

LLANTWIT MAJOR TOWN COUNCIL

Minutes of the Annual Meeting of Llantwit Major Town Council held at the Council Chamber, Old School, Wine Street, Llantwit Major 7.05pm on Thursday, 10th May 2012.

PRESENT;	Councillors	Mr. E Williams	Town Mayor.
		Mr. G John.) WEST WARD
		Mrs. P Lancaster.)
		Mrs. A Matthews.)
		Mrs. S Geary.) SOUTH EAST WARD
		Mr. G Ingram.)
		Mr. J Evans.)
		Mrs. S Hanks.) BOVERTON WARD
		Mr. R Jenkins.)
		Mr. M Marsh.)
		Mr. E Hacker.)
		Mr. K Geary.) NORTH WARD
		Mrs. P Percy.)
		Mr. M Mason.)

Members of the Public.

001. TO ELECT TOWN MAYOR.

Councillor Mr. E. Williams asked for nominations for Town Mayor for the 2012/13 period. Councillor Mr. G. John congratulated Councillor Mr. E. Williams on a very good year as Mayor and for working so hard on behalf of the Town of Llantwit Major. He then informed Councillors that would nominate Councillor Mrs. A. Matthews to be the Mayor, this was seconded by Councillor Mr. E. Hacker.

RESOLVED: That Councillor Mrs. A. Matthews be duly elected Town Mayor for the 2012/2013 period.

The Chains of Office were invested to Councillor Mrs. A. Matthews by Councillor Mr. E. Williams.

Councillor Mrs. A Matthews then proceeded to read and sign the oath as newly elected Town Mayor.

Councillor Mrs. A. Matthews stated that she would like to thank Councillor Mr. E. Williams for all he has done in his time as Town Mayor and would do her best to represent Llantwit Major as Town Mayor.

Councillor Mr. A. Matthews proceeded to present Councillor Mr. E. Williams with a heraldic shield and past Mayors badge.

Councillor Mr. E. Williams informed Councillors that he had not expected to become Mayor when he had joined the Town Council four years ago. He thanked his wife Karen for her support during his time as Mayor. The last year had also seen the appointment of a new Town Clerk and Deputy Town

Clerk which had led to a stable administrative team being in place to support the work of the Town Council. Whilst being Mayor he had attended numerous functions including Male Voice Choirs and he had even learnt to line dance. He thanked the Councillors for their support during his time as Mayor.

Councillor Mrs. A. Matthews informed Council that her partner Mr. Don Knight would be her Consort for the coming year. Mrs. Williams proceeded to hand the chain over to Mr. Knight.

002. ELECTION OF DEPUTY MAYOR.

Councillor Mrs. A. Matthews asked for nominations for Deputy Mayor for the 2012/2013 period.

RESOLVED: That Councillor Mr. K. Geary be duly elected as Deputy Town Mayor for the 2012/2013 period.

Councillor Mrs. A. Matthews presented Councillor Mr. K. Geary with his Deputy Town Mayors chain. Councillor Mrs. A. Matthews congratulated Councillor Mr. K. Geary and stated she was sure they would work well together for the best of Llantwit Major.

Councillor Mr. K. Geary thanked Councillors for his election of Deputy Town Mayor, stating that it was an honour to be elected and hoped he can fulfil the role of Deputy Mayor.

003. MINUTES OF PREVIOUS ANNUAL MEETING.

Councillors had previously been circulated with copies of the Minutes of the Annual Meeting held on 12th May, 2012, which had been confirmed at a Council Meeting held on 26th May, 2011. The Minutes were noted as received.

004. NOMINATIONS FOR REPRESENTATION ON COMMITTEES.

FINANCE AND POLICY COMMITTEE; Chairman; Councillor Mr. E. Williams.
Deputy Chairman; Councillor Mrs. A Matthews.
Council Membership; 12 (excluding Chairman & Deputy Chairman);
Cllrs; Mrs. P.Lancaster, Mr. G. John, Mrs. S. Geary, Mr E Hacker, Mr. G Ingram, Mrs S. Hanks, Mr R Jenkins, Mr. M. Marsh, Mr. M. Mason, Mrs. P. Percy, Mr K Geary, Mr. J. Evans.

RECREATION & BUILDINGS COMMITTEE; Chairman; Councillor Mr. E. Hacker.
Deputy Chairman; Councillor Mr. J. Evans.
Council Membership; 12 (excluding Chairman & Deputy Chairman);
Cllrs; Mrs. P.Lancaster, Mr. G. John, Mrs. S. Geary, Mr. E. Williams, Mr. G Ingram, Mrs S. Hanks, Mr R Jenkins, Mr. M. Marsh, Mr. M. Mason, Mrs. P. Percy, Mr K Geary, Mrs. A. Matthews.

FOOTPATH FORUM; Chairman; The Mayor Councillor Mrs. A. Matthews.
Councillors; 3 (excluding Chairman)
Cllrs; Mr. M. Marsh, Mr. E. Williams, Mrs. P. Percy.

plus outside representation

CENOTAPH FORUM;	Chairman; The Mayor Councillor Mrs. A. Matthews. Councillors; 4 (excluding Chairman) Cllrs Mr. G. Ingram, Mr. M. Marsh, Mrs. S. Geary, Mrs. S. Hanks. plus outside representation
MAYORAL INAUGURATION FORUM;	Chairman; The Mayor Councillor Mrs. A. Matthews. Councillors; Cllrs; Mr. K. Geary, Mrs. S. Hanks, Mrs. S. Geary. Clergy to be chosen by Town Mayor
TOWN STUDY STEERING GROUP;	Chairman; The Mayor Councillor Mrs. A. Matthews. Council Membership; 13 (excluding Chairman) Cllrs. Mrs. P.Lancaster, Mr. G. John, Mrs. S. Geary, Mr. E. Williams, Mr. G Ingram, Mrs S. Hanks, Mr R Jenkins, Mr. M. Marsh, Mr. M. Mason, Mrs. P. Percy, Mr K Geary, Mr.J. Evans, Mr. E. Hacker. Plus outside representation.
CEMETERY FORUM;	Chairman; The Mayor Councillor Mrs. A. Matthews. Council Membership; 13 (excluding Chairman) Cllrs. Mrs. P.Lancaster, Mr. G. John, Mrs. S. Geary, Mr. E. Williams, Mr. G Ingram, Mrs S. Hanks, Mr R Jenkins, Mr. M. Marsh, Mr. M. Mason, Mrs. P. Percy, Mr K Geary, Mr.J. Evans, Mr. E. Hacker.
STILLBIRTH AND CHILDREN'S MEMORIAL GARDEN PROJECT	Chairman; Councillor Mrs. A. Matthews. Council Membership; 1 (excluding Chairman) Councillor; Mr. R. Jenkins plus outside representation
PLANNING COMMITTEE;	Chairman; Councillor Mr. K. Geary. Council Membership; 4 (including Chairman and Deputy) Cllrs. Mrs. P. Lancaster, Mr. G. Ingram, Mr. J. Evans.
WORKING GROUP RE: TOWN COUNCIL OFFICE/ADMIN. STAFF;	Chairman; Councillor Mr. K. Geary Council Membership; 5 (excluding Chairman) including Town Mayor Cllrs; Mrs. A. Matthews, Mr. M. Mason, Mr. R. Jenkins, Mr. E. Williams.
YOUTH ACTIVITES FORUM	Chairman; Councillor Mr. E. Williams. Council Membership; 5 (excluding Chairman) Cllrs; Mr. G. Ingram, Mrs. P. Lancaster, Mr. R. Jenkins, Mrs. P. Percy, Mr. M. Mason.
FUNDING FORUM	Chairman; The Mayor, Mrs. A. Matthews. Council Membership; 5 (excluding Chairman) Cllrs. Mr. E. Hacker, Mr. E. Williams, Mrs. S. Hanks, Mrs. P. Lancaster.

CITIZEN AWARDS PANEL;	Chairman; Councillor Mrs. A. Matthews. Council Membership; 5 + Town Mayor Cllrs; Mrs. S. Hanks, Mrs. P. Lancaster, Mrs. S. Geary, Mr. M. Marsh, Mr. R. Jenkins.
BRITISH LEGION PANEL;	Chairman; President Royal British Legion. Cllr; Mr. M. Mason, Mr. E. Hacker.
FAIRTRADE;	Chairman; Councillor Mr. E. Williams. Cllrs; Mrs. P. Percy.
SCHOOL GARDEN;	Chairman; Councillor Mrs. A. Matthews. Cllrs; Mr. K. Geary, Mrs. S. Geary.
5 YEAR PLAN COMMITTEE;	Chairman; Councillor Mr. E. Williams. Council Membership; 4 + Chair of Finance who sits as Chair Cllrs; Mr. M. Mason, Mrs. S. Geary, Mr. G. Ingram, Mrs. A. Matthews. Mr. E. Hacker. Chair of Buildings and Recreation when required.
WEBSITE COMMITTEE;	Council Membership; 3 Cllrs; Mr. R. Jenkins, Mr. K Geary, Mr. E. Williams.
ALLOTMENT TENANCY SUB COMMITTEE;	Chairman; Council Membership; 4 (including chair) Cllrs;
Councillors discussed whether this committee needed to continue as the new allotment tenancy agreement was now in place.	
RESOLVED:	That the membership of this sub-committee be held in abeyance until a time when it is needed to meet.
BOVERTON ROAD REGENERATION SUB COMMITTEE;	Chairman; Councillor Mr. G. John. Council Membership; 5 (including chair) Cllrs; Mrs. A. Matthews, Mrs. S. Hanks, Mrs. P. Lancaster, Mr. M. Mason.
APPEAL HEARING (PERSONNEL)	Councillor Councillor Councillor
APPEALS COMMITTEE (PERSONNEL)	Councillor Councillor Councillor
GREIVANCE PANEL (PERSONNEL)	Councillor Councillor Councillor Councillor Councillor

**INTERVIEW
PANEL** Councillor
Councillor
Councillor
Councillor
Councillor

RESOLVED: That the Appeals Hearing, Appeals Committee, Interview Panel and Grievance Panel be held in abeyance until a time when they are needed to meet.

005. COUNCILLORS AS REPRESENTATIVES ON OUTSIDE BODIES/COMMITTEES.

**CHRISTMAS
ILLUMINATIONS
FORUM;** Councillor 1; Councillor
Councillor 2; Councillor
Councillor 3; Councillor

Councillor Mr. G. John informed Councillors that it would be necessary to hold a Special Meeting with the Chamber of Trade to further discuss the illuminations, some concern had been expressed publically about the event and clarification was needed.

RESOLVED: That the Town Council arrange a Special Meeting with the Llantwit Major Chamber of Trade to discuss the Christmas Illuminations event for 2012.

**LLANTWIT MAJOR
LIFEGUARDS;** Councillor 1; Councillor Mr. G. Ingram.
Substitute if required. Councillor Mr. J. Evans.

CHARITIES; Councillor 1; Councillor Mr. K Geary.
Councillor 2; Councillor Mrs. S. Hanks.

**VALE OF GLAM
COUNCIL
COMMUNITY
LIAISON COMMITTEE;** Councillor 1; Councillor Mr. M. Marsh.
Councillor 2; Councillor Mr. J. Evans.

**VALE OF GLAM
COUNCIL
CONSERVATION
ADVISORY COMMITTEE;** Councillor 1; Councillor Mrs. P. Lancaster.

**TWINNING
ASSOCIATION;** President; Councillor Mrs. A. Matthews.
Councillor 1; Councillor Mr. M. Marsh.
Councillor 2; Councillor Mr. E. Williams.

**RURAL VALE
POLICE/COMMUNITY
CONSULTATIVE
PANEL;** Councillor 1; Councillor Mr. K Geary
Councillor 2; Councillor Mr. M. Marsh

CHAMBER OF TRADE;	Councillor 1; Councillor 2;	Councillor Mrs. S. Hanks. Councillor Mr. M. Mason.
LLANILTUD FAWR IN FLOWER;	Chairman (President) Councillor 1; Councillor 2;	Councillor Mrs. A. Matthews. Councillor Mrs. S. Geary. Councillor Mrs. P. Lancaster.
GOOD NEIGHBOUR SCHEME STEERING GROUP;	Councillor 1; Councillor 2;	Councillor Councillor

Councillors discussed Council Membership on this Group and it was;

RESOLVED: That the membership of this Group be held in abeyance until a time when the Town Council is invited to attend.

CROSSROADS IN THE VALE (EMI) LTD	Councillor 1;	Councillor;
---	---------------	-------------

Councillors discussed Council Membership on this Group and it was;

RESOLVED: That the membership of this Group be held in abeyance until a time when the Town Council is invited to attend.

LLANTWIT MAJOR EVENTS GROUP;	Councillor 1;	Councillor
-------------------------------------	---------------	------------

Councillors discussed this group which appears to be no longer meeting and it was;

RESOLVED: That no member be elected to this group.

POWER STATION LIAISON GROUP;	Councillor 1;	Councillor Mr. K. Geary.
-------------------------------------	---------------	--------------------------

PUBWATCH;	Councillor 1;	Councillor Mr. K. Geary.
------------------	---------------	--------------------------

TIDY TOWNS:	Councillor 1; Councillor 2;	Councillor Mr. G. Ingram. Councillor Mrs. P. Lancaster.
--------------------	--------------------------------	--

006. MINOR AUTHORITY REPRESENTATION ON VALE PRIMARY SCHOOL GOVERNING BODIES

LLANILLTUD FAWR PRIMARY; Councillor; Mr. M. Mason.

Councillor Mr. G. John informed Councillors that Mrs M. Lane, although no longer a Councillor, was doing a very good job as a Governor at St. Illyds and Eagleswell Schools, the Town Council could write to her and ask if she wished to carry on with those two positions until such time as her periods of office came to an end.

**ST. ILLTYD'S
JUNIOR & INFANT;** Mrs M Lane
(Feb 2010 – Feb 2014)

**EAGLESWELL
JUNIOR & INFANT;** Mrs M Lane
(Dec 2008 to Dec 2012)

RESOLVED: That the Town Council write to Mrs M. Lane and invite her to continue as a Governor for the Schools of St. Illyds and Eagleswell until those periods of attachment came to an end.

**YSGOL DEWI SANT
INFANT SCHOOL;** Councillor; Mr.M. Mason.

**WICK AND
MARCROSS CHURCH
IN WALES:** Member of Wick Community Council sits.

**YSGOL IOLO
MORGANWG;** Councillor Mr H Llewellyn-Morgan (Cowbridge Town Council)
(Sept 2007 – Sept 2011)

007. FUTURE MEETING DATES

Councillors had previously been circulated with a list of Future Meeting dates for Full Town Council, Finance and Policy, Town Study Steering Group, Footpath Forum, Citizen of the Year and General Meeting 2012/13. Councillor Mr. E. Hacker requested that dates of future meetings would also be included on the monthly Full Town Council meeting Agenda. The Town Clerk confirmed this would continue to happen.

RESOLVED: That the meeting dates circulated be adopted.

SIGNED
MAYOR.

DATE