contract involved a visit to the Town Hall and completing an access audit.

- 1) Quotation from CAE.
In the sum of £2,100.00 excluding VAT and reasonable travel expenses approximately £95.
- 2) Quotation from Access Auditing.
In the sum of £1,200.00 excluding VAT.
- 3) Quotation from Access Included.
In the sum of £750.00 excluding VAT.
- 4) Quotation from Paul Scudamore NRAC Consultant.
In the sum of £485.00 excluding VAT.

RESOLVED: That the quotation from Paul Scudamore NRAC Consultant in the sum of £485.00 excluding VAT for providing an access audit for the Town Hall be accepted and approved.

Quotations for repairs to windows.

Councillors had previously been circulated with copies of quotations received in respect of repairs to the windows of the Town Hall. Councillor E. Hacker enquired if references had been included for the companies who had provided quotations. Brief discussion followed with Councillors agreeing that references should be requested from the companies who had provided quotations. Councillors further agreed that this matter should be deferred back to the Buildings and Recreations Committee for further consideration.

RESOLVED: That the Town Council request references from the companies who had provided quotations for repairs to the windows of the Town Hall.

FURTHER That the matter of the repairs to the Town Hall windows be referred to the
RESOLVED: Buildings and Recreations Committee.

Quotations for scaffolding to access windows.

Councillors had previously been circulated with copies of quotations received in respect of scaffolding access for repairs to the Town Hall windows. Councillors agreed that this matter, which was linked to quotations for repairs to the windows, should also be deferred back to the Buildings and Recreation Committee for further consideration.

RESOLVED: That the quotations for scaffolding to the Town Hall for window repairs be deferred back to the Buildings and Recreations Committee for further consideration.

Quotations for the painting of exterior woodwork, downpipes and doors.

Councillors had previously been circulated with copies of quotations received in respect of the painting of exterior of the Town Hall. The contract involved the rust protecting and painting in black, all exterior rainwater guttering and downpipes. To paint in black all visible

exterior soffit boards around the area of the canopy above the first floor entrance. To paint all exterior doors in a brown paint, subject to the shading of the paint being agreed.

- 1) Quotation received from Mr. S. Phillips.
In sum of £385.00 excluding VAT.
- 2) Quotation received from SMART.
In sum of £2,100.00 excluding VAT.
- 3) Quotation received from Mr. S. Airey.
In sum of £650.00 excluding VAT.

Brief discussion followed with Councillors commenting on the thoroughness of the quotation received from Mr. S Airey.

RESOLVED: That the quotation received from Mr. S. Airey in the sum of £650.00 excluding VAT be accepted and approved.

050. LLANTONIAN HALL.

Quotations for the painting of the interior of Llantonian Hall.

Councillors had previously been circulated with copies of quotations received in respect of the painting of the interior of the Llantonian Hall. The contract involved the painting of the main hall, kitchen area, storage area, entrance and toilets within the Llantonian Hall.

- 1) Quotation received from Mr. S. Airey.
To prepare and paint all walls, ceilings, metal roof support beams and woodwork to the main hall. In the sum of £500.00 excluding VAT.
To prepare and paint all walls, ceilings and woodwork to the kitchen area. In the sum of £200.00 excluding VAT.
To prepare and paint all Walls, ceilings and woodwork to the storage areas. In the sum of £150.00 excluding VAT.
To prepare and paint all walls, ceilings and woodwork to the entrance hall. In the sum of £200.00 excluding VAT.
To prepare and paint all walls, ceilings and woodwork to the toilets. In the sum of £350.00 Excluding VAT.
- 2) Quotation received from SMART
To prepare and paint all walls, ceilings, metal roof support beams and woodwork to the main hall. In the sum of £1,300.00 excluding VAT.
To prepare and paint all walls, ceilings and woodwork to the kitchen area. In the sum of £180.00 excluding VAT.
To prepare and paint all Walls, ceilings and woodwork to the storage areas. In the sum of £240.00 excluding VAT.

To prepare and paint all walls, ceilings and woodwork to the entrance hall. In the sum of £195.00 excluding VAT.

To prepare and paint all walls, ceilings and woodwork to the toilets. In the sum of £295.00 Excluding VAT.

3) Quotation received from Mr. S. Phillips.

To prepare and paint all walls, ceilings, metal roof support beams and woodwork to the main hall. In the sum of £700.00 excluding VAT.

To prepare and paint all walls, ceilings and woodwork to the kitchen area. In the sum of £110.00 excluding VAT.

To prepare and paint all Walls, ceilings and woodwork to the storage areas. In the sum of £165.00 excluding VAT.

To prepare and paint all walls, ceilings and woodwork to the entrance hall. In the sum of £140.00 excluding VAT.

To prepare and paint all walls, ceilings and woodwork to the toilets. In the sum of £270.00 excluding VAT.

Breif discussion followed with Councillors commenting that Mr. S. Airey had provided a detailed quotation.

RESOLVED: That the quotation received from Mr. S. Airey in the total sum of £1,400.00 excluding VAT be accepted and approved.

Agenda brief regarding the Miri Mieri Garden.

Councillors had previously been circulated with a copy of an agenda brief regarding the Miri Mieri Garden. Brief discussion followed with Councillors expressing the view that this project had been very successful and should continue.

RESOLVED: That the Town Council grant permission for Transition Llantwit be allowed to use the plot of Land next to the Llantonian Hall for a further period of one year.

051. OLD SCHOOL.

Agenda brief regarding CASH grant for works to back annex.

Councillors had previously been circulated with an agenda brief regarding the CASH grant for works to the back annex. Brief discussion followed with Councillors agreeing that the project should proceed. Councillor E. Williams informed Councillors that the Town Council was in a position to make up the short fall in funds to proceed with the project.

RESOLVED: That the Town Council proceed with the project for the refurbishment of the Kitchen and back room of the back annex to the Old School.

052. SEA VIEW PARK.**Agenda brief regarding Sea View Park fronting Colhugh Street.**

Councillors had previously been circulated with copies of an agenda brief and letter signed by three Councillors requesting that this matter be re-considered by the Town Council in light of the urgent nature of the repairs required. Councillor Mrs. A. Matthews informed Councillors that the wall, as seen in the photographs, was clearly in need of urgent repair. Councillors agreed that this repair work needed to be actioned quickly and tender letters sent out as soon as possible. Councillors also agreed that to prevent further delay the Buildings and Recreations Committee should be given Plenary powers to deal with the awarding of the contract to repair the wall.

RESOLVED: That the Town Council send out tenders for work to repair the wall in Sea View Park as soon as possible.

FURTHER RESOLVED: That the Town Councils Buildings and Recreations Committee be granted Plenary powers to deal with the awarding of the contract to repair the Sea View Park wall.

053. VALE OF GLAMORGAN COUNCIL.**Vale of Glamorgan Councillors report.**

Councillor G. John informed Councillors that there would not be any charges for the Beach Car Park in Llantwit Major. There were several areas in the town where road re-surfacing had taken place. This had been well received by local residents. Further work would also be occurring to provide new access to the beach area. Stones would be moved and a new access point introduced. There would also be work done in the area of the meadow to tidy the whole area up. A housing improvement plan was also being put into place for properties owned by the Council. There would also be a budget for improvements to the Llantwit Major Leisure Centre.

Invitation by Vale of Glamorgan Mayor on 17th. August, 2012.

Councillors had previously been circulated with a copy of a letter of invitation to attend the Mayors Parlour on 17th. August, 2012. The Town Clerk asked for Councillors to pass their replies to the Town Hall Office by the following Tuesday. Noted.

Training on Members Code of Conduct/Ethical Issues.

Councillors had previously been circulated with a copy of a letter received from the Vale of Glamorgan Council regarding training for Members Code of Conduct/Ethical Issues. The Town Clerk requested that Councillors contact the Town Hall Office if they wished to attend. The letter was noted.

Letter Vale of Glamorgan Council Legal Services Department, Questionnaire regarding Llantwit Major RFC.

Councillors had previously been circulated with a copy of a letter received from the Vale of Glamorgan Council Legal Services Department, Questionnaire regarding Llantwit Major RFC. Brief discussion followed with Councillors agreeing that the Town Clerk be allowed to complete the questionnaire. Councillors agreed that the service provided had been satisfactory except for the length of time it had taken to resolve the issue.

RESOLVED: That the Town Clerk complete the questionnaire and return it to the Vale of Glamorgan Council Legal Services Department.

Letter Vale of Glamorgan Council Legal Services Department, Questionnaire regarding Adverse Possession, Land at the Allotments, Llanmaes Road, Llantwit Major.

Councillors had previously been circulated with a copy of a letter received from the Vale of Glamorgan Council Legal Services Department, Questionnaire regarding Adverse Possession, Land at the Allotments, Llanmaes Road, Llantwit Major. Brief discussion followed with Councillors agreeing that the Town Clerk be allowed to complete the questionnaire. Councillors agreed that the service provided had been satisfactory except for the length of time it had taken to resolve the issue.

RESOLVED: That the Town Clerk complete the questionnaire and return it to the Vale of Glamorgan Council Legal Services Department.

054. WELSH GOVERNMENT.

Email regarding Community and Town Council Payments.

Councillors had previously been circulated with a copy of an email regarding Community and Town Council Payments. Noted.

Letter regarding Call for Honours Nominations (Birthday 2013)

Councillors had previously been circulated with a copy of a letter regarding the Call for Honours Nominations (Birthday 2013). Noted.

055. PUBLICATIONS RECEIVED.

Receipt of Network Wales Issue 448. 4th. July, 2012.

Councillors were made aware that the Town Council Office was in receipt of Network Wales Issue 448. 4th. July, 2012. Noted.

Receipt of Network Jobs Issue 285. 4th. July, 2012.

Councillors were made aware that the Town Council Office was in receipt of Network Jobs Issue 285. 4th. July, 2012. Noted.

Receipt of Ombudsman for Wales Annual Report, 2011/12.

Councillors were made aware that the Town Council Office was in receipt of Ombudsman for Wales Annual Report, 2011/12. Noted.

Receipt of Network Wales Issue 449. 18th. July, 2012.

Councillors were made aware that the Town Council Office was in receipt of Network Wales Issue 449. 18th. July, 2012. Noted.

Receipt of Play for Wales Issue 37. Summer, 2012.

Councillors were made aware that the Town Council Office was in receipt of Play for Wales Issue 37. Summer, 2012. Noted.

056. MISCELLANEOUS.**Report of meeting held with Royal British Legion on 26th. June, 2012.**

Councillors had previously been circulated with a copy of the report of a meeting held with The Royal British Legion on 26th. June, 2012. This report was noted. Brief discussion followed with regard to Town Council representation on the Royal British Legion Committee.

Councillors agreed that Councillor E. Hacker would be replaced by Councillor M. Marsh or Councillor G. Ingram.

RESOLVED: That Councillor E. Hacker be replaced by Councillor M. Marsh or Councillor G. Ingram as the representative of the Town Council at the meetings of the Royal British Legion.

Email from Wick and Marcross Church in Wales Primary School regarding Governing Body.

Councillors had previously been circulated with a copy of an email received from Wick and Marcross Church in Wales Primary School regarding Governing Body. Noted.

Letter from Llantwit Major Town Twinning Association requesting use of ships wheel.

Councillors had previously been circulated with a copy of a letter received from the Llantwit Major Town Twinning Association requesting to borrow the ships wheel currently housed Within the Council Chamber. Brief discussion followed with Councillors agreeing to allow the borrowing of the ships wheel.

RESOLVED: That the Llantwit Major Town Twinning Association be allowed to borrow the ships wheel currently held within the Council Chamber for the purpose of use as part of the St. Illtyds Flower Festival in August, 2012.

Letter from Western Vale Integrated Children's Centre.

Councillor Mrs P. Percy had declared an interest in this matter because she worked for this organisation. Councillor Mrs. P. Percy left the Chamber.

Councillors had previously been circulated with a copy of a letter received from the Western Vale Children's Centre. Noted.

Councillor Mrs. P. Percy entered the Chamber.

Questionnaire from All Wales Centre for Governor Training and Research regarding Additional Community Governors.

Councillors had previously been circulated with a copy of a questionnaire from All Wales Centre for Governor Training and Research regarding Additional Community Governors. Brief discussion followed with Councillors agreeing to complete the questionnaire and return it.

RESOLVED: That the Town Council complete and return the questionnaire sent by the All Wales Centre for Governor Training and Research.

Letter regarding the Galilee Chapel Project.

Councillors had previously been circulated with a copy of a letter received regarding the Galilee Chapel Project. Noted.

Signed.....

MAYOR.

Date.....

057. PART II.

Agenda brief regarding claim.

Councillors had previously been circulated with a copy of an Agenda Brief regarding a claim. The Town Clerk gave a brief verbal report informing Councillors of the latest position with regard to the claim. Noted.

Signed.....

MAYOR.

Date.....