

Minutes of the meeting of Llantwit Major Town Council held on Thursday, 28th June, 2012, at 7.05pm, at the Council Chamber, Old School, Wine Street, Llantwit Major.

Present;	Chairman.	Councillor Mrs. A. Matthews – Town Mayor.
	Councillors.	G. John.)
		Mrs. P. Lancaster.) WEST WARD.
		Mrs. S. Geary.)
		G. Ingram.) SOUTH EAST WARD.
		J. Evans.)
		Mrs. S. Hanks.) BOVERTON WARD.
		R. Jenkins.)
		M. Marsh.)
		K. Geary.)
		E. Williams.) NORTH WARD.
		Mrs. P. Percy.)
		M. Mason.)

Members of the public.

Apologies for absence were received from Councillors.

Councillor E. Hacker- Prior engagement Vale of Glamorgan Council.

Declaration of Interest Forms were received from Councillors.

Councillor E. Williams declared an interest under Miscellaneous, item 5 on the agenda Rectorial Benefice because he was a member of the Benefice.

025. ITEMS BROUGHT FORWARD.

Councillor Mrs. A. Matthews asked Councillors for permission to bring the item for the Community Constables report forward to this point in the meeting. This was agreed.

COMMUNITY CONSTABLE.

To receive Community Constable Report.

PCSO M. Woodman informed Councillors that in the 28 days since the last meeting there had been a total of 19 crimes. Of these 6 had been detected. This included damage which had occurred at the allotments the previous night. Officers would now be visiting the allotment area to try and prevent any further incidents. There had also been a fire that afternoon on the site of the Old Sorting Office off Station Road, this matter would now require further investigation. Councillor Mrs. S. Hanks enquired whether the new response team arrangements for police coverage in the area were working. PCSO Woodman informed Councillors that it was still early days and a period of assessment would take place to ensure the best possible results were being achieved. Councillor

G. John enquired whether the issue of parking and traffic problems in Ham Lane was being looked at. PCSO Woodman informed Councillors that he actively working with the schools to heighten parent's awareness of the parking issues. The new Vale of Glamorgan enforcement officers would also be able to assist and some police powers to deal with parking matters would be changing, officers would still be able to deal with cases of obstruction. Councillor M. Marsh enquired about the improper use of the disabled blue badge scheme. PCSO Woodman informed Councillors that fixed penalty tickets could be issued for offences if seen. There were no further questions. Councillor Mrs. A. Matthews thanked the officer for his attendance and he left the chamber.

026. MINUTES.

Full Town Council meeting held on 31st. May, 2012.

The minutes of the Full Town Council meeting held on 31st. May, 2012, had previously been circulated to the Council members. Councillor G. Ingram informed Councillors that on page 012 the word Plaque had been recorded as plague. It was agreed this should be amended.

RESOLVED: That subject to the amendment of the word plaque on page 012 to read plaque, the minutes of the Full Town Council meeting held on 31st. May, 2012, be adopted and accepted as a true record.

Matters arising.

There were no matters arising.

Report of Boverton Road Regeneration Sub-Committee meeting held on 1st. June, 2012.

The report of the Boverton Road Regeneration Sub-Committee meeting held on 1st. June, 2012, had previously been circulated to the Council members.

RESOLVED: That the report of the Boverton Road Regeneration Sub-Committee meeting held on 1st. June, 2012, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters arising.

There were no matters arising.

Report of Town Study Group meeting held on 11th. June, 2012.

The report of the Town Study Group meeting held on 11th. June, 2012, had previously been circulated to the Council members. Councillor E. Williams informed Councillors that his late arrival had been recorded, however no reason had been recorded. This had been due to his attendance at a Vale of Glamorgan Council meeting.

RESOLVED: That subject to the recording of the reason for Councillor E. Williams late attendance, the report of the Town Study Group meeting held on 11th. June, 2012, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters arising.

There were no matters arising.

Report of Town Hall Clock Committee meeting held on 12th. June, 2012.

The report of the Town Hall Clock Committee meeting held on 12th. June, 2012, had previously been circulated to the Council members.

RESOLVED: That the report of the Town Hall Clock Committee meeting held on 12th. June, 2012, be adopted and accepted as a true record.

Matters arising.

There were no matters arising.

Report of Finance and Policy Committee meeting held on 12th. June, 2012.

The report of the Finance and Policy Committee meeting held on 12th. June, 2012, had previously been circulated to the Council members.

RESOLVED: That the report of the Finance and Policy Committee meeting held on 12th. June, 2012, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters arising.

There were no matters arising.

Report of Citizen Awards Committee meeting held on 19th. June, 2012.

The report of the Citizens Awards Committee held on 19th. June, 2012, had previously been circulated to the Council members.

RESOLVED: That the report of the Citizens Awards Committee meeting held on 19th. June, 2012, be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters arising.

There were no matters arising.

027. SIGNING OF MINUTES.

Councillors duly noted that the Mayor would sign the minutes at the end of the meeting.

028. TOWN MAYOR.

Councillors had previously been circulated with a copy of the Town Mayors engagements for the period 31st. May, 2012, to 27th. June, 2012. Noted.

Questions to the Mayor.

There were no questions to the Mayor.

029. COUNCIL MEETINGS.

Councillors had previously been circulated with a copy of Council meetings for the month of July. Noted.

To agree date for Youth Activities Forum meeting, to set up a plan of action.

Councillor Mrs. P. Percy informed Councillors that this forum had not met for some time. Brief discussion followed with Councillors agreeing that a meeting should take place on Tuesday 24th. July, 2012 at 6.00pm. The Town Clerk would confirm the venue at a later date.

RESOLVED: That a meeting of the Youth Activities Forum take place on Tuesday, 24th. July, 2012, at 6.00pm. The venue to be confirmed at a later date.

030. PROCEDURAL MATTERS.**Action Tracker.**

Councillors had previously been circulated with a copy of the Action Tracker. Councillor E. Williams enquired about the Town Hall downpipe. The Town Clerk informed Councillors that the downpipe had been replaced. Noted.

Email from Wick and Marcross School regarding Vacancy on Governing Body.

Councillors had previously been circulated with a copy of an email received from Wick and Marcross School regarding a vacancy on the schools Governing Body. Councillor G. John informed Councillors that it was possible that the Llanmaes Community Council had nominated a person. There were no nominations from Councillors.

RESOLVED: That a letter be sent to Wick and Marcross School informing them that the Town Council was unable to nominate a Councillor to join the schools Governing Body.

Letter from Llantwit Major History Society requesting Councillor nomination for liaison contact.

Councillor G. Ingram had declared an interest due to his membership of the History Society.

Councillors had previously been circulated with a copy of a letter received from the Llantwit Major History Society requesting the nomination of a Councillor as a liaison person. An extended period of discussion followed. The Town Clerk informed Councillors that the Town Council could not have just one Councillor as a liaison person, it would require a sub-committee. Councillors agreed that this seemed unnecessary as the Town Clerk should be the point of contact with the History Society. Councillors were unsure as to what exactly the History Society were asking for as they had volunteered to only man the Heritage Centre, they were not responsible for any part of the building or other upkeep functions. Councillors agreed to write to the History Society informing them that in the first instance they should liaise with the Town Clerk in relation to Heritage Centre matters. If required Councillors Mrs. P. Lancaster and G. Ingram would attend any meeting with the History Society in addition to the Town Clerk.

RESOLVED: That the Town Council write to the History Society informing them that in the first instance they should liaise with the Town Clerk in relation to the Heritage Centre, should a meeting be required then Councillors Mrs. P. Lancaster and G. Ingram would attend.

Letter from One Voice Wales requesting nominations for representatives at Quarterly Area Committee meetings.

Councillors had previously been circulated with a copy of a letter received from One Voice Wales requesting nominations for representatives at Quarterly Area Committee meetings. Brief discussion followed with Councillors agreeing that Councillor M. Mason be nominated.

RESOLVED: That Councillor M. Mason be nominated to represent the Town Council at One Voice Wales, quarterly area meetings.

031. FINANCE.

Llantwit Major Town Council Annual Return Statement of Accounts 2011/12.

Councillors had previously been circulated with a copy of the Statement of Accounts and Annual Governance Statement to 31st. March, 2012.

RESOLVED: That the Town Council accept the Statement of Accounts and Annual Governance statement dated 31st. March, 2012.

Annual Financial Risk Assessment Report.

Councillors had previously been circulated with a copy of the Annual Financial Risk Assessment Report for the Town Council.

RESOLVED: That the Town Council accept the Annual Financial Risk Assessment Report.

Income for the period 15th. May, 2012, to 19th. June, 2012.

Councillors had previously been circulated with a copy of the Income for the period 15th. May, 2012, to 19th. June, 2012. Noted.

Expenditure for the period 23rd. May, 2012, to 21st. June, 2012.

Councillors had previously been circulated with a copy of the Expenditure for the period 23rd. May, 2012, to 21st. June, 2012. Noted.

032. DEVELOPMENT.

Planning application decisions by the Vale of Glamorgan Council.

Councillors had previously been circulated with a copy of the planning application decisions by the Vale of Glamorgan Council. Noted.

Planning observations to the Vale of Glamorgan Council from Llantwit Major Town Council.

Councillors had previously been circulated with a copy of planning observations to the Vale of Glamorgan Council from Llantwit Major Town Council. Noted.

Notification of Consent of Application for Listed Building Consent. Town Hall, Llantwit Major-flagpoles.

Councillors had previously been circulated with a copy of Notification of Consent of Application for Listed Building Consent. Town Hall, Llantwit Major-flagpoles. Noted.

033. CEMETERY.

Councillors had been made aware that there were no burial matters. Noted.

034. RECREATION AND OPEN SPACES.**Vale of Glamorgan Council Playground Inspection/Maintenance log for 8th. June, 2012.**

Councillors had previously been circulated with a copy of the Vale of Glamorgan Council Playground Inspection/Maintenance log for 8th. June, 2012. Noted.

To receive Mr. Pilcher, representative of Llantwit Major RFC regarding proposed development of Llantwit Major Town Council Recreation Field Tennis Court area.

Councillors R. Jenkins and J. Evans had declared an interest due to their membership of the Llantwit Major RFC.

Councillors had previously been circulated with a copy of a letter received from the Llantwit Major RFC regarding a proposal for the development of Llantwit Major Town Council Recreation Field Tennis Court area. Councillor Mrs. A. Matthews asked Councillors permission to put this item back to the end of the meeting as Mr. Pilcher had not yet arrived at the Chamber. This was agreed.

035. VALE OF GLAMORGAN COUNCIL.**Vale Councillors Report.**

Councillor E. Williams informed Councillors that the last month had been very busy as new members of the Vale of Glamorgan Council began learning about their new roles and functions. The Llantwit Major School funding issue had been raised and was now being looked at, however there is at this time no timetable for works to be carried out. There had also been a large petition submitted from Llantwit Major residents in relation to parking charges on the beach. Councillor G. John informed Councillors that a report into the whole subject of parking charges in the Vale of Glamorgan was being discussed and he was totally opposed to any form of charging on Llantwit Major beach. The subject of a new slipway onto the beach was also now under consideration and a report was being prepared. Leisure services were also being reviewed and a new operator would be taking over the running of services. Councillor G. John also informed Councillors that this year's budget had been set by the previous administration and some cutbacks which had been planned would have to be reviewed. National changes to Housing Benefit payments were also causing concern and would have an effect on the cost of benefits to local councils. Councillor K. Geary informed Councillors of some of his activities as a new Vale of Glamorgan Councillor.

Letter from Vale of Glamorgan Council regarding Provision of Vale of Glamorgan Recycling Boxes.

Councillors had previously been circulated with a copy of a letter received from the Vale of Glamorgan Council regarding the provision of Vale of Glamorgan recycling boxes. Lengthy discussion then followed with Councillors expressing their concerns about the additional work load on Town Hall staff and the storage issues within the Town Hall. Further concern was expressed about the current arrangements for bins to be collected by residents and the lack of space in the Llantwit Major Library which deals with Vale of Glamorgan Council business. General discussion relating to the supply of green and blue waste bags followed. The Town Clerk informed Councillors

of the current arrangements for bin and bag supply and what the Town Council had already done to assist in the supply of the these items.

RESOLVED: That the Town Council do not make the Town Hall a local supply facility for the Vale of Glamorgan Council recycling boxes.

Invitation from the Mayor of the Vale of Glamorgan for a Town Council representative to Attend a buffet on the Maes Field, National Eisteddfod, 2012.

Councillors had previously been circulated with a copy of an Invitation from the Mayor of the Vale of Glamorgan for a Town Council representative to attend a buffet on the Maes Field, National Eisteddfod, 2012. Councillor Mrs. A. Matthews informed Councillors that this item had been removed from the agenda.

036. PUBLICATIONS RECEIVED.

Receipt of Network Wales Issue 446. 6th. June, 2012.

Councillors were made aware that the Town Council Office was in receipt of Network Wales Issue 446. 6th. June, 2012. Noted.

Receipt of Network Wales Issue 447. 20th. June, 2012.

Councillors were made aware that the Town Council Office was in receipt of Network Wales Issue 447. 20th. June, 2012. Noted.

ICCM Journal, 2012.

Councillors were made aware that the Town Council Office was in receipt of the ICCM Journal, 2012. Noted.

037. MISCELLANEOUS.

The Perfect Pitch information card.

Councillors had previously been circulated with a copy of the Perfect Pitch information card. Councillor Mrs. S. Geary informed Councillors that she had attended the launch of this project which had been funded through the Vale of Glamorgan Creative Rural Communities. This had created six new camp sites on a trial basis to assist farmers or businesses to diversify. It would begin on 21st. July, 2012, and each site would be open for 28 days to avoid the need for planning permission. A brief description and location of each site was also provided. The long term aim of the project was to help local business.

Email and poster from the Arfordir Coastal Heritage Project.

Councillors had previously been circulated with a copy of an email and poster received from the Arfordir Coastal Heritage Project. Noted.

Letter from Permaculture Association regarding borrowing of chairs.

Councillor Mrs S. Geary had declared an interest due to her personal friendship with the owner of The organisation concerned.

Councillors had previously been circulated with a copy of a letter received from the Permaculture Association regarding the borrowing of chairs. Brief discussion followed with Councillors agreeing that providing a deposit £60.00 was paid in advance to cover any damage or loss, the £60.00 being returnable if chairs were returned undamaged. The chairs were to be clearly marked as property of Llantwit Major Town Council and Permaculture were to be made fully aware of these conditions.

RESOLVED: That the Town Council write to the Permaculture Association agreeing that the Town Hall chairs could be borrowed and stipulating the conditions for use of the chairs.

Letter from npower regarding information from Aberthaw Power Station.

Councillors had previously been circulated with a copy of a letter received from npower regarding information from Aberthaw Power station. Councillor K. Geary informed Councillors that there would probably be some traffic issues however the works were providing long term solutions to environmental issues. Should Councillors be made aware of any problems they could inform him as the liaison contact with npower.

Letter from Rectorial Benefice of Llantwit Major Flower Festival.

Councillor E. Williams had declared an interest due to his membership of the Rectorial Benefice.

Councillors had previously been circulated with a copy of a letter received from the Rectorial Benefice of Llantwit Major Flower Festival. Brief discussion followed with Councillors agreeing that The Town Council would spend up to £75.00 to have a display of flowers made up and these be placed in St. Illtyds for the duration of the Flower Festival.

RESOLVED: That the Town Council spend up to £75.00 for an arrangement of flowers to be placed in St. Illtyds Church for the duration of the Flower Festival.

Llantwit Major Fairtrade Town Status Renewal.

Councillors had previously been circulated with a copy of an agenda brief regarding Llantwit Major Fairtrade Town Status Renewal. Brief discussion followed with Councillors agreeing that the Town Council should renew its commitment to use Fairtrade products such as tea and coffee at its meetings.

RESOLVED: That the Town Council renew its commitment to use Fairtrade products during Town Council meetings.

Councillor Mrs. A. Matthews then asked Councillors permission to return to the earlier item, put back from the Recreation and Open Spaces. This was agreed.

To receive Mr. Pilcher, representative of Llantwit Major RFC regarding proposed development of Llantwit Major Town Council Recreation Field Tennis Court area.

Councillors had previously been circulated with a copy of a letter received from the Llantwit Major RFC regarding a proposal for the development of Llantwit Major Town Council Recreation Field Tennis Court area. Brief discussion followed with Councillors expressing their disappointment that Mr. Pilcher had not arrived at the meeting. In view of this Councillors agreed that a letter be written to Llantwit Major RFC informing them that the matter would be postponed until the next Full Town Council meeting when the representative Mr. Pilcher was again invited to address Councillors on the proposals.

RESOLVED: That this item be postponed and placed on the Agenda for the next Full Town Council meeting.

FURTHER RESOLVED: That the Town Council write to the Llantwit Major RFC expressing the disappointment of the Town Council that no representative from the Llantwit Major RFC was able to attend the Full Town Council meeting on this occasion and inviting their representative to attend the next full meeting of the Town Council.

Signed.....
MAYOR.

Date.....